

GOVERNMENT COLLEGE SANJAULI DIST. SHIMLA (H.P.)

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Prospectus 2019-20



Rs.50/-



ADMISSION SCHEDULE FOR 2019-20

Last date for Submission of Admission Form	: 24th June 2019
Display of Merit List	: 25th June 2019 at 5:00 PM
Display of 1st waiting list	: 28th June 2019 at 10:00 AM
Display of 2nd waiting list	: 29th June 2019 at 10:00 AM
Last Date of Admission	: 30th June 2019 (as per Hon'ble High Court directions)

Eligibility Conditions

B.A., B.Sc, B.Com-Ist year : Passed 10+2 with 55% marks in aggregate (General Category)

Note : Given above are the minimum eligibility conditions for admission to TDC-I

B.A./ B.Sc/ B.Com-IIInd year : 50% marks in previous class

1. The admission shall be made purely on the basis of merit as per allocation of seat in each class / subject - combination
2. Admission shall NOT be given to a student with compartment in 10+2
3. Mathematics at 10+2 level is compulsory for any student seeking admission to B.A. I with Mathematics as one of the subject of study. He/She should have secured 45% marks in Mathematics in +2.

Relaxation for SC/ST students

1. Relaxation of three years of age for determination of upper age limit for admission to SC/ ST shall be given
2. The students belonging to SC/ST will be given 5% relaxation of marks for admission purpose i.e., minimum 50% marks in aggregate in 10+2 are required.

Date for Depositing Fee

B.A./ B.Sc/B.Com.-Ist year	26th to 27th June 2019
B.Voc Semester-I	26th to 27th June 2019
<i>1st waiting list</i>	<i>28th June 2019</i>
<i>2nd waiting list</i>	<i>29th June 2019</i>
B.A./B.Sc / B.Com 2nd Year & 5th Sem	18th June to 25th June 2019

Note : Those who are placed in the 1st waiting list are required to deposit their fee latest by 28th June 2019.

The students who are placed in the 2nd waiting list are required to deposit their fee latest by 29th June 2019.

Students are strictly required to deposit the college fee on prescribed date and time as mentioned above, failing which his/ her admission shall stand cancelled automatically and subsequently there will be no claim for admission in any form whatsoever.

About The Institution

Cradled in the lap of Nature and housed in a marvellous heritage building of the British Victorian style, Centre of Excellence, Government College Sanjauli has been providing an academically challenging and intellectually stimulating environment to its learners since 1969. It beckons all with its motto of “Aaroh Tamso Jyoti”-May we rise from darkness to light i.e. from ignorance to knowledge. The heritage institution originating from a rich legacy stands tall with its promise of value-oriented education in today's competitive world.

Nestled amidst lush green Cedars and mighty Oaks the charm of the edifice is sufficient to command rapt attention and attraction by the pedestrians walking on the road past its hallowed gate. A huge playground invitingly greets the arrival of the students in the campus. The main building facing the playground houses the Administrative Block and Computer Laboratories, reminding one of the days of yore, when the jungle of concrete buildings had not defaced the ‘Queen of Hills’.

The college was constructed way back in April 1869 by Harriet Christina Tytler as an institution for industrial orphanage under the name of Himalayan Christina Orphanage and named as North Stoneham. Later in 1872, the same institution was reconstituted as the Mayo Industrial School for female orphans and other girls of European extraction. However, later it was rebuilt and opened for use on March 1, 1905 during the Lieutenant-Governorship of Sir Charles Rivoz, K.C.S.I. and the Episcopate of the Reverend George Alfred Lefroy, D.D., the third Bishop of Lahore. The structure was designed by the Architect A. Gaddock Esq. and was built by the builder, Messer Rivertt and Sons. After independence, this institution was converted into a B.Ed / B.T. College for girls affiliated to Panjab University, till it attained its present position. The college enjoys the distinct



position of not only being the first Degree College to have been set up in Shimla in 1969, but also the first College to have been conferred with the status of ‘Centre of Excellence’ by the government of Himachal Pradesh in 2006. The College has been accredited with B+ by NAAC in March 2017.

The college provides quality education in three streams-Arts, Science & Commerce, besides an undergraduate course in Computer Applications. The B.C.A. Course is being run under the self-financing scheme. The prestigious

College added another feather to its hat by starting B.Voc. course from 2017. It offers vocational degree in Retail Management and Hospitality & Tourism to the students to expand their scope of graduate employability. In Arts faculty fifteen subjects are being taught in this College. However, to uphold the quality there are limited seats available in each course and selection is purely on merit basis. Admission is on roll-on basis for students seeking admission to second year and fifth semester. The regular teaching work will commence from 2nd July 2019 for the session 2019-20, irrespective of the declaration of results.

True education resides in the harmonious blend of values and knowledge which also fulfils the requirement of the society to have promising and outstanding citizens as its members. The committed and proficient teaching and non-teaching staff facilitate the learners by motivating them to constantly challenge themselves in academic and extra-curricular activities throughout the year. The objective is not only to secure academic excellence but also to transform the students into good human beings. The youth festivals and other competitive activities and events like quiz, debate, dramatics, dance and music concerts allow the students to experience not only the excitement and festivities of the occasion but it gives them space to imbibe and inculcate healthy social and cross cultural interactions. The various Subject Societies are the training ground for nurturing talent amongst the students and instilling in them the drive to excel in such activities. For sportspersons, there is a well-equipped gymnasium in the campus. A team of expert coaches are recruited for the express purpose of training students for participation at the University and National Level.



To safeguard a comfortable stay, the College has hostel facilities for the male students. There is facility for housing 99 students in the New Boys Hostel whereas the Old Boys hostel comfortably accommodates 70 students.

Vision

To make the College a benchmark for unprecedented parameter of quality education, applying innovative approaches of teaching and learning, empowering students to discover their full potential academically and socially.

Mission

To nurture intellectual excellence and social leadership amongst the educators and learners, in order to outshine in the increasingly competitive globalized world.

College Logo



“May we rise from darkness to light”

From the Principal's Desk



Dear Students

I extend my warm welcome to all of you. It gives me immense pleasure to invite you all to the College of Excellence.

What is Excellence? For some it is scoring good grades, for some it is attaining first position in whatever event they participate in. In real sense, achieving excellence in any field comes with the right attitude towards doing anything that one intends to do in one's life.

Be passionate towards everything that you are doing in your life. Do whatever you love and only then you will love whatever you are doing. Explore and unleash your talents and once you know your strengths keep pursuing them till you feel satisfied with your efforts. Give your best and surrender it before the Almighty.

Read good books, watch good shows, surround yourself with intellectual people. Never become complacent with your existing knowledge. Learning is a boon, but never limit it to a single stream. Open your eyes to diverse perspectives. No matter how simple it seems in words, it is equally hard when it comes to achieving your target in an outstanding manner. There will be many obstacles, but none of them are strong enough to defeat you.

Invest yourself by investing in others. Be kind, be compassionate, and celebrate your success and failures equally. As Ralph Waldo Emerson, the great American writer has rightly said, "The Greatest glory in living life is not in never falling, but in rising every time we fall".

I wish you the best of everything. The College is blessed to find an opportunity to educate and get educated with you.

Dr. C.B. Mehta
Principal

TEACHING STAFF

FACULTY OF ARTS

Department of English

1. Mrs. Meenu Jiwan (Assoc. Prof.)
2. Mr. Deepak Kaprate (Assoc. Prof.)
3. Mrs. Himani Saxena (Assoc. Prof.)
4. Mr. Vishal Rangta (Asstt. Prof.)
5. Dr. Seema Banta (Asstt. Prof.)
6. Ms. Poonam (Asstt. Prof.)
7. Mrs. Anupama Chaudhary (Asstt. Prof.)
8. Mrs. Priyanka (Asstt. Prof.)

Department of Hindi

1. Dr. Surinder Sharma (Assoc. Prof.)
2. Dr. Inder Singh Thakur (Asstt. Prof.)
3. Dr. Dinesh Kumari Negi (Asstt. Prof.)

Department of Economics

1. Dr. R.L. Sharma (Assoc. Prof.)
2. Dr. G.P. Kapoor (Assoc. Prof.)

Department of Public Administration

1. Dr. Sarita Sharda (Assoc. Prof.)
2. Dr. Purnima Thapar (Asstt. Prof.)

Department of Geography

1. Mrs. Bharti Bhagra (Assoc. Prof.)
2. Mrs. Saachi Sood (Asstt. Prof.)
3. Mrs. Mona Sharma (Asstt. Prof.)

Department of J&MC

1. Mr. Sandesh Kumar Kalta

Department of Philosophy

1. Dr. Poonama Verma (Asstt. Prof.)

Department of Music

1. Dr. Gian Chand (Assoc. Prof.)
2. Dr. Gagandeep Garg (Asstt. Prof.)

Department of History

1. Mr. Vikram Bhardwaj (Asstt. Prof.)
2. Mrs. Savita Thakur (Asstt. Prof.)
3. Dr. Kishori Lal (Asstt. Prof.)

Department of Political Science

1. Mrs. Poonam Chandel (Asstt. Prof.)
2. Mr. Abhishek Thakur (Asstt. Prof.)

Department of Physical Education

1. Sh. Manoj Mehta (Assoc. Prof.)
2. Dr. Ramesh Chauhan (Assoc. Prof.)

Department of Sanskrit

1. Dr. Roop Lal Sharma (Assoc. Prof.)

Department of Psychology

(Vacant)

Department of Sociology

1. Dr. Ravinder Chauhan (Assoc. Prof.)
2. Dr. Ravinder Kumar (Asstt. Prof.)

FACULTY OF SCIENCE

Department of Botany

1. Dr. Chiranji Lal (Assoc. Prof.)
2. Dr. Anil Thakur (Assoc. Prof.)

Department of Chemistry

1. Mrs. Bharti Sharma (Assoc. Prof.)
2. Dr. Sandeep Chauhan (Assoc. Prof.)
3. Mrs. Rita Chandel (Asstt. Prof.)
4. (Vacant)

Department of Mathematics

1. Dr. Surinder Chauhan (Assoc. Prof.)
2. Mrs. Anjana Sharma (Asstt. Prof.)
3. Dr. Poonam Sharma (Asstt. Prof.)

Department of Physics

1. Mrs. Kirti Singha (Asstt. Prof.)
2. Mrs. Monika Chandel (Asstt. Prof.)
3. Dr. Brij Mohan (Asstt. Prof.)

Department of Zoology

1. Dr. Minakshi Sharma (Assoc. Prof.)
2. Dr. Nidhi Dhatwalia (Asstt. Prof.)
3. Mrs. Shivani Kaprate (Asstt. Prof.)

Department of Geology

1. Mr. Shubham Choudhary (Asstt. Prof.)

Department of Computer Science

1. Mr. Mrityunjay Sharma (Asstt. Prof.)

FACULTY OF COMMERCE

1. Dr. Ruby Kapoor (Assoc. Prof.)
2. Mrs. Shivani Sood (Asstt. Prof.)
3. Mrs. Malvika Sharma (Asstt. Prof.)

FACULTY OF BCA

1. Mr. Muneet Lakhnopal
2. Mrs. Pratiksha Chauhan
3. Mrs. Priyanka Chauhan

FACULTY OF B.Voc.

1. Mrs. Uma Kanwar (V.T.)
2. Mr. Umesh Singh Rana (V.T.)
3. Miss. Surbhi Sharma (V.T.)
4. Mr. Ashwani Kumar (V.T.)

LIBRARY

1. Mr. Dhani Ram Chandel (Librarian)
2. Vacant (Asstt. Lib.)

Administrative Staff

1. Sh. Satya Kumar Sood (Superintendent)
2. Sh. Lokinder Singh, Sr. Assistant.
3. Mr. Naresh Chand Sharma, Jr. Assistant(on deputation)
4. Smt. Geeta Sharma, Jr. Assistant
5. Sh. Nand Lal Verma, Clerk
6. Sh.Kewal Ram, Clerk

Laboratory Staff

7. Sh. Chattar Singh, SLA
8. Sh. Pritam Singh Mehta, SLA
9. Sh. Raghu Ram, SLA
10. Sh. Ram Swaroop, Laboratory Attendant.
11. Sh. Ram Chand, Laboratory Attendant
12. Smt. Kaushalya Devi, Laboratory Attendant
13. Sh. Lajpat Rai, Laboratory Attendant
14. Sh. Gulab Singh Negi, Laboratory Attendant
15. Sh. Varinder Singh, Laboratory Attendant
16. Smt. Meena Sharma, Laboratory Attendant
17. Sh. Shiv Lal, Laboratory Attendant
18. Sh. Bhagat Ram, Laboratory Attendant
19. Smt.Molma Devi, Peon-cum-Chowkidar (Class-IV)
20. Sh. Subhash Chand, Peon-cum-Chowkidar (Class-IV)
21. Smt. Satya Devi, Peon-cum-Chowkidar (Class-IV)
22. Smt. Parkashvati, Peon-cum-Chowkidar (Class-IV)
23. Smt. Kanta Devi, Peon-cum-Chowkidar (Class-IV)
24. Smt. Sumitra Verma, Peon-cum-Chowkidar (Class-IV)
25. Smt. Sheela Devi, Peon-cum-Chowkidar (Class-IV)
26. Smt. Indira Devi, Peon-cum-Chowkidar (Class-IV)
27. Mrs. Radha Devi, Peon-cum-Chowkidar (Class-IV)
28. Mrs. Giano Devi, Peon-cum-Chowkidar (Class-IV)
29. Mr. Laiq Ram Sharma, Peon-cum-Chowkidar (Class-IV)
30. Smt. Kirta Devi, Peon-cum-Chowkidar (Class-IV)
31. Mr. Deen Bandhu, Peon-cum-Chowkidar (Class-IV)
32. Mr. Sanjeev Meghta, System Analyst
33. Mr. Praveen Jogta, Clerk
34. Mr. Rohit Verma,
35. Mr. Mohan Dutt, Tabla Vadak
36. Mr. Ghanshyam, Security
37. Sh. Brij Lal, Peon-cum-Chowkidar (Class-IV)
38. Mr. Jaipal, Peon
39. Mrs. Bhimlesh, Sweeper
40. Mrs. Rekha,Sweeper
41. Mrs. Sunita, Sweeper
42. Mr. Gaurav Kumar, Sweeper
43. Mr. Rakesh, Sweeper(Hostel)
44. Mr. Sumit, Sweeper (Hostel)

B.Voc Lab. Staff

45. Mr. Sanjeev Kumar (MIS)
46. Mr. Narender Kumar (Lab. Asstt.)
47. Mrs. Anuradha Kumari (Lab. Asstt.)

NUMBER OF SEATS IN EACH FACULTY

1. B.A. 1st Year	:	600
2. B.Com 1 st Year	:	80
3. B.Sc. 1 st Year		
(i) B.Sc. Life Sciences: Botany, Zoology and Chemistry	:	140
(ii) B.Sc. Physical Sciences: Physics, Mathematics and Chemistry/Geology/Computer Science	:	140
4. B.Voc. :		
i) Retail Management	:	45
ii) Tourism & Hospitality	:	45

ELIGIBILITY

i) For First Year

As per ordinance of Centre of Excellence and H.P. University Shimla, a candidate must have passed 10+2 with 55% marks in aggregate. A relaxation of 5% in marks is admissible to the candidates belong to SC/ST category.

ii) For Second Year / Vth Semester

a) Student shall have to secure a minimum of 50% marks in aggregate in the annual examination of previous classes.

b) Students applying from other institutions recognized by Himachal Pradesh University shall have a minimum of 55% marks in aggregate in +2 and a minimum of 50% marks in aggregate in the annual examination of previous classes i.e. 1st /2nd Year.

AGE LIMIT

Maximum age limit for admission to B.A./B.Sc./B.Com course is 23 for general category candidates and 25 years for girl's candidates as on 1st July 2019. A relaxation of 3 years is applicable to candidates belonging to SC/ ST category. The Vice Chancellor may permit age relaxation up to maximum of 3 months.

MODE OF SELECTION

Admission to B.A./B.Sc./B.Com./B.Voc. courses will be allowed on the basis of merit of the qualifying examination. As per H.P. University rules, 75% seats will be filled out of the candidates who have passed their 10+2 examination from the schools situated in H.P. Remaining 25% seats will be filled on all India basis. Other reservation rules of H.P. University shall also be applicable.

RESERVATION OF SEATS (Ordinance 3.14)

Our institution follows the reservation policy of H.P. Government and H.P. University in admissions. The following reservations are available, which are filled according to the reservation roster devised by H.P. University:

Schedule Caste (SC)	:	15%
Schedule Tribe (ST)	:	7.5%
Sports (SP)	:	5%
Cultural Activities (CUL)	:	5%
Persons with disability (PC)	:	5%

These reservations will be applicable to those, who have passed their qualifying examination from H.P. Board of School Education or from any other Schools located within territorial Jurisdiction of Himachal Pradesh or bonafide resident of Himachal Pradesh. Sports and cultural seats will be

allotted to those events which are recognized by HPU sports and co-curricular council. The final decision under sports and cultural quota will be with the respective committees constituted for the same. For reservation the following roster will be followed:

120 POINTS RESERVATION ROSTER FOR ADMISSION						
1	19 SP	37	55	73	91 SC	109
2	20 CUL	38 CUL	56	74	92	110
3	21 PC	39 SC	57	75	93 ST	111
4	22	40 SP	58	76	94	112
5	23	41 ST	59 SC	77	95	113 SC
6	24	42 PC	60 SP	78 SC	96	114
7 SC	25	43	61 CUL	79 SP	97 SC	115
8	26 SC	44	62 PC	80 ST	98 CUL	116 PC
9	27 ST	45	63	81 CUL	99 SP	117 SP
10	28	46 SC	64	82 PC	100 PC	118 CUL
11	29	47	65 SC	83	101	119 S C
12 SC	30	48	66	84	102	120 ST
13 ST	31	49	67 ST	85 SC	103	
14	32	50	68	86	104	
15	33 SC	51	69	87	105	
16	34	52 SC	70	88	106 SC	
17	35	53 ST	71	89	107 ST	
18 SC	36	54	72 SC	90	108	

Note: 05 seats for B.A., 02 for BSc (01 each for Life Sciences and Physical Sciences), 01 for B.Com. and 02 for B.Voc. are reserved over and above the allotted seats for single girl child.

Choice Based Credit System (CBCS)

List of Undergraduate Programmes to be covered under CBCS as per the U.G.C. Template.

BACHELOR COURSES UNDER CBCS:

B. Sc. Life Sciences: (Botany, Zoology and Chemistry/Geology.)

- B. Sc. Physical Sciences: (Physics, Mathematics and Chemistry/ Geology/Computer Science.)**
- B.A.**
- B.A. Honours (English)**
- B.Com**
- B. Voc**

Outline of Choice Based Credit System:

- Core Course:** 4 Discipline Specific Core Courses (DSC) (2 per subject) and 2 Courses of English and Hindi/Sanskrit in B.A./B.Com). The papers under this category are going to be taught uniformly across all universities with 30% deviation proposed in the draft. The purpose of fixing core papers is to ensure that all the institutions follow a minimum common

curriculum so that each institution/university adheres to common minimum standard. Also the course designed for papers under this category aims to cover the basics that a student is expected to imbibe in that particular discipline. A course, which should compulsorily be studied by a candidate as a core requirement is termed as a Core course.

2. **Elective Course:** Generally a course which can be chosen from a pool of courses and which may be very specific or specialized or advanced or supportive to the discipline/ subject of study or which provides an extended scope or which enables an exposure to some other discipline/subject/domain or nurtures the candidate's proficiency/skill is called an Elective Course.

2.1 **Discipline Specific Elective (DSE) Course:** (2 each for regular courses): Elective courses offered under the main discipline/subject of study are referred to as Discipline Specific Elective. The list provided under this category are suggestive in nature and each University has complete freedom to suggest their own papers under this category based on their expertise, specialization, requirements, scope and need. The University/Institute may also offer discipline related Elective courses of interdisciplinary nature (to be offered by main discipline/subject of study).

2.2 **Generic Elective (GE) Course:** (2 each for B.A. /B.Com. regular courses): An elective course chosen from an unrelated discipline/subject, with an intention to seek exposure beyond discipline/s of choice is called a Generic Elective. The purpose of this category of papers is to offer the students the option to explore disciplines of interest beyond the choices they make in Core and Discipline Specific Elective papers. The list provided under this category are suggestive in nature and each University has complete freedom to suggest their own papers under this category based on their expertise, specialization, requirements, scope and need.

P.S.: A core course offered in a discipline/subject may be treated as an elective by other discipline/subject and vice versa and such electives may also be referred to as Generic Elective.

3. **Ability Enhancement Courses (AEC):** The Ability Enhancement (AE) Courses may be of two kinds: Ability Enhancement Compulsory Courses (AECC) and Skill Enhancement Courses (SEC). "AECC" courses are the courses based upon the content that leads to Knowledge enhancement; i. Environmental Science and ii. English/Hindi/MIL Communication. These are mandatory for all disciplines. SEC courses are value-based and/or skill-based and are aimed at providing hands-on-training, competencies, skills, etc.

3.1 Ability Enhancement Compulsory Courses (AECC): Environmental Science, English Communication/Hindi Communication/MIL Communication.

3.2 Skill Enhancement Courses (SEC): (4 for regular courses): These courses may be chosen from a pool of courses designed to provide value-based and/or skill-based knowledge and should contain both theory and lab/hands-on/training/field work. The main purpose of these courses is to provide students life-skills in hands-on mode so as to increase their employability. The list provided under this category are suggestive in nature and each University has complete freedom to suggest their own papers under this category based on their expertise, specialization, requirements, scope and need.

3.3 Practical/tutorials (One each with every core and discipline/generic specific elective paper): The list of practical provided is suggestive in nature and each university has the freedom to add/subtract/edit practical from the list depending on their faculty and infrastructure available. Addition will however be of similar nature.

CREDIT SCHEME

1. An Undergraduate degree in Humanities/ Social Sciences/ Commerce may be awarded if a student completes 4 core courses each in two disciplines of choice, 2 core courses each in English and Hindi/MIL, respectively, 2 Ability Enhancement Compulsory Courses (AECC), minimum 4 Skill Enhancement Courses (SEC), 2 courses each from a list of Discipline Specific Elective courses based on the two disciplines of choice selected above, respectively, and two courses from the list of Generic Electives courses.
2. An undergraduate degree in Science disciplines may be awarded if a student completes 4 core courses each in three disciplines of choice, 2 Ability Enhancement Compulsory Courses (AECC), minimum 4 Skill Enhancement Courses (SEC) and 2 courses each from a list of Discipline Specific Elective courses based on three disciplines of choice selected above, respectively.
3. For the purpose of computation of work-load the following mechanism may be adopted:
 - i) 1 Credit = 1 Theory period of one hour duration per week
 - ii) 1 Credit = 1 Tutorial period of one hour duration per week
 - iii) 1 Credit = 1 Practical period of two hour duration per week

Credit Scheme for B.Sc.

Course	*Credits	
	Theory+ Practical	Theory+Tutorials
<u>I. Core Course (6 Credits)</u>		
(12 Courses)	12X4= 48	12X5=60
04 Courses from each of the 03 disciplines of choice		
Core Course Practical / Tutorial*	12X2=24	12X1=12
(12 Practical/ Tutorials*)		
04 Courses from each of the 03 Disciplines of choice		
<u>II. Elective Course (6 Credits)</u>		
(6 Courses)	6x4=24	6X5=30
Two courses from each discipline of choice Including paper of interdisciplinary nature.		
Elective Course Practical / Tutorials*	6 X 2=12	6X1=6
(6 Practical / Tutorials*)		
Two Courses from each discipline of choice including paper of interdisciplinary nature		

1. Ability Enhancement Compulsory Courses (AECC)

(2 Courses of 4 credits each)

$$2 \times 4 = 8$$
$$2 \times 4 = 8$$

Environmental Science

English/Hindi/MIL Communication

2. Skill Enhancement Courses (SEC)

$$4 \times 4 = 16$$
$$4 \times 4 = 16$$

(4 Courses of 4 credits each)

Total credit= 132

Total credit= 132

***Wherever there is practical there will be no tutorials and vice –versa**

TEMPLATE OF CHOICE BASED CREDIT SYSTEM IN B. Sc.

	<u>Core Courses</u> <u>(12)</u>	<u>Ability Enhancement compulsory courses (AECC)(2)</u>	<u>Skill Enhancement Course (SEC) (2)</u>	<u>Discipline Specific Elective DSE (6)</u>
1 st Year	DSC- 1 A	(English/Hindi/MIL Communication)/ Environmental Science Environmental Science /(English/Hindi/MIL Communication)		
	DSC- 1 B			
	DSC- 2 A			
	DSC- 2 B			
	DSC- 3 A			
	DSC-3 B			
2 nd Year	DSC- 1 C		SEC-1	
	DSC- 1 D			
	DSC- 2 C		SEC-2	
	DSC- 2 D			
	DSC- 3 C			
	DSC- 3 D			
5 th Sem				DSE-1 A
			SEC-3	DSE-2 A
				DSE-3 A
6 th Sem				DSE-1 B
			SEC-4	DSE-2 B
				DSE-3 B

Details of Credit Scheme for B.A. / B.Com.

Course	*Credits	
	Paper+ Practical	Paper + Tutorial
<u>I. Core Course (6 Credits)</u>		
(12 Courses)	12X4= 48	12X5=60
Two courses – English		
Two courses – Hindi/MIL		
Four courses – Discipline 1.		
Four courses – Discipline 2.		
Core Course Practical / Tutorial*	12X2=24	12X1=12
(12 Practical)		
<u>II. Elective Course (6 Credits)</u>		
(6 Courses)	6x4=24	6X5=30
Two courses- Discipline 1 specific		
Two courses- Discipline 2 specific		
Two courses- Inter disciplinary (GE)		
Two courses from each discipline of choice and two courses of interdisciplinary nature.		
Elective Course Practical / Tutorials*	6 X 2=12	6X1=6
(6 Practical/ Tutorials*)		
Two courses- Discipline 1 specific		
Two courses- Discipline 2 specific		
Two courses- Generic (Inter disciplinary)		

Two courses from each discipline of choice including courses of interdisciplinary nature.

- ☐ **Optional Dissertation or project work in place of one elective paper (6 credits) in 6th Semester**

III. Ability Enhancement Courses

1. Ability Enhancement Compulsory Courses (AECC)

(2 Courses of 4 credits each) 2 X 4=8 2 X 4=8

Environmental Science

English/Hindi/MIL Communication

2. Skill Enhancement Courses (SEC) 4 X 4=16 4 X 4=16

(4 Courses of 4 credits each)

Total credit= 132

Total = 132

***Wherever there is a practical there will be no tutorial and vice-versa.**

TEMPLATE OF CHOICE BASED CREDIT SYSTEM IN B. A. /B.Com

	<u>Core Courses (12)</u>	Ability Enhancement compulsory courses (AECC)(2)	Skill Enhancement Course (SEC) (2)	Discipline Specific Elective DSE (4)	Generic Elective GE (2)
1 st Year	English-I Hindi/Sanskrit-I DSC-1 A DSC-1 B DSC-2 A DSC-2 B	Environmental Science English Communication			
2 nd Year	English/Hindi/ MIL-2 DSC- 1 C DSC- 1 D DSC- 2 C DSC- 2 D Hindi/MIL/ English-2		SEC-1 SEC-2		
5 th Sem			SEC-3	DSE-1 A DSE-2 A	GE-1
6 th Sem			SEC-4	DSE-1 B DSE-2 B	GE-2

SUBJECT COMBINATIONS FOR B.A. IST Year

Each student will have to opt the following eight courses in B.A. / B.Com. Ist Year:

1. Core Course : English & Hindi/Sanskrit
2. Discipline Specific Core Course – 1 (DSC-1A & 1B)
3. Discipline Specific Core Course – 2 (DSC-2A & 2B)
4. Ability Enhancement Compulsory Course (AECC) : English /MIL (Communication) and Environmental Science

The candidate may choose a combination of two subjects (DSC-1 and DSC-2) from the following list of subject combinations. *Students are advised to choose subject combinations carefully. There will be no change in the subject combination once the admission is granted to the student in that particular subject combination:*

COMB. NO	SUBJECT COMBINATIONS	COMB. NO	SUBJECT COMBINATIONS
	DSC 1 & DSC 2		DSC 1 & DSC 2
01	PUBLIC ADMINISTRATION & HISTORY	03	PUBLIC ADMINISTRATION & SOCIOLOGY
02	PUBLIC ADMINISTRATION & ECONOMICS	04	PUBLIC ADMINISTRATION & HINDI

05	PUBLIC ADMINISTRATION & SKT	27	GEOGRAPHY & SKT
06	POLITICAL SCIENCE & HISTORY	28	GEOGRAPHY & HINDI
07	POLITICAL SCIENCE & ECONOMICS	29	HISTORY & ECONOMICS
08	POLITICAL SCIENCE & ENGLISH	30	HISTORY & SOCIOLOGY
09	POLITICAL SCIENCE & SOCIOLOGY	31	HISTORY & SANSKRIT
10	POLITICAL SCIENCE & PHYSICAL EDUCATION	32	HISTORY & MUSIC
11	POLITICAL SCIENCE & SANSKRIT	33	HISTORY & HINDI
12	POLITICAL SCIENCE & MUSIC	34	ENGLISH & ECONOMICS
13	POLITICAL SCIENCE & HINDI	35	ENGLISH & SOCIOLOGY
14	PHILOSOPHY & HISTORY	36	PHYSICAL EDUCATION & SOCIOLOGY
15	PHILOSOPHY & ENGLISH	37	PHYSICAL EDUCATION & SANSKRIT
16	PHILOSOPHY & ECONOMICS	38	PHYSICAL EDUCATION & HINDI
17	PHILOSOPHY & SANSKRIT	39	PHYSICAL EDUCATION & MUSIC
18	PHILOSOPHY & HINDI	40	MATHEMATICS & ECONOMICS
19	PHILOSOPHY & MUSIC	41	JOURNALISM & HINDI
20	PHILOSOPHY & MATHEMATICS	42	JOURNALISM & ENGLISH
21	GEOGRAPHY & HISTORY	43	JOURNALISM & HISTORY
22	GEOGRAPHY & ECONOMICS	44	JOURNALISM & MUSIC
23	GEOGRAPHY & SOCIOLOGY	45	JOURNALISM & SOCIOLOGY
24	GEOGRAPHY & ENGLISH	46	JOURNALISM & SANSKRIT
25	GEOGRAPHY & MATHEMATICS	47	JOURNALISM & ECONOMICS
26	GEOGRAPHY & MUSIC		

B.A. English Honours

From this year college is starting BA English (Hon's)*. In this course there will be 20 seats. Students have to apply separately for this course. All other criteria remains the same as in case of B.A. pass course.

**Condition to the approval and NOC from the Government.*

Important Instruction

- (a) A candidate shall also be required to fulfill the following conditions to appear in the annual examinations:-
 - (i) 75% attendance is compulsory in theory and practical.
 - (ii) 75% attendance is mandatory in seminars and submission of assignments.
 - (iii) It shall be compulsory to score minimum 50% marks in aggregate in house examination.
 - (iv) It shall also be mandatory to participate in activities of subject societies.
- (b) Apart from compulsory subjects, the subject combinations and number of seats shall be decided by the College concerned.

For determining CCA for the first and second years, following procedure shall be applicable:

- 5 marks for attendance
- 5 marks for class test to be taken by the class teacher on completion of 40% syllabus.
- 10 marks for house test to be conducted by the College on completion of 75% syllabus.
- 10 marks for assignment, tutorials, general behavior of student.

For 5th & 6th Semester

- 5 marks for attendance.
- 15 marks for minor test.
- 10 marks for assignment, tutorials, project etc.

List of courses

Faculty of Science

Semester	Subject	Course Type	Course Title	Course Code
B.Sc.1st Year	Chemistry	DSC	Atomic Structure, Bonding, General Organic Chemistry & Hydrocarbons	CHEM101TH
		DSC	States of Matter, chemical kinetics & Functional organic chemistry	CHEM102TH
	Computer Science	DSC	Problem solving using Computer	COMP101TH
		DSC	Office Automation Tools	COMP 102TH
	Geology	DSC	Physical & Structural Geology	GEOL101TH
		DSC	Structural Geology and Mineralogy	GEOL 102TH
	Mathematics	DSC	Differential Calculus	MATH101TH
		DSC	Differential Equations	MATH102TH
	Physics	DSC	Mechanics	PHYS101
		DSC	Electricity and Magnetism	PHYS102
	Zoology	DSC	Animal Diversity	ZOOL101
		DSC	Comparative Anatomy & Developmental Biology of Vertebrates	ZOOL102
	Botany	DSC	Biodiversity	BOTA101
		DSC	Plant Ecology & Taxonomy	BOTA102
	Chemistry	DSC	Solutions, Phase Equilibrium, Conductance, Electrochemistry & Organic Chemistry	CHEM201TH
		DSC	Chemistry of main group element, chemical Energetics and Equilibria	CHEMCC202TH

B.Sc.2nd Year		SEC	Basic Analytical Chemistry	CHEM203
		SEC	Fuel Chemistry & Chemistry of Cosmetics and Perfumes	CHEM204
	Computer Science	DSC	Computer System Architecture	COMP201TH
		DSC	Data base management system	COMP202TH
		SEC	PHP Programming	COMP203TH
		SEC	Computer Networks	COMP204TH
	Mathematics	DSC	Real Analysis	MATH201TH
		DSC	Algebra	MATH202TH
		SEC	Integral Calculus	MATH309TH
		SEC	Vector Calculus	MATH310TH
	Zoology	DSC	Physiology & Biochemistry	ZOOL201
		DSC	Genetics & Evolutionary Biology	ZOOL202
		SEC	Medical Diagnostics	ZOOL203
		SEC	Apiculture	ZOOL204
	Botany	DSC	Plant Anatomy & Embryology	BOTA201
		DSC	Plant Physiology & Metabolism	BOTA202
		SEC	Biofertilizers	BOTA203
		SEC	Gardening & Floriculture	BOTA204
	Physics	DSC	Statistical Thermal Physics	PHYS201
		DSC	Waves and Optics	PHYS202
		SEC	Computational Physics	PHYS204
		SEC	Electrical Circuits and Network Skills	PHYS205
	Geology	DSC	PETROLOGY	GEOL201TH
		DSC	Stratigraphy & Palaeontology	GEOL202
		SEC	Geochemistry	GEOL203
5th Semester	Botany	DSE	Economic Botany & Biotechnology	BOTA501
		SEC	Medicinal Botany or Ethnobotany	BOTA504
				BOTA 505
	Chemistry	DSE	Polymer Chemistry	CHEM 501
		SEC	Chemical Tech. & Society and Business Skills of Chemistry	CHEM503
	Computer Science	SEC DSE	E-Commerce Operating System	
	Mathematics	DSE	Matrices	MATH501TH

			Mechanics Linear Algebra	MATH502TH MATH503TH
		SEC	Probability & Statistics Mathematical Finance Mathematical Modeling	MATH504TH MATH505TH MATH506TH
	Physics	DSE	Solid State Physics	PHYS503
		SEC	Radiation Safety	PHYS506
	Zoology	DSE	Applied Zoology	ZOOL501
		SEC	Sericulture	ZOOL502
	Botany	DSE	Cell & Molecular Biology	BOTA601
		SEC	Mushroom Cultivation Technology	BOTA605
	Chemistry	DSE	Chemistry of Main group Elements, Theories of acids and Bases / Organometallics, Bioinorganic Chemistry, Polynuclear Hydrocarbons and UV, IR Spectroscopy / Molecules of Life	CHEMDSE604 CHEMDSE605 CHEMDSE606
		SEC	Pesticide Chemistry & Pharmaceutical Chemistry	CHEMSEC604
6th Semester	Computer Science	SEC DSE	Basic DBMS Computer Network	
	Mathematics	DSE	Numerical Methods Complex Analysis Linear Programming	MATH601TH MATH602TH MATH603TH
		SEC	Boolean Algebra Transportation & Game Theory Graph Theory	MATH604TH MATH605TH MATH606TH
		GE		
	Physics	DSE	Quantum Mechanics	PHYS602
		SEC	Renewable Energy and Energy Harvesting	PHYS607
	Zoology	DSE	Insect, Vector & Diseases	ZOOL601
		SEC	Aquarium Fish Keeping	ZOOL602

* DSC- Discipline Specific Core Courses, DSE- Discipline Specific Elective, SEC- Skill Enhancement Course, GE- Generic Elective

Faculty of Arts, Commerce and B.Voc.

1st Year

Subject	Subject Title	Course Code	Course Type (CC/AECC/SE C/DSE or DSC /GE-I or GE- II)
B.Com	1. Financial Accounting 2. Business Organisation & Management 3. Business Law 4. Business Statistics & Mathematics	BC 1.1 BC 1.2 BC 1.3 BC 1.4	DSC DSC DSC DSC
B.Voc Hospitality & Tourism	General Component Skill Component OJT		
Retail Management	General Component Skill Component OJT		
Economics	Principles of Micro Economics-I Principles of Micro Economics-II	ECON A101 ECON A102	DSC DSC
English	1. English-I Core ENGLISH 2. English Literature- 1 (Essays, Stories & Poems) 3. English Literature- 2 (Poems, Short Stories & Essays) 4. English (Writing Skills)	ENG CE 101 ENG DSC 102 ENG DSC103 ENGAECC104	CC DSC DSC AECC
Geography	Physical Geography General Cartography	GEOGP101CC GEOGP102CC	DSC DSC
Hindi	1. हिन्दी साहित्य का इतिहास 2. मध्यकालीन हिन्दी कविता 3. प्रयोजनमूलक हिन्दी	HIND101 HIND201 HIND200	DSC DSC MIL
History	History of India from The Earliest times upto 300 CE History of India from 300 to 1206	HIST(A)101 HIST(A)102	DSC DSC
J.M.C.	1. Principal of Communication 2. Introduction to Radio & TV	BJMCPC101 BJMCPC201	DSC DSC
Music	1.Theory of Indian Music 2.Practical 3.Theory of Indian Music general & Biographies 4.Practical (Viva-Voce)	MUSA101 TH MUSA102PR MUSA103TH MUSA104PR	DSC DSC SEC SEC

Philosophy	1. Introduction to Philosophy 2. Indian Philosophy-I	PHIL-A-101CC PHIL-A-102CC	DSC DSC
Phy. Edu.	1. Introduction to Physical Education 2. Olympics moment & organizations of Tournaments	PED101TH PED102TH	DSC DSC
Pol.Science	Introduction to Political Theory India Government and Politics	POLS101 POLS102	DSC DSC
Pub Add	Administrative Theory Indian Administration	PUBA101A PUBA102A	DSC DSC
Sanskrit	1. संस्कृत काव्य 2. संस्कृत गद्य काव्य 3. नीति साहित्य	SKT-DSC101 SKT-DSC102 SKT-DSC103	DSC DSC MIL
Sociology	Introduction to Sociology Society in India	SOCL101 SOCL A 102	DSC DSC
Journalism	Principles of Communication Introduction to Radio and TV		DSC DSC

* DSC- Discipline Specific Core Courses, DSE- Discipline Specific Elective, SEC- Skill Enhancement Course, GE- Generic Elective

2ND YEAR

Subject	Subject Title	Course Code	Course Type (CC/AECC/SEC/DS E or DSC /GE-I or GE-II)
B.Com	1. Company Law 2. Income Tax Law and Practice. 3. Computer Application in Business 4. Corporate Accounting 5. Cost Accounting 6. E-Commerce	BC2.1 BC2.2 BC2.3 BC2.4 BC2.5 BC2.6	DSC DSC SEC DSC DSC SEC
Economics	1. Principles of Macro Economics-I 2. Principles of Macro Economics-II (One out of the following) 3. Statistical Method-I. 4. Economics of Rural Development (One out of the following) 5. Statistical Methods-II 6. Demography	ECONA201 ECONA202 ECONA203 ECONA204 ECONA205 ECONA206	DSC DSC SEC SEC SEC SEC
English	1. English-2 Core English 2. British Literature 3. Literary Cross Currents 4. AECC/SEC-1: Creative Writing Book and Media Reviews 5. AECC/SEC-2, (translation studies and principals of translation	ENGCE-201 ENGDSC-202 ENGDSC-203 ENGAECC/SEC204 ENGAECC-SEC205	DSC DSC DSC AECC/SEC AECC/SEC

Geography	1. Human Geography 2. Environmental Geography 3. Regional Planning and development 4. Remote Sensing & GPS	GEOGP201CC GEOGP202CC GEOGP203SEC GEOGP204 SEC	DSC DSC SEC SEC
Hindi	1. आधुनिक हिन्दी कविता 2. हिन्दी गद्य साहित्य 3- कार्यालयो हिन्दी 4- रचना पूंज 5- आनुवाद विज्ञान	HIND 301 HIND401 HIND 302 HIND 400 HIND402	DSC DSC SEC MIL SEC
History	1. History of India from 1206-1707 2. History of India from 1707-1950 3. Historical Tourism: Theory and Practice 4. Indian History and Culture	HIST103 HIST104 HIST117 HIST119	DSC DSC SEC SEC
MUSIC	1. Ancient Granthas & Contributions 2. Practical(Stage Performance) 3. Medieval Granthas & Contributions..... 4. Practical Viva-Voce 5. Practical (Value based course) 6. Practical (Value based course)	MUSA201 TH MUSA202PR MUSA203TH MUSA204PR MUSA205PR MUSA206PR	DSC DSC SEC SEC SEC SEC
Philosophy	1. Indian Philosophy- 2 2. Indian Philosophy- 3 3. Introduction to logic 4. Ethics-1	PHIL-A-203CC PHIL-A-204CC PHIL-A-205SEC PHIL-A-206SEC	DSC DSC SEC SEC
Phy. Educ	1. Human Anatomy & Physiology 2. Sports Psychology 3. Sports, Medicine, Physiotherapy & Rehabilitation 4. Sports Trainings	PED201TH PED202TH PED203TH PED204TH	DSC DSC SEC SEC
Pol.Science	1. Comparative Govt. & Politics 2. Introduction to International Relations 3. Legislative Support 4. Public opinion and survey Research	POLS201 POLS202 POLS203 POLS204	DSC DSC SEC SEC
Pub Ad	1. Administrative Thinkers 2. Development Administration 3. Computer Application & Office Management 4. Human Resources & Logistic management	PUBA-201A PUBA-202A PUBA203A PUBA204A	DSC DSC SEC SEC
Sanskrit	1. संस्कृत नाटक 2. संस्कृत व्याकरण 3. आयुर्वेद के मूल सिद्धान्त 4. संस्कृत छन्द एवं गायन	SKT-DSC-201 SKT-DSC-202 SKT-AEEC-205 SKT-AEEC-206	DSC DSC SEC SEC
Sociology	1. Sociological Theories 2. Method of Sociological Enquiry 3. Techniques of Social Research 4. Sociology of Environment	SOCL-A201 SOCL-A202 SOCL-A203 SOCL-A204	DSC DSC SEC SEC

Semester – V

Subject	Subject Title	Course Code	Course Type (CC/AECC/SEC /DSE or DSC /GE-I or GE-II)
B.Com	1. Human Resource Management 2. Fundamentals of Financial Management 3. Entrepreneurship 4. Principles of Micro Economics	BC.5.1 BC.5.2 BC.5.3 BC.5.4	DSE DSE SEC GE
Economics	1. Public Finance 2. Economic History of India 1857-1947 3. Development of Economics 4. Basic Econometrics 5. Indian Economy 6. Emerging Areas in Economic Studies 7. Public Finance 8. Environmental Economics 9. Contemporary issues in Indian Economy	ECON505 ECON506 ECON507 ECON508 ECON517 ECON518 ECON521 ECON522 ECON523	DSE DSE DSE DSE SEC SEC GE GE GE
English	1. Contemporary India Women & Empowerment 2. Soft Skills 3. Technical writing	ENGL501 ENGL 502 ENGL503	GE DSE SEC
Geography	1. Geographic Information System (GIS) 2. Geography of India 3. Disaster Risk Reduction	GEOGP505SEC GEOGP501- 1DSE GEOGP501GE	SEC DSC GE
Hindi	1. रंग आलेख एवं रंगमंच अथवा 2. भाषा कम्प्यूटिंग 3. लोक साहित्य— 4. आधुनिक भारतीय साहित्य	HIND 501 HIND 502 HIND 503 HIND 504	SEC SEC DSE GE
History	1. Some Aspects of European History 1980-1945 2. Women Studies in India 3. An introduction to Archaeology	HIST107 HIST-III HIST121	DSC GE SEC
Music	1. Hindustani Music 2. DSE Unit-1 3. DSE Unit-2 4. Elective Generic Course	MUSI703 MUSI801TH MUSI802PR MUSI901TH	SEC DSE DSE GE
Philosophy	1. Ethics- 2 2. Western philosophy- 1 3. Bhagvat Gita	PHIL503SEC PHIL501DSC PHIL501GE	SEC DSE GE
Phy. Edu.	1. Specialization in Volley Ball 2. Recreation 3. Health Education and Nutrition	PED501PR PED504TH PED506TH	SEC DSE GE

Pol.Science	1. Democratic Awareness with legal literacy 2. Themes in Comp. Pol. Theory 3. Society, Economy, Politics in H.P	POLS501 POLS502 POLS504	SEC DSE GE
Pub Ad	1. Leadership Style and Conflict Management 2. Contemporary Issues & concerns in Indian Administration 3. Disaster Management	PUBA501 PUBA503 PUBA504	SEC DSE GE
Sanskrit	1. भारतीय रंग गाला 2. व्यक्तित्व विकास का भारतीय दृष्टिकोण 3. संस्कृत छन्द एवं गायन	SKT-AEEC-501 SKT-DSE-502 SKT-GE-503	SEC DSE GE
Sociology	1. Population Studies 2. Marriage, family & Kinship 3. Polity & society in India	SOCL501 SOCL503 SOCL504	SEC DSE GE

Semester – VI

Subject	Subject Title	Course Code	Course Type (CC/AECC/SEC /DSE or DSC /GE-I or GE-II)
B.Com	1. Management Accounting 2. International Business 3. Personal Selling & Salesmanship 4. Indian Economy	BC.6.1 BC. 6.2 BC6.3 BC6.4	DSE DSE SEC GE
Economics	1. Money & Banking 2. International Economic 3. Mathematical Economics 4. Project Work 5. Demography 6. Money and Financial Markets 7. Money and Banking 8. Economic system 9. Contemporary Issues in Indian Economy-II	ECON609 ECON610 ECON611 ECON612 ECON619 ECON620 ECON624 ECON625 ECON626	DSE DSE DSE SEC SEC GE GE GE
English	1. Language Literature & Culture 2. Academic writing 3. Business Communication	ENGL601 ENGL602 ENGL603	GE DSE SEC
Geography	1. Field Techniques & survey (Practical) 2. Disaster management 3. Sustainability & Development	GEOGP604 GEOGP602 GEOGP602	SEC DSE GE
Hindi	1. चलचित्र लेखन अथवा 2. समाचार संकलन और लेखन 3. छायावादोत्तर हिन्दी कविता 4. सर्जनात्मक लेखन के विविध क्षेत्र	HIND601 HIND602 HIND603 HIND604	SEC SEC DSE GE
History	1. Political History of modern Europe 15 th to 18 th 2. Gender and Education in India 3. Orality an Oral Culture in India	HIST110 HIST114 HIST124	DSC GE SEC

Music	1. Hindustani Music 2. DSE Unit-1 3. DSE Unit-2 4. Elective Generic Course	MUSI704 MUSI802TH MUSI803PR MUSI901TH	SEC DSE GE
Philosophy	1. Applied Ethics 2. Western Philosophy-2 3. Yoga	PHIL604SEC PHIL602DSE PHIL602GE	SEC DSE GE
Phy. Edu.	1. Methods of Teaching in Physical Education 2. Specialization in Athletics 3. Yoga	PED602TH PED601PR PED604TH	DSC SEC GE
Pol.Science	1. Conflict & Peace building 2. Democracy & Government 3. Human rights & Gender Environment	POLS601 POLS602 POLS603	SEC DSE GE
Pub Ad	1. Stress & Time management 2. Public Policy & Administration in India 3. E- Governance	PUBA601 PUBA602 PUBA604	SEC DSE GE
Sanskrit	1. टोडरमल का वास्तु सौख्यम् 2. साहित्यिक समालोचना 3. भाषा विज्ञान के मूलभूत सिद्धान्त	SKT-AEEC-601 SKT-DSE-602 SKT-GE-603	SEC DSE GE
Sociology	1. Theory and Practice of Development 2. Social Stratification Or Gender and Sexuality 3. Economy and Society	SOCL601 SOCL602 SOCL603 SOCL604	SEC DSE DSE GE

* DSC- Discipline Specific Core Courses, DSE- Discipline Specific Elective, SEC- Skill Enhancement Course, GE- Generic Elective

ADMISSION PROCESS FOR 1ST YEAR

1. The candidate seeking admission to any class has to apply on the prescribed form available online on <http://www.gcsanjauli.com>
2. The students can approach the College **Guidance and Counselling Committee** in case they find any difficulty in filling up of the admission form during the College hours.
3. The applicant has to bring his/her mother/father/guardian with him/her at the time of counselling.

Guardian means only blood relation. The guardian should not be a student of this college. No students of this college should sign in the place of parent/guardian of any applicant.

4. The students will approach the respective admission committees to get their forms verified and subsequently deposit with the member of the admission committee.

5. Merit list will be displayed as per schedule mentioned in the prospectus.
6. The candidates in the merit list must contact their respective admission committees to collect their verified and duly signed admission forms.
7. After getting the approved admission form, applicants are advised to deposit their fee online by using Credit Card/Debit Card/Mobile/Internet Banking or through challan. Account details of the college for fee deposit through challan is as follows:

Bank Name	: HDFC
Branch Name	: Sanjauli, Shimla-6
Name of account holder	: Principal
Account No	: 50100287481269
IFS Code	: HDFC0000346
8. **Students are advised to choose subject combinations carefully. There will be no change in the subject combination once the admission is granted to the student in that particular subject combination.**

Admission in each stream will be purely on merit basis.

DOCUMENTS TO BE ATTACHED WITH THE FORM AT THE TIME OF ADMISSION

1. Matriculation certificate for Date of Birth.
2. 10+2 marks sheet.
3. H.P. Domicile certificate for girl students (to seek exemption in tuition fee).
4. Minimum 40% disability certificate, sports/cultural quota and category certificate in case of students seeking admission against these seats.
5. Original character certificate from Head of the institution last attended. In case of a private candidate the character certificate must have been issued by a Gazetted officer/ Panchyat Pradhan/ Ward Counsellor but not before 6 months on the day of submission of admission form.
6. For seat against single girl child an Affidavit of single girl child from parents is to be submitted with the admission form.
7. A student seeking admission from Board/University other than H.P. will have to upload migration certificate and the original certificate has to be submitted at the time of counselling.
8. Affidavit should be provided wherever applicable.
9. Certificate of SC/ ST from Magistrate Class-1 (Authorised Signatory) should be provided by those seeking relaxation in age/ marks.
10. Any gap (latest) in the academic career of the applicant must be supported by a documentary evidence / affidavit as proof of his/ her activities during the period of gap. If the gap is 3 year or more , the candidate will not be admitted
11. Admission without these documents shall be purely provisional.
12. The students are directed to bring their original certificates and a printed copy of the filled admission form at the time of counselling.

Fee Structure

Fee will be charged as under:

College Fee and Fund	Annual Charges	Monthly Charges	
Admission Fee	25/-	Tuition Fee (only for Boys)	50/-
Registration Form Fee University	20/-	Amalgamated Fund	25/-
University Registration Fee	200/- for H.P. Board and 400/-	Building Fund	10/-

	for other board students		
University Holiday Home	1/-	Rovers & Rangers Fund	5-
University Welfare Fee	15/-	Sports Fund	20/-
University Sports Fee	15/-	Science Practical Fund	
University Continuation Fee	10/-	Physics	20/-
University Migration Fee	50/-	Chemistry	20/-
House Examination Fund	80/-	Botany	20/-
Library Security (Refundable)	100/-	Zoology	20/-
Student Aid Fund	2/-	Computer Practical (Commerce & Math, from Final year students only)	15/-
College Magazine	50/-		
Health Red Cross Fund	6/-	Arts Practical Fund	
Red Cross Membership Fund	40/-	Geography	15/-
NCC	10/-	Psychology	15/-
		Music	15/-
Book Replacement Fund	25/-	Physical Education	15/-
Furniture Repair	10/-	Re-admission Fee	
Identity Card	10/-	First time	100/-
Cultural Activity	20/-	Second time	200/-
Computer and Internet Facility	20/-		
Campus Beautification & Dev. Fund	10/-	Late Admission Fee	10/-
University Development Fund 500 - for General students and 250 –for BPL/ IRDP students		Late payment of dues	1/- per day
		Duplicate Identity Card	20/-
		Absence and Other Funds	
		Absence fine per period	1/-
		Absence from practical, per practical	3/-
		Absence from house test, per paper	10/-
		Late return of Library book per day	1/-

*(Note: Original Fee receipt will be required at the time of refund)
Himachali bonafide girls are exempted from tuition fee. (Certificate required)*

PTA Fee Rs 700/- per Annum

Note: The students who are seeking admission in e-Commerce under IRDP will pay fee @ Rs. 100/- per month instead of Rs. 350/-

Other charges (Skill component) per semester for B. Voc

- (i) Skill Component practical I Rs. 240/-
- (ii) Skill Component practical II Rs. 240/-
- (iii) Assessment/ Certification Fee charged by sector skill council Rs. 1200/-

BACHELOR OF VOCATIONAL EDUCATION PROGRAMME (B.VOC.)

COURSE OF STUDY

The college offers the following two 'NSQF' (National Skill Qualification Framework) UGC approved 3-year regular degree programmes under semester system for vocational studies as mentioned below.

B.Voc. in Retail Management - 45 Seats

B.Voc. in Hospitality & Tourism - 45 Seats

ABOUT THE BACHELOR OF VOCATION (B.Voc.) DEGREE PROGRAMME

The University Grants Commission (UGC) has launched a scheme on skill development based job oriented higher education program as a part of College/University education, leading to Bachelor of Vocation (B.Voc.) Degree. This Degree Program is unique with the provision of multiple entry and exit at different levels of NSQF from level 5 to 7, viz. Diploma/Advance Diploma and Degree in compliance to the National Skills Qualification Framework (NSQF). Multiple entry and exit will allow students the flexibility to earn and study as per their convenience.

OBJECTIVES

- To provide multiple entry and exit options at various levels through program design in conformation to the skill eco system.
- To create requisite job role specific skilled manpower for industry at various NSQF levels as per NOSs (National Occupational Standards).
- To empower the youth leading to employment and income generating opportunities.
- To provide judicious mix of skills relating to a profession and appropriate content of general education.
- To provide flexibility to the students by means of pre-defined entry and multiple exit levels.
- To integrate skill based NSQF vocational studies with the undergraduate level of higher education in order to enhance employability of the graduates and meet the industry requirements. Such graduates apart from meeting the needs of local and national industry are also expected to be competent to become part of the global workforce.

COURSE STRUCTURE

B. Voc. programme is designed with the provision for multiple exit levels. All the candidates enrolled for diploma courses or further will be treated at par from the second semester onwards.

Students may exit after six months with the certificate (NSQF Level 4) or they may continue for diploma or advance diploma level courses leading to B. Voc. Degree.

Following table provides a snapshot of the various certificates and their duration:-

NSQF	Skill Component Credits	General Education Credits	Total Credits for Award	Normal Duration	Exit Points/Awards
1	18	12	30	One Sem.	Certificate
2	36	24	60	Two Sem.	Diploma
3	72	48	120	Four Sem.	Advance Diploma
4	108	72	180	Six Sem.	B. Voc Degree

Multiple Entry and Exit Options:

- After the completion of Semester I, the candidate will get a Certificate, and she/he may go for a job or continue studying.
- The candidate may rejoin Semester II. After the completion of Semester II, the candidate will get a Diploma, and she/he may go for a job or continue studying.
- The candidate may rejoin Semester III. After the completion of Semesters III and IV, the candidate will get an Advanced Diploma, and she/he may go for a job or continue studying.
- The candidate may rejoin Semester V. After the completion of Semesters V and VI, the candidate will be awarded a B.Voc. Degree, and she/he may go for a job or become an entrepreneur, or continue studying for the M. Voc. Degree (NSQF Level 8 onwards) and can register for Ph.D. Degree (NSQF Level 10) after it, in Vocational studies, or they can take admission in any other masters' programme after completion of required Bridge course, or appear in any competitive exams conducted by State Public Service Commission and Union Public Service Commission.

INTERNSHIP PROGRAMME:

- Internship for 6 weeks after the completion of each year is an integral/essential component of B. Voc. Degree.
- The Internship shall also carry credits to be added in the final evaluation of skill components.
- HPKVN (Himachal Pradesh Kaushal Vikas Nigam) is fully sponsoring the internship apart from facilitating the skill component (60 %) of this programme along with courseware for whole of the programme.
- Candidates enrolled for this programme are entitled for 'Kaushal Vikas Bhatta' as per

state government policy.

ELIGIBILITY CONDITIONS

- Admission to the B Voc. programme will be as per the rules and regulations of the Himachal Pradesh University.
- The eligibility criteria for admission to the B. Voc. Degree programme shall be 10+2 in all streams from a recognized board; 10+2 examination or an examination equivalent thereof from a Board/University established by law in India with English as a compulsory subject with 55% marks in aggregate, OR any examination of a University/Board/College or School in a foreign country recognized as equivalent for the above purpose by the Vice-Chancellor/Equivalence Committee on its own, OR on the recommendation of Association of India Universities with 55% marks OR as per eligibility norms of the college for admission to undergraduate courses in case of Center of Excellence.
- Vocational subjects under NSQF will be given weight age, equivalent to any other general education subject while considering admission to students to the undergraduate courses as per reference no. DD No.. 1-52/2013(CC/NSQF) dated 30.04.2014 of UGC.
- Maximum age limit for admission to B. Voc courses is 23 years for general category, 25 years for SC/ST category and 25 years for girl candidates, as on July 1 of the admission year. The Vice-Chancellor may permit age relaxation as per norms.
- Reservation rules are applicable as per the rules or guidelines of the Himachal Pradesh Government.
- Students belonging to SC/ST category shall be given a 5% relaxation in marks for admission purpose, i.e., they would require a minimum of 50% marks in aggregate at 10+2 level.
- Compartment students shall not be allowed admission in the B.Voc. programmes.
- A candidate cannot pursue two full time undergraduate courses simultaneously.
- The University reserves the right to cancel any admission at any stage.
- In matters relating to undergraduate admissions, the decision of the Admission Committee/Vice-Chancellor, Himachal Pradesh University, Shimla, shall be final.
- All legal matters pertaining to undergraduate admissions shall be subject to the Himachal Pradesh jurisdiction only.

MODE OF SELECTION

- Admission to the B. Voc. programme in Retail Management and Hospitality & Tourism (Semester-I) shall be done purely on merit basis in the qualifying examination (10+2 etc.) .
- There are three categories of candidates who shall be given admission in Semester-I of the skill-based courses under NSQF
- Category 1: Students who have already acquired NSQF certification Level 4 in a particular Industry sector may opt for admission in the skill-based courses under NSQF
- Category 2: Students who have acquired NSQF certification Level 4, but may like to change their trade and enter into skill-based courses in a different trade.
- Category 3: Students who have passed the 10+2 examination with conventional

schooling without any background of vocational training.

Note:

Regarding selection of students for B. Voc. programme, 10% extra weightage shall be given to Category-1; 5% extra weight age shall be given to Category-2 in 10+2 examination. Final list of students shall be finalized on merit.

MEDIUM OF INSTRUCTIONS

The course content of the B. Voc. programme will be taught in English.

FACILITIES AVAILABLE AND OTHER ACTIVITIES IN THE COLLEGE

1. Cultural and Academic Societies

The institution already runs various clubs & societies:

- | | |
|----------------------------------|---------------------------------|
| a. Sahitya Parishad | h. The Botany Association |
| b. The Planning Forum | i. The Zoology Association\ |
| c. The English Literary Society | j. Eco Club |
| d. The History Society | k. Red Cross Society |
| e. The Political Science Society | l. College Sociological Society |
| f. The Physics Association | m. The Geographical Society |
| g. The Chemistry Association | n. Sports Club. |

2. Tutorials

Students will be divided into different tutorial groups for the purpose of academic excellence and greater interaction between the teacher and the taught. Teacher-in-charge of each group will provide assistance regarding academics and other activities periodically.

3. NCC & NSS

The College has very active and well-organized units of the NCC and the NSS whose activities are spearheaded by teachers with long experience in their respective fields.

4. Sports

The College Calendar gives great importance to various activities in sports. We have the proud privilege of representing the University and the State in many National and Zonal level sports competition. The College also has a good Gymnasium facility for sports persons.

5. Rovers & Rangers

College has well organised units of Rovers & Rangers activities.

6 Jeejeevisha

A social outreach unit, this unit endeavours to inculcate a sense of brotherhood and responsibility towards all humanity.

7 Scholarships

There are various provisions to grant scholarships in various categories to the deserving students as per the rules/directions issued by the state government from time to time. The few important categories are as follows: 1. IRDP, 2. SC/ST -- it is restricted to certain income level as applicable by the order of H. P. Govt. and 3. Brilliant students scholarship of H.P.--This scholarship is available only for those students who fulfil the following requirements:

- i) He / she should be a bonafide resident of Himachal Pradesh.
- ii) He/she should have passed plus two from H.P. Board.
- iii) He/she should have secured minimum 77% marks at plus two level.
- iv) He/she should have secured minimum 60% marks at TDC I or II as applicable.

8. Career Guidance and Job Placement

It is formed to help the students in providing the information for the selection of career and job placement through various Govt. and private agencies and to arrange the lectures by the experts and concerned officials for selection of better & suitable career.

9. College Magazine

The College publishes its magazine HIM RASHMI annually which provides a forum to the students with a flair for writing. It gives vent to their thoughts and perceptions.

10. College Library

The College is member of the Project "National Library and Information Services Infrastructure for Scholarly Content (N-LIST)", being jointly executed by the UGC-INFONET Digital Library Consortium, INFLIBNET Centre and the INDEST-AICTE Consortium, IIT Delhi. This project provides free access to a collection of more than 76000 e-books and more than 7000 e-journals on all the subjects to students, researchers and faculty members. Many new academic e-resources are added to this facility nearly every month. Full text e-books can also be downloaded or printed directly from the publisher's website under this project. The students desirous of using this facility are directed to contact Librarian/Assistant Librarian along with their e-mail IDs. Five computers with broadband internet access and N-List facility have already been installed in the college library for the benefit of the students. More computers can also be arranged based on the use and requirement.

There are over 34,751 books in college library. The college has subscribed 24 Journals, 22 Magazine and 21 daily newspapers. Out of this number, 25,124 books are stacked in General Section and 7,000 are in the Book Bank.

All the students are required to adhere to the following Library rules strictly:

- i. All the students on the rolls of the College shall be eligible to become members of the College library.

- ii. Every student is entitled to draw two books for reading at home for a period of 30 days from the library.
- iii. The borrower shall be solely responsible for the safety/preservation of the books drawn by him/her.
- iv. A fine of 1/- per day per book will be charged beyond due date of, submission of the book from the defaulter students.
- v. In case a book is found mutilated, torn, defaced or misplaced the actual cost of the book plus 20% of the original cost will be charged from such defaulter student.
- vi. Reference books are to be consulted in library only after obtaining permission from the Librarian.
- vii. The College also operates a book bank from which text books are loaned to poor students of all categories based on a nominal security, (i.e. actual cost plus 20% and maintenance charge of ` 2/-per book}.

Students can get their library security refunded within one year after leaving the College ; otherwise the security will stand forfeited.

11. PTA

A Parent- Teachers Association is formed during every session in the college with the avowed objective of promoting participation of parents in the development activities of the college. Their presence and valuable suggestions are eagerly solicited by the college staff in P.T.A. meetings. There is a General Body of P.T.A. comprising:

- (i) Parents or guardians (Only those who have blood relation with the students studying in the college)
- (ii) Colleges Teachers
- (iii) The Principal of the college is the patron of the body
- (iv) Every student contributes Rs. 700/- per annum toward P.T.A .

PTA also provide fee waiver and funds for books purchase by students from BPL category.

12. OSA

On 15th Feb. 2012, the college also constituted the Old Students Association. Every pass out student from this college can be a member of OSA. S/he can fill the membership form online available on College website www.gcsanjauli.com Membership Fee is ` 200/- p.a. and ` 2000/- for lifetime membership.

13. IQAC

For the quality improvement of higher education, our college has got Internal Quality Assurance Cell (IQAC) . Time to time important decisions pertaining to betterment of college as well as students are taken by the member of IQAC. A student Charter was framed and approved in the year 2014.

14. CSCA

CSCA is constituted every year as per H.P. University guidelines.

15. HOSTEL

The hostel is located across the road nearby college. The college hostel has accommodation for 165 boy students of SC/ST category only. Number of seats available for fresh admission in hostel will depend upon the availability of vacant rooms. The Hostel provides mess facility throughout the session which is compulsory for resident students. The Principal reserves all the rights to admit students to the college hostel.

The students who apply for hostel accommodation must adhere to the following rules and instructions:

1. A student can apply for the hostel accommodation, from 1st July onwards, after his admission in the college.
2. Admission forms for hostel accommodation are available in the College office with the hostel clerk.
3. No student will be accommodated in hostel, if his parents do not turn up at the time of admission to the hostel.
4. The recommendation of the Warden is necessary for admission to the hostel.
5. A student who fails in more than one course in the last declared result shall not be admitted to the college hostel (for old students).
6. The room will be allotted on a due date by the authorities.
7. The residents of the hostel are not permitted to change the room allotted to them without prior permission of the warden.
8. Fresh admission to the hostel will have to be sought in every academic year.
9. Every boarder shall have to abide by the time-schedule for the hostel as laid down from time to time.
10. No guest can stay in the hostel.
11. The general discipline requirements of the College shall be applicable to boarders as well.
12. Any other rules and regulations as may be deemed necessary by the Principal according to the circumstances are to be observed by the resident scholars.
13. All the rules for the hostel students as mentioned in chapter XXVIII of the H.P.U. Ordinance are applicable in toto.
14. Hostellers will have to vacate the hostel within three days after the annual examinations.

One time fees will be charged at time of admission:

Hostel Fee and Funds (Non-refundable) Rs. 7140/-

Hostel Security (Refundable) Rs. 1500/-

Mess Security (Refundable) Rs. 2000/-

THIS FEE IS SUBJECT TO CHANGE. IF THE FEE IS REVISED, THE STUDENTS WILL HAVE TO PAY THE REVISED FEE.

Annual Charges			Monthly Charges	
Admission fee	75		Electricity	250
Utensil fund	40		Water charges	50
Furniture Charges	125		Common Room	10
Identity Card	10		Room rent per seat	50
Miscellaneous Charges	40		News paper	10
First Aid	10		Maintenance	80

			Sweeper	100
			Clerical, Attendance	20

Joining of Mess is compulsory for all the students during their stay in the Hostel.

IMPORTANT INSTRUCTIONS

GENERAL INSTRUCTIONS:

1. It is mandatory for every student to maintain strict discipline within the College campus as well as outside the College.
2. Any act performed by the student that amounts to indiscipline will be dealt with strictly.
3. All the students are required to read the notices thoroughly which are displayed exclusively on the College Notice Board every day, and do the needful accordingly.
4. Teasing girl students in any manner whatsoever is an offence punishable under the law. Hence, students are advised not to indulge in such kind of activities; otherwise they would face strict legal action.
5. Scribbling/writing anything on the black-board, on furniture and walls etc. is a part of indiscipline.
6. To remove or break the furniture, window panes, to pluck flowers, to remove notices, etc. is also a breach of discipline.
7. The following acts also tantamount to indiscipline: to hold any meeting/function/party and to take any photographs in the premises of the College without prior permission of the Principal.
8. Students should not tamper with the electrical fittings, water fittings etc. in the class-rooms, hostel and in the College campus.
9. Using foul language with any student, teacher or any other employee of the College shall be viewed seriously.
10. The use of cell phone is strictly prohibited inside the classrooms and any breach of conduct will result in the confiscation of the cell phone.

LEAVE RULES

1. It is compulsory for all the students to get their leave sanctioned before proceeding on any kind of leave.
2. For leave on medical grounds, the student will be required to submit a medical certificate in case the leave is for more than a week's duration.
3. Leave up to one week will be sanctioned by the concerned committee. For leave extending more than one week's duration, the student shall have to apply to the Principal.
4. A student will not be allowed to avail more than 10 days leave during the entire academic session, except under exceptional circumstances.
5. If a student remains absent for 10 days continuously without information, his/her name will be struck off from the rolls of the College.
6. Even if a student is on leave, he/she will have to deposit his/her fee as per the scheduled dates decided by the College.
7. The students can seek re-admission twice during the session. First re-admission will be allowed within three days after the name is struck off after paying a fine of `100/- and a fine of ` 200/- will be charged for the second re-admission within 10 days after the name is struck off from the rolls.

IDENTITY CARD:

1. Identity card is the most important document of the college student, because it is the only identification for anyone to establish that one is a student of the college.

2. Any kind of transaction between students and college is entertained only after production of Identity card. If a student has to deal with any kind of work related to examination, library, collection/inspection of any kind of document, one has to produce his/her Identity card first in order to establish his identity.
3. Students are not permitted to replace his/her photograph pasted on the Identity card for any reason whatsoever.
4. If Identity card is lost, one has to file an F.I.R. in order to get a duplicate Identity card issued.
5. In event of inspection of Identity card during surprise check or for any other reason, if the student is unable to produce the Identity card he/she will be handed over to the police or as the situation may demand. **Students without Identity card are deemed as outsiders.**
6. In case, the Identity card gets misplaced, misused by anti-social elements the student concerned shall be held responsible for his/her deeds. It is the personal responsibility of the student to keep his/her identity card in safe custody.
7. Last but not the least, the students should always carry his/her Identity card, before entering the college premises.
8. All the students are directed to collect their identity cards along with their fee receipts from the fee counter and complete the formalities related to card within one week of their admission.

Personal Counselling

The College programme includes personal counselling for students to deal with emotional stress, academic stress, any kind of drug abuse stress etc.

Counselling will be provided once in a week. This will help the student to share problem which they hesitate to share with family or friends. This grooms their academic and career.

Student Counsellor

B.A. V th Semester	Boys	Dr. Roop Lal Sharma Dr. Surinder Sharma
	Girls	Mrs. Bharti Bhagra Dr. Sarita Sharda
B.Sc. V th Semester	Boys	Dr. Anil Thakur
	Girls	Mrs. Nidhi Dhatwalia
B.A. II nd Year	Boys	Dr. Gian Chand Mr. Surinder Chauhan
	Girls	Mrs. Kirti Singha
B.Sc. II nd Year	Boys	Dr. Sandeep Chauhan
	Girls	Mrs. Monika Chandel Mrs. Anjana Sharma
B.A. I st Year	Boys	Mr. Vikram Bhardwaj Mr. Kishori Lal
	Girls	Mrs. Mona Sharma Dr. Poonma Verma
B.Sc. I st Year	Boys	Dr. Brij Mohan
	Girls	Mrs. Bharti Sharma Dr. Meenakshi Sharma
B.Com I st Year, 2 nd Year, 5 th Sem	All	Dr. R.L. Sharma Mrs. Shivani Sood

ANNUAL COMMITTEES FOR SESSION 2019-20

DSW : Mrs. Bharti Bhagra
Bursar : Dr. Roop Lal Sharma
Dean Science : Dr. Chiranji Lal
Dean Arts : Dr. Roop Lal Sharma
Dean Commerce : Dr. Ram Lal Sharma
RUSA Coordinator : Dr. Sarita Sharda

COLLEGE ADVISORY

1. Mrs. Bharti Bhagra
2. Dr. Roop Lal Sharma
3. Dr. Sarita Sharda
4. Dr. Chiranji Lal
5. Dr. Ram Lal Sharma
6. Dr. Ravinder Chauhan
7. Dr. Anil Thakur
8. Mr. Manoj Mehta
9. Superintendent

ANTI-RAGGING & DISCIPLINE COMMITTEE

1. Mrs. Bharti Bhagra
2. Dr. Sarita Sharda
3. Dr. Ram Lal Sharma
4. Dr. Ravinder Chauhan
5. Dr. Anil Thakur
6. Dr. Surinder Sharma
7. Mr. Deepak Kaprate
8. Mr. Manoj Mehta
9. Mrs. Bharti Sharma
10. Dr. Surinder S. Chauhan
11. Dr. Ruby Kapoor
12. Dr. Sandeep Chauhan
13. Dr. Meenakshi Sharma
14. Dr. Ramesh Chand Chauhan
15. Dr. Inder Singh Thakur
16. Mr. Ravinder Kumar
17. Mrs. Shivani Sood
18. Dr. Brij Mohan
19. Mr. Shubham Chaudhary
20. Dr. Kishori Lal

GENERAL PURCHASE COMMITTEE

1. Mrs. Bharti Bhagra
2. Dr. Ram Lal Sharma
3. Dr. Ravinder Chauhan

CAREER COUNSELLING & PLACEMENT CELL

1. Dr. Ram Lal Sharma
2. Dr. Ravinder Chauhan
3. Dr. Anil Thakur
4. Mrs. Bharti Sharma
5. Mrs. Malvika Sharma
6. Mr. Abhishek Tahkur
7. Mrs. Mona Sharma
8. Mrs. Kirti Singha

SEXUAL HARASSMENT & WOMEN CELL

1. Dr. Sarita Sharda
2. Dr. Ram Lal Sharma
3. Dr. Ravinder Chauhan
4. Mrs. Meenu Jiwan
5. Mrs. Bharti Sharma
6. Dr. Ruby Kapoor
7. Dr. Ramesh Chand Chauhan
8. Mrs. Reeta Chandel
9. Mrs. Shivani Sood
10. Dr. Poonama Verma (Phil)

SCHOLARSHIP COMMITTEE

1. Dr. G.P. Kapoor
2. Dr. Ruby Kapoor
3. Dr. Meenakshi Sharma
4. Ms. Poonam Verma
5. Mrs. Savita Thakur
6. Mrs. Shivani Keprate
7. Dr. Poonam Sharma (Maths)

HOUSE EXAMINATION COMMITTEE

1. Dr. Surinder Sharma
2. Mr. Vikram Bhardwaj
3. Dr. Sandeep Chauhan

4. Mr. Manoj Mehta
5. Mrs. Bharti Sharma
6. Heads/Convener of respective committee
7. Mr. Lokinder Thakur (Sr. Asstt.)

IQAC / NAAC / RUSA COMMITTEE

1. Dr. Sarita Sharda
2. Dr. Chiranjil Lal
3. Dr. Anil Thakur
4. Dr. Vikram Bhardwaj
5. Dr. Meenakshi Sharma
6. Mr. Vishal Rangta

ESTATE COMMITTEE

1. Dr. Roop Lal Sharma
2. Dr. Sarita Sharda
3. Dr. Ram Lal Sharma
4. Dr. Ravinder Chauhan
5. Mr. Deepak Kaprate
6. Mr. Manoj Mehta
7. Dr. Ruby Kapoor

BUS PASS AND UNIVERSITY FORM ATTESTATION COMMITTEE

1. Dr. Ravinder Chauhan
2. Dr. Gian Chand
3. Mr. Deepak Kaprate
4. Mr. Vikram Bhardwaj
5. Mrs. Sachi Sood
6. Mrs. Reeta Chandel
7. Mrs. Shivani Sood
8. Dr. Dinesh Kumari Negi
9. Mrs. Anupama Chaudhary
10. Dr. Poonama Verma (Phil)

HOSTEL COMMITTEE

1. Mr. Manoj Mehta
2. Mr. Deepak Kaprate
3. Dr. Ruby Kapoor
4. Dr. Ramesh Chand Chauhan
5. Anjana Sharma
6. Dr. Brij Mohan
7. Dr. Kishori Lal Chandel
8. Dr. Poonama Verma (Phil)
9. Dr. Poonam Sharma (Math)
10. Mr. Mrityunjay
11. Mr. Sandesh Kalta
12. Mr. Abhishek Thakur
13. Mr. Shubham Chaudhary
14. Superintendent
15. Mrs. Geeta Sharma
16. Mr. Lajpat Sharma

4. Mr. Vishal Rangta
5. Mrs. Reeta Chandel
6. Mrs. Anjana Sharma
7. Mrs. Monika Chandel

UGC COMMITTEE

1. Dr. Anil Thakur
2. Dr. Gian Chand
3. Dr. G.P. Kapoor
4. Dr. Sandeep Chauhan
5. Miss Poonam Verma (Eng)

LIBRARY COMMITTEE

1. Dr. Ram Lal Sharma
2. Dr. Anil Thakur
3. Mrs. Meenu Jiwan
4. Dr. G.P. Kapoor
5. Dr. Inder Singh Thakur
6. Mrs. Malvika Sharma
7. Dr. Poonama Verma (Phil)

TIME TABLE COMMITTEE

1. Dr. Ram Lal Sharma
2. Dr. Anil Thakur
3. Dr. Gian Chand
4. Mrs. Bharti Sharma
5. Dr. Ruby Kapoor

RED CROSS / RED RIBBON COMMITTEE/ DISASTER MANAGEMENT

1. Mr. Manoj Mehta
2. Mrs. Sachi Sood
3. Mrs. Anjana Sharma
4. Dr. Seema Banta
5. Dr. Poonam Sharma
6. Mr. Shubham Chaudhary

REFRESHMENT COMMITTEE

1. Dr. Ruby Kapoor
2. Mrs. Kirti Singha
3. Mrs. Poonam Chandel
4. Mrs. Anjana Sharma
5. Mrs. Seema Banta
6. Dr. Poonam Sharma
7. Mrs. Savita Thakur
8. Mr. Gagan Deep Garg
9. Dr. Purnima Thapar
10. Mr. Shubham Chaudhary
11. Mrs. Monika Chandel
12. Mrs. Dinesh Kumari Negi

CANTEEN COMMITTEE

1. Dr. Sarita Sharda
2. Dr. Surinder Sharma
3. Mrs. Bharti Sharma
4. Mrs. Shivani Kaprate
5. Mrs. Reeta Chandel
6. Mrs. Shivani Sood
7. Mr. Ravinder Kumar
8. Mr. Abhishek Thakur
9. Mrs. Anjana Sharma
10. Dr. Purnima Thapar

CAMPUS BEAUTIFICATION COMMITTEE

1. Mrs. Meenu Jiwan
2. Mr. Deepak Keprate
3. Dr. Surinder S. Chauhan
4. Dr. G.P. Kapoor
5. Dr. Ruby Kapoor
6. Mrs. Reeta Chandel
7. Mrs. Shivani Keprate
8. Dr. Poonam Sharma (Maths)
9. Mrs. Monika Chauhan
10. Mrs. Savita Thakur

COLLEGE MAGAZINE COMMITTEE

1. Dr. Sarita Sharda (Editor in Chief)
2. Dr. Roop Lal Sharma (Editor Sanskrit Section)
3. Dr. Inder Singh Thakur (Editor Hindi Section)
4. Dr. Himani Saxena (Editor English Section)
5. Mrs. Malvika Sharma (Editor Commerce Section)
6. Dr. Surinder Sharma (Editor Pahari Section)
7. Dr. R.L. Sharma (Editor Planning Section)
8. Dr. Anil Thakur (Editor Science Section)
9. Mrs. Mona Sharma (Editor Chronical Section)
10. Sandesh Kalta

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2. Mr. Vikram Bhardwaj
3. Dr. Ramesh Chand Chauhan
4. Ms. Poonam Verma
5. Mr. Abhishek Thakur
6. Mrs. Monika Chandel

ROVERS & RANGERS

1. Mr. Vishal Rangta

STAGE DECORATION COMMITTEE AND SITTING ARGGANGEMENT

1. Dr. Meenakshi Sharma
2. Mrs. Mona Sharma
3. Mrs. Sachi Sood
4. Mrs. Anupama Chaudhary
5. Mr. Ravinder Kumar
6. Mrs. Reeta Chandel
7. Mr. Abhishek Thakur
8. Mr. Shubham Chaudhary
9. Mrs. Anjana Sharma

STAGE COMPARING COMMITTEE

1. Dr. Inder Singh Thakur
2. Mrs. Nidhi Dhatwalia
3. Dr. Poonam Verma
4. Mrs. Kirti Singha
5. Mrs. Mona Sharma

ECO CLUB

1. Dr. Anil Thakur
2. Dr. Meenakshi Sharma
3. Dr. Nidhi Dhatwalia
4. Mrs. Shivani Keprate
5. Mr. Shubham Chaudhary
6. Mr. Sandesh Kalta

CSCA ELECTIONS

1. Dr. Roop Lal Sharma
2. Dr. Chiranji Lal
3. Dr. Ravinder Chauhan
4. Dr. Anil Thakur
5. Mrs. Bharti Sharma
6. Dr. Surinder S. Chauhan
7. Dr. Sandeep Chauhan
8. Dr. Meenakshi Sharma
9. Mrs. Reeta Chandel
10. Mrs. Shivani Sood
11. Mrs. Seema Banta

EDUCATIONAL TOUR

1. Dr. Anil Thakur
2. Mr. Deepak Kaprate
3. Mrs. Kirti Singha
4. Dr. Brij Mohan
5. Mrs. Savita Thakur

2. Mrs. Anupama Chaudhary

6. Mr. Kishori Lal Chandel

YOUTH FESTIVAL

GROUP-I

1. Dr. Himani Saxena
2. Dr. Surinder Sharma
3. Dr. G.P.Kapoor
4. Mrs. Mona Sharma
5. Mrs. Dinesh Kumari Negi
6. Mrs. Anupama Chaudhary
7. Dr. Seema Banta
8. Miss Poonam chandel (Eng)

GROUP II

1. Dr. Gian Chand
2. Mrs. Kirti Singha
3. Mrs. Monika Chandel
4. Mrs. Sachi Sood
5. Dr. Poonam Sharma
6. Mr. Gagan Deep Garg

GROUP III

1. Mr. Deepak Keprate
2. Mr. Vikram Bhardwaj
3. Mrs. Anjana Sharma
4. Mrs. Shivani Kaprate
5. Mrs. Sachi Sood
6. Dr. Poonama Verma
7. Dr. Gagan Deep Garg

GROUP IV

1. Dr. Surinder Sharma
2. Dr. Ruby Kapoor
3. Mrs. Shivani Kaprate
4. Mrs. Poonam Chandel
5. Mr. Abhishek Thakur
6. Mrs. Poornima Thapar
7. Mr. Shubham Chaudhary

PRESS & MEDIA

1. Dr. Inder Singh Thakur
2. Mr. Sandesh Kalta

NCC

1. Dr. Poonama Verma

NSS

1. Dr. Meenakshi Sharma
2. Dr. Vikram Bhardwaj

B.VOC. CELL

1. Mrs. Bharti Bhagra
2. Mrs. Mona Sharma
3. Superintendent

ADMISSION COMMITTEES

ADMISSION GUIDANCE AND COUNSELLING COMMITTEE

Mrs. Bharti Bhagra
Dr. Roop Lal Sharma
Dr. Sarita Sharda
Dr. Chiranji Lal
Dr. R.L.Sharma

B.A. 1ST YEAR COMMITTEE NO-I

Dr. Ravinder Chauhan
Mr. Vikram Bhardwaj
Mr. Vishal Rangta
Mrs. Poonam Chandel
Mr. Gagan Deep Garg
Mr. Kishori Lal Chandel
Mr. Sandesh Kalta
Mr. Pritam (SLA)

B.A. 1ST YEAR COMMITTEE NO-II

Dr. Surinder Sharma
Dr. Ramesh Chand Chauhan
Mr. Ravinder Kumar
Mrs. Sachi Sood
Mr. Abhishek Thakur
Mr. Raghu Ram (SLA)
Mr. Shiv Lal (LA)
Mrs. Indira Devi (Peon)

B.A. 2nd Year

Mrs. Meenu Jivan
Dr. Deepak Kaprate
Mrs. Mona Sharma
Mrs. Seema Banta
Dr. Purnima Thapar

Mrs. Meena Sharma (LA)

Mrs. Sheela Devi (Peon)

B.A. 5TH SEM

Dr. Surinder S. Chauhan

Dr. G.P.Kapoor

Dr.. Dinesh Kumari Negi

Ms. Priyanka

COMMERCE 1st, 2nd Year & 5th Semester

Dr. Ruby Kapoor

Mrs. Shivani Sood

Mrs. Malvika Sharma

Ms. Poonam Verma

Mrs. Savita Thakur

Mr. Chhater Singh (SLA)

Mr. Ram Chand (LA)

Mr. Laiq Ram (Peon)

B.SC 2nd Year & 5TH SEM

Dr. Chiranji Lal

Dr. Nidhi Dhatwalia

Mrs. Reeta Chandel

Dr. Poonam Sharma (Maths)

Dr. Brij Mohan

B.SC 1ST Year (LIFE SCIENCES)

Dr. Anil Thakur

Dr. Meenakshi Sharma

Mrs. Shivani Keprate

Mr. Shubham Chaudhary

Mr. Gulab Singh (LA)

Mr. Lajpat (LA)

B.SC. 1ST Year (PHYSICAL SCIENCES)

Mrs. Bharti Sharma

Dr. Sandeep Chauhan

Mrs. Monika Chandel

Mrs. Kirti Singha

Mrs. Anjana Sharma

Mr. Virender Singh (LA)

Mrs. Kaushalya (LA)

EDN-A-Gha(7)-14/2013
Government of Himachal Pradesh
Department of Higher Education

From

The Principal Secretary(Hr. Education) to the
Government of Himachal Pradesh.

To

The Director of Higher Education,
Himachal Pradesh, Shimla-171001.

Dated: Shimla-2, the

21st May, 2019

Subject:- Regarding Vacation/ Admission/ Examination schedule in respect of Govt. Degree
Colleges/ Govt. Sanskrit College in the State for the year 2019-20.

Sir,

I am directed to refer to your letter No. EDN-H(8)B(6)1/2019-Admn./Vac/Sch-2019 dated 26th April 2019 on the subject cited above and to convey the approval of the Government for Vacation/ Admission/ Examination schedule for the schedule 2019-20 in respect of Govt. Degree Colleges/ Govt. Sanskrit Colleges in the State as under:

Admission/ Vacation/ Examination schedule in respect of Govt. Degree Colleges/ GIA Degree Colleges/ Sanskrit Colleges for the session 2019-20

Sr. No.	Period	Days	Remarks
1	25.05.2019 to 15.06.2019	22 days	Vacation
2	18.06.2019 to 24.06.2019	07 days	Submission of admission forms
3	25.06.2019 to 26.06.2019	02 days	Display of merit list
4	27.06.2019 to 29.06.2019	03 days	Fee deposit and display of 2 nd merit list
(A)	Regular Teaching of I, II year and 5 th Semester starts w.e.f	01.07.2019 to 15.10.2019 = 107 days	
(B)	End semester examination (Practical and Theory 5 th Semester)	16.10.2019 to 24.10.2019 = 09 days 31.10.2019 to 14.11.2019 = 15 days	Regular teaching of 1 st and 2 nd year can be simultaneously run from 16.10.2019 to 24.10.2019 and 31.10.2019 to 14.11.2019
(C)	Regular teaching for 6 th Semester	15.11.2019 to 20.12.2019 = 36 days 06.02.2020 to 10.04.2020 = 64 days Total=100 days	Teaching of 1 st and 2 nd year will continue.
(D)	Evaluation of 5 th semester	21.12.2019 to 31.12.2019= 11 days	Teaching of 1 st and 2 nd Year will continue
(E)	Annual examination for I and II year (Theory and Practical's)	15.03.2020 to 10.04.2020 = 27 days	Teaching work of 6 th semester shall be continued as usual
	End Semester exam 6 th semester	11.04.2020 to 10.05.2020 = 30 days	
	Vacations		
(F)	(i) Winter Vacation	01.01.2020 to 05.02.2020 = 36 days	

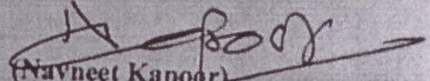
(G)	(ii) Diwali Break (Vacation)	25.10.2019 to 30.10.2019 = 06 days	
	(iii) Summer vacation	22.05.2020 to 16.06.2020 = 26 days	
		Total = 68 days	
	Evaluation of 1 st and 2 nd years	01.05.2020 to 20.05.2020 = 20 days	
	Evaluation of 6 th Semester	11.05.2020 to 21.05.2020 = 11 days	

Note:- Admission is open for all students on roll on basis, who are otherwise eligible without waiting the final result. Roll on system means the student appeared in the 1st year and 4th semester will go to the 2nd year and 5th Semester as per the schedule without waiting for result of 1st year and 4th semester. However, he/ she will have to fulfill all the formalities laid down by the College authorities, like filling up the admission form, if any, and depositing the prescribed fees. This will help to start the regular teaching in time. House examination for 1st and 2nd year will be held in the month of October 2019 before Diwali break as per convenience of the college Principal.

Principal may ensure that there is no provision of admission as per ordinance after June every year as per Hon'ble High Court Decision: no admission will be given after the schedule. Principal concerned will be responsible for strict compliance of the admission schedule.

You are therefore, requested to take further necessary action in the matter accordingly, under intimation to this department.

Yours faithfully,


(Navneet Kapoor)

Deputy Secretary (Hr. Edu.) to the
Government of Himachal Pradesh

TENTATIVE ACTIVITY CALENDAR

SESSION 2019-20

Commencement of Regular Teaching	1 st July 2019
Induction Meeting	1 st week of July 2019
Anti Ragging Awareness	9 th July 2019
General House and PTA Formation	4 th week of July 2019
General House of HEI's	2 nd week of August 2019
Van Mahotsav	As per Govt. Guidelines
CSCA formation	As per Govt./ University Notification
CSCA Oath Taking ceremony	One week after CSCA Election
Sadbhavana Divas	20 th August 2019
Teacher's Day	5 th September 2019
Youth Festivals	As per University Calendar
Hindi Divas	14 th September 2019
N.S.S. Day	24 th September 2019
National Education Day	11 th November 2019
N.C.C. Day	Last week of November 2019
Minor Tests/House Exam	Two weeks before Term End Exams.
Final Exam for 1st Year, 2nd Year, Vth, VIth Sem	As per University Notification
AIDS Day	1 st December 2019
World Human Rights Day	10 th December 2019
C.S.C.A. Function	Last week of March 2020
National Science Day	28 th February, 2020
International Women's Day	8 th March 2020
Earth Day	22 nd April 2020
Activities of Each Department	Once in a month w.e.f. July 2019
Career Guidance-Cum Placement Activities	Once in a month w.e.f. July 2019
Students Women Grievance Redressal Cell Meet	Once in a month w.e.f. July 2019
IQAC/PTA Meeting	Once in every 3rd month
Annual Prize Distribution Function	In the month of March 2020

VACATION SCHEDULE FOR 2019-20*

Summer Vacation : 25.05.2019 to 15.06.2019

Diwali Break : 25.10.2019 to 30.10.2019

Winter Vacation : 01.01.2020 to 05.02.2020

Summer Vacation : 22.05.2020 to 16.06.2020

*As per Government Notification No. EDN-AGha(7) -14/2013, dated 21st May, 2019

RAGGING- A PUNISHABLE OFFENCE

PROHIBITION OF RAGGING UNDER H.P. EDUCATIONAL INSTITUTIONS ACT

(PROHIBITION OF RAGGING ACT, 2009) defines 'Ragging' as doing any act, by disorderly conduct, to a student of an educational institution, which causes or is likely to cause physical or psychological harm or raising apprehension or fear or shame or embarrassment to the student. Such disorderly conduct includes, teasing or abusing or playing practical jokes on or causing hurt to such students or asking a student to do any act or perform something which such student, will not be willing to do in the ordinary course.

A student who commits the offence of ragging shall be punishable with imprisonment for a term which may extend to three years or shall also be liable to a fine which may extend to Rs. 50,000 or both.

If a student is convicted of the charges of committing, abetting, participating or propagating ragging, he shall be dismissed from the college and such student will not get admission in other colleges for a period of three years from the date of his dismissal from the college.



**TOLL FREE
UGC HELP LINE
1800-180-180-5522**

Teacher's Helpline

Mrs. Bharti Bhagra	9418310988
Dr. Roop Lal Sharma	9418488292
Dr. Ram Lal Sharma	9418455488
Dr. Ravinder Chauhan	9418106966
Sh. Manoj Mehta	9418455577
Dr. Brij Mohan (Hostel Warden)	9418354012



Use of mobile phones is strictly prohibited in the classes and college campus as per Government instructions. Strict action will be taken against the defaulters. Mobile phone can be used only in the canteen area and the common room.