

# Prospectus

2018-19



**NAAC B<sup>+</sup> Accredited  
Co-Educational**



**Centre of Excellence  
Government College Sanjauli  
Distt. Shimla ( H.P.)**

Tel. : 0177-2640332  
Fax: 0177-2640332  
Email: [principalsanjauli@gmail.com](mailto:principalsanjauli@gmail.com)  
Website: [www.gcsanjauli.com/](http://www.gcsanjauli.com/)

**₹ 50/-**







### From the Principal's Desk

Dear Students,

Welcome you all to the Premier institute of the State. I wish you that your very first step while entering in this prestigious institute may raise you to the heights you aspire for. My dear students to make your wishes come true you have to put a lot of hard work, that too consistently. Never hesitate to do difficult task what so ever the conditions may be, definitely success will be yours.

In this institute you are surrounded by competent teaching and non-teaching people who will always be there to guide you in a positive direction but the requirement will be yours.

Here you are given opportunity to be a part of NSS, NCC, Rovers and Rangers. So as to develop you as humble, confident and vigilant future of the nation. You can develop your multi facial personality by taking part in various curricular, cultural and sports activities.

I hope that here in this college you will achieve competence confidence and character full of moral values to face various challenges of life.

I wish you all to possess culturally rich, bright successful, disciplined career ahead.

vis{kk d;jxh IHkh fo l kfFZk;ksa ls fd ^dj xqt+juk dke dqN ,slk)  
eLrd xoZ ls m\_jpk gks tk, esjk\* AA

&nh{kk eYgks=kk

## About The Institution

Providing an environment academically challenging and intellectually stimulating '**Centre of Excellence**', **Government Degree College Sanjauli, Shimla-6**, beckons all with its motto of "Aaroh Tamso Jyoti"- May we rise from darkness to light i.e., from ignorance to knowledge. The heritage institution originating from a rich legacy stands tall with its promise of value-oriented education in today's competitive world.



Nestled amidst lush green Cedars and mighty Oaks the charm of the edifice is sufficient to command rapt attention and attraction by the pedestrians walking on the road past its hallowed gate. A huge playground invitingly greets the arrival of the students in the campus. The main building facing the playground houses the Administrative Block and Computer Laboratories, reminding one of the days of yore, when the jungle of concrete buildings had not defaced the 'Queen of Hills'. The college was constructed way back in April 1869 by

Harriet Christina Tytler as an institution for industrial orphanage under the name of Himalayan Christina Orphanage and named as North Stoneham. Later in 1872, the same institution was reconstituted as the Mayo Industrial School for female orphans and other girls of European extraction. However, later it was rebuilt and opened for use on March 1,



1905 during the Lieutenant-Governorship of Sir Charles Rivoz, K.C.S.I. and the Episcopate of the Reverend George Alfred Lefroy, D.D., the third Bishop of Lahore. The structure was designed by the Architect A. Gaddock Esq. and was built by the builder, Messer Rivertt and Sons. After independence, this institution was converted into a B.Ed / B.T. College for girls affiliated to Panjab University, till it attained its present position. The college enjoys the distinct position of not only being the first Degree College to have been set up in Shimla in 1969, but also the first College to have been conferred with the status of 'Centre of Excellence' by the government of Himachal Pradesh in 2006. The College has been accredited with B+ by NAAC in March 2017.



The college provides meritorious education in three streams-Arts, Science & Commerce, besides an undergraduate course in Computer



Applications. The B.C.A. Course is being run under the self-financing scheme. The prestigious College added another feather to its hat under its B.Voc. Course which commenced from last year. It offers vocational degree in Retail Management and Hospitality & Tourism to the students



to expand their scope of graduate employability. In Arts faculty thirteen subjects are being taught in this College. However, to uphold the quality there are limited seats available in each course and selection is purely on merit basis. Admission will be on roll-on basis for students seeking admission to third and fifth semesters. The regular teaching work will commence from 2<sup>nd</sup> July 2018 irrespective of the declaration of results.

True education resides in the harmonious blend of values and knowledge which also fulfills the requirement of the society to have promising and outstanding citizens as its members. The committed and proficient teaching and non-teaching staff ensure just that by motivating the students to constantly challenge themselves in academic and extra-curricular activities throughout the year. The objective is not only to secure academic excellence but also to transform the students into good human beings. The Youth festivals are state level events which along with excitement and festivities allow healthy social interaction and competitions viz., quiz, debate, dramatics, dance and music etc. The various Subject Societies are the training ground for nurturing talent amongst the students and instilling in them the drive to excel in such activities. For sportspersons, there is a well-equipped gymnasium in the campus. A team of expert coaches are recruited for the express purpose of training students for participation at the University and National Level.

To safeguard a comfortable stay, the College has hostel facilities for the male students, located across the road. There is facility for housing 99 students in the New Boys' Hostel whereas the Old Boys' hostel comfortably accommodates 70 students.

**Vision**

To make the College a benchmark for unprecedented parameter of quality education applying innovative approaches of teaching and learning, empowering students to discover their full potential academically and socially.

**Mission**

To nurture intellectual excellence and social leadership amongst the educators and learners, in order to outshine in the increasingly globalized world.

**vkjksgr elks T;ksfr**

*“May we rise from darkness to light”*

## COLLEGE STAFF (TEACHING)

### FACULTY OF LANGUAGES

#### Department of English

1. Mrs. Meenu Jiwan (Assoc. Prof.)
2. Mr. Deepak Kaprate (Assoc. Prof.)
3. Dr. Shiwani Khatri (Asstt. Prof.)
4. Dr. Seema Banta (Asstt. Prof.)
5. Ms. Poonam Verma (Asstt. Prof.)
6. Dr. Raksha Kalta (Asstt. Prof.)
7. Mrs. Anupama Chaudhary (Asstt. Prof.)

#### Department of Hindi

1. Dr. Surinder Sharma (Assoc. Prof.)
2. Dr. Inder Singh Thakur (Asstt. Prof.)
3. Dr. Dinesh Kumari Negi (Asstt. Prof.)

#### Department of Sanskrit

1. Dr. Roop Lal Sharma (Assoc. Prof.)

### FACULTY OF SOCIAL SCIENCES

#### Department of Economics

1. Dr. R.L. Sharma (Assoc. Prof.)
2. Dr. G.P. Kapoor (Assoc. Prof.)

#### Department of Geography

1. Mrs. Bharti Bhagra (Assoc. Prof.)
2. Mrs. Saachi Sood (Asstt. Prof.)
3. Mrs. Mona Sharma (Asstt. Prof.)

#### Department of History

1. Mr. Lokinder Thakur (Assoc. Prof.)
2. Mr. Vikram Bhardwaj (Asstt. Prof.)
3. Dr. Savita Thakur (Asstt. Prof.)

#### Department of Mathematics

1. Dr. Surinder Chauhan (Assoc. Prof.)
2. Mrs. Anjana Sharma (Asstt. Prof.)
3. Dr. Poonam Sharma (Asstt. Prof.)

#### Department of Music

1. Dr. Gian Chand (Assoc. Prof.)

2. Mr. Gagandeep Garg (Asstt. Prof.)

#### Department of Philosophy

1. Dr. Poonama Verma (Asstt. Prof.)

#### Department of Physical Education

1. Dr. Ramesh Chauhan (Asstt. Prof.)

#### Department of Political Science

1. Mrs. Poonam Chandel
2. Mr. Abhishek Thakur

#### Department of Public Administration

1. Dr. Sarita Sharda (Assoc. Prof.)
2. Dr. Purnima Thapar (Asstt. Prof.)

#### Department of Sociology

1. Dr. Ravinder Chauhan (Assoc. Prof.)
2. Mr. Ravinder Kumar (Asstt. Prof.)

### FACULTY OF COMMERCE

1. Dr. Ruby Kapoor (Asstt. Prof.)
2. Mrs. Shivani Sood (Asstt. Prof.)
3. Mrs. Malvika Sharma (Asstt. Prof.)

### FACULTY OF SCIENCE

#### Department of Botany

1. Dr. Chiranjil Lal (Assoc. Prof.)
2. Dr. Maneesha Kohli (on study leave)
3. Dr. Anil Thakur (Assoc. Prof.)

#### Department of Chemistry

1. Mrs. Bharti Sharma (Assoc. Prof.)
2. Dr. Neelam Gupta (Asstt. Prof.)
3. Dr. Sandeep Chauhan (Asstt. Prof.)
4. Mrs. Rita Chandel (Asstt. Prof.)

#### Department of Physics

1. Dr. Pawan Kumar (Assoc. Prof.)
2. Mrs. Kirti Singha (Asstt. Prof.)
3. Dr. Brij Mohan (Asstt. Prof.)



**Department of Zoology**

1. Dr. Shikha Joshi (Assoc. Prof.)
2. Dr. Meenakshi Sharma (Asstt. Prof.)
3. Mrs. Shivani Keprate (Asstt. Prof.)

**Department of Geology**

1. Mr. Shubham Choudhary (Asstt. Prof.)

**Department of Computer Science**

1. Mr. Surinder Chauhan (Asstt. Prof.)

**FACULTY OF B.Voc.**

1. Mr. Suraj Jamalta (V.T.)
2. Mrs. Ruchi Sagar (V.T.)

**LIBRARY STAFF**

1. Mr. D.R.Chandel (Librarian)
2. Mrs. Kavita Kiran (Asstt.Lib.)

**NON-TEACHING STAFF**

1. Sh. Lokinder Singh, Sr. Assistant.
2. Sh. Naresh Chand Sharma, Jr. Assistant (on deputation)
3. Smt. Geeta Sharma, Jr. Assistant
4. Sh. Devinder Kumar, Clerk
5. Sh. Dharma Nand, Clerk
6. Sh. Tara Dutt Sharma, SLA
7. Sh. Chatter Singh, SLA
8. Sh. Pritam Singh Mehta, SLA
9. Sh. Ram Swaroop, L.A
10. Sh. Ram Chand, L.A
11. Smt. Kaushalya Devi, L.A
12. Sh. Laj Pat Rai L.A
13. Sh. Gulab Singh Negi, L.A
14. Sh. Varinder Singh, L.A
15. Smt. Meena Sharma L.A
16. Sh. Shiv Lal, Lab., Attdt.
17. Sh. Sanjeev Kumar (MIS)
18. Sh. Narender Kumar L.A
19. Smt. Anuradha Kumari L.A
20. Sh. Bhagat Ram L.A.
21. Smt. Molma Devi,  
Peon-cum-chowkidar (Class-IV)
22. Sh. Subhash Chand,  
Peon-cum-chowkidar (Class-IV)
23. Smt. Satya Devi,

24. Smt. Kanta Devi,  
Peon-cum-chowkidar (Class-IV)
25. Smt. Sumitra Verma,  
Peon-cum-chowkidar (Class-IV)
26. Smt. Sheela Devi,  
Peon-cum-chowkidar (Class-IV)
27. Smt. Indira Devi,  
Peon-cum-Chowkidar (Class-IV)
28. Smt. Prakash Wati  
Peon-cum-chowkidar (Class-IV)
29. Sh. Laiq Ram  
Peon-cum-chowkidar (Class-IV)
30. Smt. Kirta Devi  
Peon-cum-chowkidar (Class-IV)
31. Sh. Brij Lal (on PTA basis)  
Peon-cum-chowkidar (Class-IV)
32. Sh. Rohit Verma, L.A
33. Sh. Praveen Jogta, (Clerk)
34. Smt. Radha Devi,
35. Smt. Giano Devi
36. Sh. Meena Ram (on deputation)
37. Smt. Bhimlesh, Sweeper
38. Smt. Rekha, Sweeper
39. Smt. Sunita, Sweeper
40. Sh. Gaurav Kumar
41. Sh. Sanjeev Meghta, CSA

**NUMBER OF SEATS IN EACH FACULTY**

1.	<b>B.A. 1st Semester :</b>	600
2.	<b>B.Com 1st Semester :</b>	80
3.	<b>B.Sc.</b>	
	(i) <b>B.Sc. Life Science :</b> Botany, Zoology and Chemistry / Geology	120
	(ii) <b>B.Sc. Physical Science:</b> Physics, Mathematics and Chemistry / Geology/Computer Science	120
4.	<b>B.Voc. :</b>	
	i) Retail Management :	40
	ii) Tourism & Hospitality:	40

**ELIGIBILITY**

As per ordinance of Centre of Excellence and H.P. University Shimla, a candidate must have passed 10+2 with 55% marks in aggregate. A relaxation of 5% in marks is admissible to the candidates belong to SC/ST category.

**AGE LIMIT**

Maximum age limit for admission to B.A./B.Sc./B.Com course is 23 for general category candidates, 25 years for girls candidates as on 1st July 2018. A relaxation of 3 years is applicable to candidates belonging to SC/ ST category. The Vice Chancellor may permit age relaxation up to maximum of 3 months.

**MODE OF SELECTION**

Admission to B.A./B.Sc./B.Com./B.Voc. courses will be made on the basis of merit of the qualifying examination. As per H.P. University rules, 75% seats will be filled out of the candidates who have passed their 10+2 examination from the schools situated in H.P. Remaining 25% seats will be filled on all India basis. Other reservation rules of H.P. University shall also be applicable.

**RESERVATION OF SEATS (Ordinance 3.14)**

Our institution follows the reservation policy of H.P. Government/ H.P. University in admissions. The following reservations are available, which are filled according to the reservation roster devised by H.P. University:

Schedule Caste (SC):	15%
Schedule Tribe (ST):	7.5%
Sports:	5%
Cultural Activities:	5%
Physically Challenged:	5%

These reservations will be applicable to those, who have passed their qualifying examination from H.P. Board of School Education or from any other Schools located within territorial Jurisdiction of Himachal Pradesh or bonafide resident of Himachal Pradesh. Sports and cultural seats will be allotted to those events which are recognized by HPU sports and co-curricular council. The final decision under sports and cultural quota will be with the committee, constituted for the same. For reservation the following roster will be followed:

<b>120 POINTS RESERVATION ROSTER FOR ADMISSION</b>						
1	19SP	37	55	73	91SC	109
2	20CUL	38CUL	56	74	92	110
3	21 PC	39SC	57	75	93ST	111
4	22	40SP	58	76	94	112
5	23	41ST	59SC	77	95	113SC
6	24	42 PC	60SP	78SC	96	114
7SC	25	43	61CUL	79SP	97SC	115
8	26SC	44	62 PC	80ST	98CUL	116 PC
9	27ST	45	63	81CUL	99SP	117SP
10	28	46SC	64	82 PC	100HC	118CUL
11	29	47	65SC	83	101	119SC
12SC	30	48	66	84	102	120ST
13ST	31	49	67ST	85SC	103	
14	32	50	68	86	104	
15	33SC	51	69	87	105	
16	34	52SC	70	88	106SC	
17	35	53ST	71	89	107ST	
18SC	36	54	72SC	90	108	

Note: One seat in every subject will be reserved for single girl child over and above the allotted seat

## Choice Based Credit System (CBCS)

List of Undergraduate Disciplines/Courses to be covered under CBCS as per the U.G.C. Template.

### BACHELOR COURSES UNDER CBCS:

1. B. Sc. Life Sciences: (Botany, Zoology and Chemistry/Geology.)
2. B. Sc. Physical Sciences: (Physics, Mathematics and Chemistry/ Geology/Computer Science.)
3. B.A.
4. B.Com
5. B. Voc

### Outlines of Choice Based Credit System:

1. **Core Course:** 4 discipline specific papers each for regular courses and 2 papers each for English and Hindi/MIL in B.A./B.Com): The papers under this category are going to be taught uniformly across all universities with 30% deviation proposed in the draft. The purpose of fixing core papers is to ensure that all the institutions follow a minimum common curriculum so that each institution/university adheres to common minimum standard. Also the course designed for papers

under this category aim to cover the basics that a student is expected to imbibe in that particular discipline. A course, which should compulsorily be studied by a candidate as a core requirement is termed as a Core course.

2. **Elective Course:** Generally a course which can be chosen from a pool of courses and which may be very specific or specialized or advanced or supportive to the discipline/ subject of study or which provides an extended scope or which enables an exposure to some other discipline/subject/domain or nurtures the candidate's proficiency/skill is called an Elective Course.

**2.1 Discipline Specific Elective (DSE) Course:** (2 each for regular courses): Elective courses offered under the main discipline/subject of study is referred to as Discipline Specific Elective. The list provided under this category are suggestive in nature and each University has complete freedom to suggest their own papers under this category based on their expertise, specialization, requirements, scope and need. The University/Institute may also offer discipline related Elective courses of interdisciplinary nature (to be offered by main discipline/subject of study).

**2.2 Dissertation/Project\*:** An elective course designed to acquire special/advanced knowledge, such as supplement study/support study to a project work, and a candidate studies such a course on his own with an advisory support by a teacher/faculty member is called dissertation/project.

**2.3 Generic Elective (GE) Course:** (2 each for B.A./B.Com. regular courses): An elective course chosen from an unrelated discipline/subject, with an intention to seek exposure beyond discipline/s of choice is called a Generic Elective. The purpose of this category of papers is to offer the students the option to explore disciplines of interest beyond the choices they make in Core and Discipline Specific Elective papers. The list provided under this category are suggestive in nature and each University has complete freedom to suggest their own papers under this category based on their expertise, specialization, requirements, scope and need.

P.S.: A core course offered in a discipline/subject may be treated as an elective by other discipline/subject and vice versa and such electives may also be referred to as Generic Elective.

3. **Ability Enhancement Courses (AEC):** The Ability Enhancement (AE) Courses may be of two kinds: Ability Enhancement Compulsory Courses (AECC) and Skill Enhancement Courses (SEC). "AECC" courses are the courses based upon the content that leads to Knowledge enhancement; i. Environmental Science and ii. English/Hindi/MIL Communication. These are mandatory for all disciplines. SEC courses are value-based and/or skill-based and are aimed at providing hands-on-training, competencies, skills, etc.

**1.1 Ability Enhancement Compulsory Courses (AECC):** Environmental Science, English Communication/Hindi Communication/MIL Communication.



**3.2 Skill Enhancement Courses (SEC):** ( 4 for regular courses): These courses may be chosen from a pool of courses designed to provide value-based and/or skill-based knowledge and should contain both theory and lab/hands-on/training/field work. The main purpose of these courses is to provide students life-skills in hands-on mode so as to increase their employability. The list provided under this category are suggestive in nature and each University has complete freedom to suggest their own papers under this category based on their expertise, specialization, requirements, scope and need.

**1.2 Practical/tutorials** (One each with every core and discipline/generic specific elective paper): The list of practical provided is suggestive in nature and each university has the freedom to add/subtract/edit practical from the list depending on their faculty and infrastructure available. Addition will however be of similar nature.

### **Inclusion of Research Component in Under-Graduate Courses**

**3.4 Project work/Dissertation** is considered as a special course involving application of knowledge in solving / analyzing /exploring a real life situation / difficult problem. A Project/Dissertation work would be of 6 credits. A Project/Dissertation work may be given in lieu of a discipline specific elective paper.

## **CREDIT SCHEME**

1. An Undergraduate degree in Humanities/ Social Sciences/ Commerce may be awarded if a student completes 4 core papers each in two disciplines of choice, 2 core papers each in English and Hindi/MIL, respectively, 2 Ability Enhancement Compulsory Courses (AECC), minimum 4 Skill Enhancement Courses (SEC), 2 papers each from a list of Discipline Specific Elective papers based on the two disciplines of choice selected above, respectively, and two papers from the list of Generic Electives papers.
2. An undergraduate degree in Science disciplines may be awarded if a student completes 4 core papers each in three disciplines of choice, 2 Ability Enhancement Compulsory Courses (AECC), minimum 4 Skill Enhancement Courses (SEC) and 2 papers each from a list of Discipline Specific Elective papers based on three disciplines of choice selected above, respectively.
3. For the purpose of computation of work-load the following mechanism may be adopted:
  - i) 1 Credit = 1 Theory period of one hour duration
  - ii) 1 Credit = 1 Tutorial period of one hour duration
  - iii) 1 Credit = 1 Practical period of two hour duration
4. For the introduction of AE Courses, they may be divided into two categories:
  - a) AE Compulsory Courses: The universities participating in CBCS system may have common curriculum for these papers. There may be one paper each in the 1<sup>st</sup> two semesters viz. (i) English/Hindi/MIL Communication, (ii) Environmental Science.
  - b) Skill Enhancement Courses: The universities may decide the papers they may want to offer from a common pool of papers decided by UGC or the universities may choose such papers themselves in addition to the list suggested by UGC. The universities may offer one paper per semester for these courses.

## Details of Courses Under Undergraduate (B.Sc.)

Course	*Credits	
	Theory+ Practical	Theory+Tutorials
<b>I. Core Course (6 Credits)</b> <b>(12 Papers)</b> 04 Courses from each of the 03 disciplines of choice	12X4= 48	12X5=60
<b>Core Course Practical / Tutorial*</b> <b>(12 Practical/ Tutorials*)</b> 04 Courses from each of the 03 Disciplines of choice	12X2=24	12X1=12
<b>II. Elective Course (6 Credits)</b> <b>(6 Papers)</b>  Two papers from each discipline of choice including paper of interdisciplinary nature.	6x4=24	6X5=30
<b>Elective Course Practical / Tutorials*</b> <b>(6 Practical / Tutorials*)</b> Two Papers from each discipline of choice including paper of interdisciplinary nature	6 X 2=12	6X1=6
<b>Optional Dissertation or project work in place of one Discipline elective paper (6 credits) in 6<sup>th</sup> Semester</b>		
<b>III. Ability Enhancement Courses</b>		
<b>1. Ability Enhancement Compulsory Courses (AECC)</b> <b>(2 Papers of 4 credits each)</b> Environmental Science English/Hindi/MIL Communication	2 X 4=8	2X4=8
<b>2. Skill Enhancement Courses (SEC)</b> <b>(4 Papers of 4 credits each)</b>	4 X 4=16	4 X 4=16
	Total credit= 132	Total credit= 132

Institute can evolve a system/policy about ECA/General Interest/Hobby/Sports/NCC/NSS/related courses on its own.

\*wherever there is practical there will be no tutorials and vice –versa

**TEMPLATE OF CHOICE BASED CREDIT SYSTEM IN B. Sc.**

	<b>CORE COURSE (12)</b>	<b>Ability Enhancement Compulsory Course (AECC) (2)</b>	<b>Skill Enhancement Course (SEC) (2)</b>	<b>Discipline Elective DSE (6)</b>	<b>Specific</b>
I	DSC- 1 A	(English/Hindi/MIL Communication)/ Environmental Science			
	DSC- 2 A				
	DSC- 3 A				
II	DSC- 1 B	Environmental Science / (English/Hindi/MIL Communication)			
	DSC- 2 B				
	DSC- 3 B				
III	DSC- 1 C		SEC-1		
	DSC- 2 C				
	DSC- 3 C				
IV	DSC- 1 D		SEC-2		
	DSC- 2 D				
	DSC- 3 D				
V			SEC -3	DSE-1 A	
				DSE-2 A	
				DSE-3 A	
I			SEC -4	DSE-1 B	
				DSE-2 B	
				DSE-3 B	

## Details of Courses Under Undergraduate B.A./ B.Com.

Course	*Credits	
=====		
	Paper+ Practical	Paper + Tutorial
<b><u>I. Core Course (6 Credits)</u></b>		
<b>(12 Papers)</b>	12X4= 48	12X5=60
Two papers – English		
Two papers – Hindi/MIL		
Four papers – Discipline 1.		
Four papers – Discipline 2.		
<b>Core Course Practical / Tutorial*</b>	12X2=24	12X1=12
<b>(12 Practicals)</b>		
<b><u>II. Elective Course (6 Credits)</u></b>		
<b>(6 Papers)</b>	6x4=24	6X5=30
Two papers- Discipline 1 specific		
Two papers- Discipline 2 specific		
Two papers- Inter disciplinary		
Two papers from each discipline of choice and two papers of interdisciplinary nature.		
<b>Elective Course Practical / Tutorials*</b>	6 X 2=12	6X1=6
<b>(6 Practical/ Tutorials*)</b>		
Two papers- Discipline 1 specific		
Two papers- Discipline 2 specific		
Two papers- Generic (Inter disciplinary)		
Two papers from each discipline of choice including papers of interdisciplinary nature.		
<b>Optional Dissertation or project work in place of one elective paper (6 credits) in 6<sup>th</sup> Semester</b>		
<b><u>III. Ability Enhancement Courses</u></b>		
<b>1. Ability Enhancement Compulsory Courses (AECC)</b>		
<b>(2 Papers of 4 credits each)</b>	2 X 4=8	2 X 4=8
Environmental Science		
English/Hindi/MIL Communication		
<b>2. Skill Enhancement Courses (SEC)</b>	4 X 4=16	4 X 4=16
<b>(4 Papers of 4 credits each)</b>		
<hr/> Total credit= 132		<hr/> Total = 132

Institute can evolve a system/policy about ECA/General Interest/Hobby/Sports/NCC/NSS/related courses on its own.

\*wherever there is a practical there will be no tutorial and vice-versa.



**TEMPLATE OF CHOICE BASED CREDIT SYSTEM IN B.A./B.Com**

	<b>CORE COURSE (12)</b>	<b>Ability Enhancement Compulsory Course (AECC) (2)</b>	<b>Skill Enhancement Course (SEC) (2)</b>	<b>Discipline Specific Elective DSE (4)</b>	<b>Generic Elective GE (2)</b>
I	English/Hindi/MIL-1 DSC- 1 A DSC- 2 A	(English/Hindi/MIL Communication) / Environmental Science			
II	Hindi/MIL/English-1 DSC- 1 B DSC- 2 B	Environmental Science/ (English/Hindi/MIL Communication)			
III	English/Hindi/MIL-2 DSC- 1 C DSC- 2 C		SEC -1		
IV	Hindi/MIL/English-2 DSC- 1 D DSC- 2 D		SEC -2		
V			SEC -3	DSE-1 A	GE-1
			DSE -2 A		
IV		SEC -4	DSE -1 B DSE -2 B	GE -2	

## SUBJECT COMBINATIONS FOR B.A. I<sup>ST</sup> SEMESTER

Each student will have to adopt for the following four courses in B.A./ B.Com. Ist semester:

1. Core Course : English
2. Discipline Specific Core Course – 1 A (DSC-1A)
3. Discipline Specific Core Course – 1 B (DSC-1B)
4. Ability Enhancement Compulsory Course (AECC) : English /MIL (Communication)/ Environmental Science

The candidate may choose a combination of two subjects (DSC-1A and DSC-1B) from the following of the list of subject combinations:

COMB. NO	SUBJECT COMBINATIONS	COMB. NO	SUBJECT COMBINATIONS
01	PUBLIC ADMINISTRATION & HISTORY	22	PHILOSOPHY & SANSKRIT
02	PUBLIC ADMINISTRATION & ECONOMICS	23	PHILOSOPHY & HINDI
03	PUBLIC ADMINISTRATION & HINDI	24	PHILOSOPHY & MUSIC
04	PUBLIC ADMINISTRATION & SKT	25	PHILOSOPHY & MATHEMATICS
05	SOCIOLOGY & ENGLISH	26	GEOGRAPHY & HISTORY
06	SOCIOLOGY & GEOGRAPHY	27	GEOGRAPHY & ECONOMICS
07	SOCIOLOGY & HISTORY	28	GEOGRAPHY & ENGLISH
08	SOCIOLOGY & PHILOSOPHY	29	GEOGRAPHY & MATHEMATICS
09	SOCIOLOGY & PHY. EDU.	30	GEOGRAPHY & MUSIC
10	SOCIOLOGY & POL. SCIENCE	31	GEOGRAPHY & SKT
11	SOCIOLOGY & PUB. ADMN.	32	GEOGRAPHY & HINDI
12	POLITICAL SCIENCE & HISTORY	33	HISTORY & SANSKRIT
13	POLITICAL SCIENCE & ECONOMICS	34	HISTORY & MUSIC
14	POLITICAL SCIENCE & ENGLISH	35	HISTORY & HINDI
15	POLITICAL SCIENCE & PHYSICAL EDUCATION	36	HISTORY & ECONOMICS
16	POLITICAL SCIENCE & SANSKRIT	37	ENGLISH & ECONOMICS
17	POLITICAL SCIENCE & MUSIC	38	PHYSICAL EDUCATION* & SANSKRIT
18	POLITICAL SCIENCE & HINDI	39	PHYSICAL EDUCATION & HINDI
19	PHILOSOPHY & HISTORY	40	PHYSICAL EDUCATION MUSIC
20	PHILOSOPHY & ENGLISH	41	MATHEMATICS & ECONOMICS
21	PHILOSOPHY & ECONOMICS		

\* Sports kit will be mandatory for students who opt for physical education as subject.

## List of courses from Semester I to VI

### Faculty of Science

Semester	Subject	Course Type*	Course Title	Course Code
<b>I</b>	Botany	CC	Biodiversity	BOTA101
	Chemistry	CC	Atomic Structure, Bonding, General Organic Chemistry & Hydrocarbons	CHEMCC101
	Computer Science		Object Oriented Programming in C++	BPHS101
	Geology	CC	Physical & Structural Geology	GEOL101
	Mathematics	CC	Differential Calculus	MATH101TH
	Physics	CC	Mechanics	PHYS101 TH
	Zoology	CC	Animal Diversity	ZOOL101 (TH)
<b>II</b>	Botany	CC	Plant Ecology & Taxonomy	BOTA201
	Chemistry	CC	Chemical Energetic, Equilibria & Functional Group Organic Chemistry	CHEMCC202
	Computer Science		Data Structure of File Processing	BPH201
	Geology	CC	Crystallography & Mineralogy	GEOL201
	Mathematics	CC	Differential Equations	MATH201TH
	Physics	CC	Electricity and Magnetism	PHYS201TH
	Zoology	CC	Comparative Anatomy & Developmental Biology of Vertebrates	ZOOL201
<b>III</b>	Botany	CC	Plant Anatomy & Embryology	BOTA301
		SEC	Biofertilizers	BOTA302
	Chemistry	CC	Solutions, Phase Equilibrium, Conductance, Electrochemistry & Organic Chemistry	CHEMCC303
		SEC	Basic Analytical Chemistry	CHEMSEC301
	Computer Science		Numerical Computing	BPHS301
	Mathematics	CC	Real Analysis	MATH301TH
		SEC-1	Logic and Sets Analytical Geometry Integral Calculus	MATH302TH MATH303TH MATH304TH

IV	Physics	CC	Thermal Physics and Statistical Mechanics	PHYS301 TH
		SEC	Computational Physics Skills	PHYS303 TH
	Zoology	CC	Physiology & Biochemistry	ZOOL301
		SEC	Medical Diagnostics	ZOOL302
	Botany	CC	Plant Physiology & Metabolism	BOTA401
		SEC	Floriculture	BOTA403
	Chemistry	CC	Coordination Chemistry, States of Matter & Chemical Kinetics	CHEMCC404
		SEC	Fuel Chemistry & Chemistry of Cosmetics and Perfumes	CHEMSEC402
	Computer Science		Design and Analyse of Algorithm	BPHS401
	Mathematics	CC	Algebra	MATH401TH
		SEC -II	Vector Calculus Theory of Equations Number Theory	MATH402TH MATH403TH MATH404TH
	Physics	CC	Waves and Optics	PHYS401TH
		SEC	Electrical Circuits and Network Skills	PHYS402TH
	Zoology	CC	Genetics & Evolutionary Biology	ZOOL401
		SEC	Apiculture	ZOOL402
V	Botany	DSE	Economic Botany & Biotechnology	BOTA501
		SEC	Medicinal Botany or Ethnobotany	BOTA504 BOTA 505
	Chemistry	DSE	Polymer Chemistry / Industrial Chemical and Environment / Quantum Chemistry, Spectroscopy & Photochemistry	CHEM DSE 501 CHEM DSE 502  CHEM DSE 503
		SEC	Chemical Tech. & Society and Business Skills of Chemistry	CHEMSEC503
	Computer Science	SEC-3 DSE-3A	E-Commerce Operating System	
	Mathematics	DSE-I A	Matrices Mechanics Linear Algebra	MATH501TH MATH502TH MATH503TH
		SEC-III	Probability & Statistics Mathematical Finance Mathematical Modeling	MATH504TH MATH505TH MATH506TH
		GE		
	Physics	DSE	Elements of Modern Physics	PHYS501TH
		SEC	Applied Optics	PHYS506TH
	Zoology	DSE	Applied Zoology	ZOOL501
		SEC	Sericulture	ZOOL502



<b>VI</b>	Botany	DSE	Cell & Molecular Biology	BOTA601
		SEC	Mushroom Cultivation Technology	BOTA605
	Chemistry	DSE	Chemistry of Main group Elements, Theories of acids and Bases / Organometallics, Bioinorganic Chemistry, Polynuclear Hydrocarbons and UV, IR Spectroscopy / Molecules of Life	CHEMDSE604
				CHEMDSE605
				CHEMDSE606
		SEC	Pesticide Chemistry & Pharmaceutical Chemistry	CHEMSEC604
	Computer Science	SEC-4 DSE-3B	Basic DBMS Computer Network	
	Mathematics	DSE-IB	Numerical Methods Complex Analysis Linear Programming	MATH601TH MATH602TH MATH603TH
				MATH604TH MATH605TH MATH606TH
	Physics	DSE	Nuclear and Particle Physics	PHYS601TH
		SEC	Weather Forecasting	PHYS605TH
	Zoology	DSE	Insect, Vector & Diseases	ZOOL601
		SEC	Aquarium Fish Keeping	ZOOL602

\* **Course Type:** CC- Core Course, DSE- Discipline Specific Elective, SEC- Skill Enhancement course, GE- Generic Elective

## Faculty of Arts, Commerce and B.Voc.

### Semester – I

Subject	Course Title	Course Code	Course Type** (CC or DSC/ /SEC/DSE/GE)
B.Com	1. Financial Accounting 2. Business Organisation & Management	BC1.2 BC1.3	Core Course C-1 Core Course C-2
B.Voc Hospitality & Tourism	1 General Component i) Skill Component ii) OJT		
Retail Management	1 General Component i) Skill Component ii) OJT		
Economics	Principles of Micro Economics-I	ECON101	DSC
English	1. English Core Compulsory for B.A/B.Com 2. English Literature-I 3. English AECC-I	ENGL101 ENGL102 ENGL103	CC DSC-IA AECC
Geography	Physical Geography	GEOGP101CC	CC
Hindi	1. हिन्दी साहित्य का इतिहास 2- हिन्दी व्याकरण और सम्प्रेषण	HIND101 HIND102	DSC-1 AECC
History	History of India from The Earliest times upto 300 CE	HIST101	DSC
Music	1.Theory of Indian Music (General) & Biographies of Musicians, Composers & Musicologists 2 Practical	MUSI101TH  MUSI102PR	
Philosophy	Introduction to Philosophy	DSC-1-A PHIL101CC	CC
Phy. Edu.	Introduction to Physical Education	DSC-1 PED101TH	CC
Pol. Science	Introduction to Political Theory	POLS101	CC
Pub. Admn.	Administrative Theory	PUBA101	CC
Sanskrit	1. संस्कृत काव्य 2. उपनिषद् एवं गीता	SKT-DSC101 SKT-AECC-III	CC AECC
Sociology	Introduction to Sociology	SOCL101	DSC/CC

## Semester – II

Subject	Course Title	Course Code	Course Type** (CC or DSC/ /SEC/DSE/GE)
B.Com	1. Business Law 2. Business Mathematics & Statistics	BC2.2 BC2.3	Core Course C-4 Core Course C-5
B.Voc Hospitality & Tourism	1 General Component i) Skill Component ii) OJT		
Retail Management	1 General Component i) Skill Component ii) OJT		
Economics	Principles of Micro Economics-II	ECON202	DSC
English	1. Compulsory English for B.A/B.Com 2. DSC-1B English Literature 3. AECC-2	ENGL201 ENGL202 ENGL203	CC DSC(CC) AECC
Geography	Human Geography	GEOGP202CC	CC
Hindi	1. मध्यकालीन हिन्दी कविता 2. प्रयोजनमूलक हिन्दी 3. हिन्दी भाषा और सम्प्रेषण	HIND201 HIND200 HIND202	DSC 1B कोर कोर्स AECC02
History	History of India from c. 300 to 1206	HIST102	CC
Music	1. Theory of Indian Music ( general) & Biographies of Musicians, composers and musicologists	MUSI203(Theor y) MUSI204PR (practical)	CC
Philosophy	Indian Philosophy-1	PHIL202CC	CC
Phy. Edu.	Olympic Movement and Organization of Tournament	PED201TH	CC
Pol.Science	Indian Government & Politics	POLS201	CC
Pub Ad	Indian Administration	PUBA201	CC
Sanskrit	1. संस्कृत गद्य काव्य 2. व्याकरण और अनुवाद	SKT-DSC 201 SKT-AECC 211	CC AECC
Sociology	Sociology of India	SOCL201	DSC/CC



## Semester – III

Subject	Course Title	Course Code	Course Type** (CC or DSC/ /SEC/DSE/GE)
B.Com	1. Company Law 2. Income Tax Law and Practice. 3. Computer Application in Business	BC3.1 BC3.2  BC3.4	Core Course C-7 Core Course C-8  SEC- 1
Economics	1. Principles of Macro Economics-1 2. Introduction to statistics. 3. Economics of Rural Development	ECON303 ECON313 ECON314	DSC SEC-1 SEC-II } Select one or to be allotted by college
English	1. British Literature 2. AEEC/SEC-1: Creative Writing Book and Media Reviews	ENGL302 ENGL303	DSC-IC SEC
Geography	1. General Cartography (practical) 2. Regional Planning and development	GEOGP303CC GEOGP301SEC	CC SEC
Hindi	1. आधुनिक हिन्दी कविता 2- कार्यालयी हिन्दी अथवा हिन्दी भाषा शिक्षण	HIND 301 HIND 302 HIND 303	DSC-IC SEC SEC
History	1. History of India from 1206-1707 2. Historical Tourism: Theory and Practice	HIST103 HIST117	CC SEC
Music	1. Theory of Indian Music 2. Ancient Granthas & Contribution of Musicologists 3. Hindustani Music (P)	MUSI305TH MUSI306PR  MUSI701	CC  SEC-1
Philosophy	1. Indian Philosophy- 2 2. Introduction to Logic.	PHIL303CC PHIL301SEC	CC SEC
Phy. Edu.	1. Human Anatomy & Physiology 2. Sports, Medicine, Physiotherapy & Rehabilitation	PED301TH PED302TH	CC SEC
Pol.Science	1.Comparative Govt. & Politics 2. Legislative Support	POLS301 POLS302	CC SEC-1
Pub. Admn.	1. Administrative Thinkers 2. Computer Awareness & Office Management	PUBA301 PUBA302	CC SEC-1
Sanskrit	1. संस्कृत नाटक 2. आयुर्वेद के मूल सिद्धान्त 3- नीति साहित्य	SKT-DSC-301 SKT-AECC-302 SKT-DSC-303	CC SEC CC
Sociology	1. Sociological Theories 2. Techniques of Social Research	SOCL301 SOCL302	DSC/CC SEC

## Semester – IV

Subject	Course Title	Course Code	Course Type** (CC or DSC/ /SEC/DSE/GE)
B.Com	1. Corporate Accounting 2. Cost Accounting 3. E-Commerce	BC.4.2 BC.4.3	Core Course C-11 Core Course C-12 SEC-2
Economics	1. Principles of Macro Economics - II 2. Research Methodology 3. Economy of Himachal Pradesh	ECON404 ECON415 ECON416	DSC SEC-3 } Select one or SEC-4 } to be allotted by college
English	1. Literary Cross Currents 2. AEEC/SEC-2 Translation Studies & Principles of Translation	ENGL402 ENGL403	DSC(CC)-ID SEC
Geography	1. Environment Geography 2. Remote Sensing & GPS	GEOGP404CC GEOGP402 SEC	CC SEC
Hindi	1. अनिवार्य हिन्दी “ रचना पुंज” 2. हिन्दी गद्य साहित्य 3. अनुवाद विज्ञान अथवा 4- सम्भाषण कला	HIND 400 HIND 401 HIND 402 HIND 403	CC DSC-ID SEC-2 SEC-2
History	1. History of India 1707-1950 2. Indian History & Culture	HIST104 HIST119	DSC SEC
Music	1. Theory of Indian Music Medieval Granthas & Contribution of musicians & Musicologists 2. Practical 3. Hindustani Music (p)	MUSI407TH MUSI408PR MUSI702	CC SEC-2
Philosophy	1. Indian Philosophy-3 2. Ethics-1	PHIL404CC PHIL402SEC	CC SEC
Phy. Edu.	1. Sports Psychology 2. Sports Training	PED401TH PED402TH	CC SEC
Pol.Science	1. Introduction to International Politics 2. Public opinion & Survey Research	POLS401 POLS402	CC SEC-2
Pub. Admn.	1. Development Administration 2. Human Resource and Logistic management	PUBA401 PUBA402	CC SEC- II
Sanskrit	1. संस्कृत व्याकरण 2. पातंजल योग सूत्र 3. व्याकरण एवं संयोजन	SKT-DSC-401 SKT-AEEC-403 SKT-DSC-402	DSC SEC CC
Sociology	1. Methods of Sociological Enquiry 2. Sociology of Environment	SOCL401 SOCL402	DSC/CC SEC

## Semester – V

Subject	Course Title	Course Code	Course Type** (CC or DSC/ /SEC/DSE/GE)
B.Com	1. Auditing & Corporate Governance 2. Fundamentals of Financial Management 3. Entrepreneurship 4. Principles of Micro Economics	BC.5.1 BC.5.2 BC.5.3 BC.5.4	DSE- 1 DSE- 2 SEC- 3 GE- 1
Economics	1. Public Finance 2. Economic History of India 1857-1947 3. Development of Economics 4. Basic Econometrics 5. Indian Economy 6. Emerging Areas in Economic Studies 7. Public Finance 8. Environmental Economics 9. Contemporary issues in Indian Economy	ECON505 ECON506 ECON507 ECON508 ECON517 ECON518 ECON521 ECON522 ECON523	DSE-1 DSE-2 DSE-3 DSE-4 SEC-5 SEC-6 GE-1 GE-2 GE-3 <div> <div>Select one or to be allotted by college</div> <div>Select one or to be allotted by college</div> <div>Select one or to be allotted by college</div> </div>
English	1. Contemporary India Women & Empowerment 2. Soft Skills 3. Technical writing	ENGL501 ENGL 502 ENGL503	GE-1 DSE-IA AEEC-3
Geography	1. Geographic Information System (GIS) 2. Geography of India 3. Disaster Risk Reduction	GEOGP505SEC GEOGP501-1DSE GEOGP501GE	SEC DSC-1 GE-1
Hindi	1. रंग आलेख एवं रंगमंच अथवा 2. भाषा कम्प्यूटिंग 3. लोक साहित्य— 4. आधुनिक भारतीय साहित्य	HIND 501 HIND 502 HIND 503 HIND 504	SEC-3 SEC-3 DSE-IA GE
History	1. Some Aspects of European History 1780-1945 2. Women Studies in India 3. An introduction to Archaeology	HIST107 HIST-III HIST121	DSC GE SEC
Music	1. Hindustani Music 2. DSE Unit-1 3. DSE Unit-2 4. Elective Generic Course	MUSI703 MUSI801TH MUSI802PR MUSI901TH	SEC-3 DSE 1A GE-1
Philosophy	1. Ethics- 2 2. Western philosophy- 1 3. Bhagvat Gita	PHIL503SEC PHIL501DSC PHIL501GE	SEC DSE GE-1
Phy. Edu.	1. Specialization in Volley Ball 2. Recreation 3. Health Education and Nutrition	PED501PR PED504TH PED506TH	SEC DSE GE-1
Pol.Science	1. Democratic Awareness with legal literacy 2. Themes in Comp. Pol. Theory 3. Society, Economy, Politics in H.P	POLS501 POLS502 POLS504	SEC-2 DSE 1- A GE-1
Pub. Admn.	1. Leadership Style and Conflict Management 2. Contemporary Issues & concerns in Indian Administration 3. Disaster Management	PUBA501 PUBA503 PUBA504	SEC-III DSE- 1A GE-1

Sanskrit	1. भारतीय रंगशाला 2. व्यक्तित्व विकास का भारतीय दृष्टिकोण 3. संस्कृत छन्द एवं गायन	SKT-AEEG-501 SKT-DSE-502 SKT-GE-503	SEC DSE GE
Sociology	1. Population Studies 2. Religion and Society or Marriage, Family & Kinship 3. Polity & society in India	SOCL501 SOCL502  SOCL503 SOCL504	SEC DSE  DSE GE

Select one or  
to be allotted  
by college

### Semester – VI

Subject	Course Title	Course Code	Course Type** (CC or DSC/ /SEC/DSE/GE)
B.Com	Management Accounting International Business Personal Selling & Salesmanship Indian Economy	BC.6.1 BC. 6.2 BC6.3 BC6.4	SE (DSE )-3 SE (DSE )-4 SEC- 4 GE- 2
Economics	1. Money & Banking 2. International Economic 3. Mathematical Economics 4. Project Work 5. Demography 6. Money and Financial Markets 7. Money and Banking 8. Economic system 9. Contemporary Issues in Indian Economy-II	ECON609 ECON610 ECON611 ECON612 ECON619 ECON620 ECON624 ECON625 ECON626	DSE } Select one or to be allotted by college  SEC-7 } Select one or to be allotted by college SEC-8 } GE-4 } Select one or to be allotted by college GE-5 } GE-6 }
English	1. Language Literature & Culture 2. Academic writing 3. Business Communication	ENGL601 ENGL602 ENGL603	GE-2 DSE-I B AEEG- 4
Geography	1. Field Techniques & survey ( Practical) 2. Disaster management 3. Sustainability & Development	GEOGP604 SEC GEOGP602- 1DSE GEOGP602GE	SEC  1-DSE GE-2
Hindi	1. चलचित्र लेखन अथवा 2. समाचार संकलन और लेखन 3. छायावादोत्तर हिन्दी कविता 4. सर्जनात्मक लेखन के विविध क्षेत्र	HIND601  HIND602 HIND603 HIND604	SEC-4  DSE-IB GE



History	1. Political History of modern Europe 15 <sup>th</sup> to 18 <sup>th</sup> 2. Cultures in the Sub- Continent 3. Orality an Oral Culture in India	HIST110 HIST116 HIST124	DSC GE SEC
Music	1. Hindustani Music 2. DSE Unit-1 3. DSE Unit-2 4. Elective Generic Course	MUSI704 MUSI802TH MUSI803PR MUSI901TH	SEC-3 DSE 1A GE-2
Philosophy	1. Appiled Ethics 2. Western Philosophy-2 3. Yoga	PHIL604SEC PHIL602DSE PHIL602GE	SEC DSE GE-2
Phy. Edu .	1. Methods of Teaching in Physical Education 2. Specialization in Athletics 3. Yoga	PED602TH PED601PR PED604TH	DSC SEC GE-2
Pol. Science	1. Conflict & Peace building 2. Democracy & Government 3. Human Rights & Gender Environment	POLS601 POLS602 POLS603	SEC-4 DSE- 1- B GE-2
Pub. Admn.	1. Stress & Time management 2. Public Policy & Administration in India 3. E- Governance	PUBA601 PUBA602 PUBA604	SEC-IV DSE-1B GE-II
Sanskrit	1. टोडरमल का वास्तु सौख्यम् 2. साहित्यिक समालोचना 3. भाषा विज्ञान के मूलभूत सिद्धान्त	SKT-AEEC-601 SKT-DSE-502 SKT-GE-603	SEC DSE GE
Sociology	1. Theory and Practice of Development 2. Social Stratification Or Gender and Sexuality 3. Economy and Society	SOCL601 SOCL602 SOCL603 SOCL604	SEC DSE DSE GE

Select one or  
to be allotted  
by college

\*\*Core Course (CC), Discipline Specific Course (DSC) , Skill Enhancement Course (SEC), Discipline Specific Elective (DSE), Generic Elective (GE).

## **ADMISSION PROCESS FOR 1<sup>ST</sup> SEMESTER/ 1<sup>ST</sup> YEAR**

1. The candidate seeking admission to any class has to apply on the prescribed form available in the college prospectus.
2. The students are advised to approach the **Guidance and Counselling Committee** before filling up the application form.
3. The application form is to be filled up neatly by the applicant in his/her own handwriting carefully after reading all the rules and eligibility conditions.
4. The applicant has to bring his/her mother/father/guardian with him/her at the time of admission.

**Guardian means only blood relation. The guardian should not be a student of this college. No students of this college should sign in the place of parent/guardian of any applicant.**

5. The student will approach the respective admission committees to get his/ her form verified and subsequently it must be deposited with the member of the admission committee. Each candidate will get the receipt number for his/ her form.
6. Merit list will be displayed as per schedule mentioned in the prospectus.
7. The candidates in the merit list must contact their respective admission committees to collect their verified and duly signed admission form.
8. After getting the approved admission form, applicants are advised to deposit their fee at the fee counter as per the schedule.

*Admission in each stream will be purely on merit basis.*

### **DOCUMENTS TO BE ATTACHED WITH THE FORM AT THE TIME OF ADMISSION**

1. Three passport size photographs.
2. Matriculation certificate for Date of Birth.
3. 10+2 marksheet.
4. H.P. Domicile certificate for girl students.
5. 40% disability certificate, sports/cultural quota and category certificate in case of students seeking admission against these seats.
6. Original character certificate from Head of the institution last attended. In case of a private candidate the character certificate must have been issued within last 6 months on the day of submission of admission form by a Gazetted officer/ Panchyat Pradhan/ Ward Counsellor.
7. For seat against single girl child an Affidavit of single girl child from parents is to be submitted with the form.
8. A student seeking admission from Board/University other than H.P. will have to produce photocopy of his/her migration certificate.
9. Affidavit, should be provided wherever applicable.
10. Certificate of SC/ ST from Magistrate Class-1 (Authorised Signatory) should be provided by those seeking relaxation in age/ marks.
11. Any gap (latest) in the academic career of the applicant must be supported by a documentary evidence / affidavit as proof of his/ her activities during the period of gap. If the gap is 3 year or more, the candidate will not be admitted.
12. Admission without these documents shall be purely provisional and at the candidate's own risk.

## Fee Structure

Fee will be charged as under:

College Fee and Fund	Annual Charges	Monthly Charges	
Admission Fee	25/-	Tuition Fee (only for Boys)	50/-
Registration Form Fee University	20/-	Amalgamated Fund	25/-
University Registration Fee	200/- for H.P. Board and 400/- for other board students	Building Fund	10/-
University Holiday Home	1/-	Rovers & Rangers Fund	5/-
University Welfare Fee	15/-	Sports Fund	20/-
University Sports Fee	15/-	Science Practical Fund	
University Continuation Fee	10/-	Physics	20/-
University Migration Fee	50/-	Chemistry	20/-
House Examination Fund	80/-	Botany	20/-
Library Security (Refundable )	100/-	Zoology	20/-
Student Aid Fund	2/-	Computer Practical (Commerce & Maths, from Final year students only)	15/-
College Magazine	50/-		
Health Red Cross Fund	6/-	Arts Practical Fund	
NCC	5/-	Geography	15/-
		Psychology	15/-
		Music	15/-
Book Replacement Fund	25/-	Physical Education	15/-
Furniture Repair	10/-	Re-admission Fee	
Identity Card	10/-	First time	100/-
Cultural Activity	20/-	Second time	200/-
Computer and Internet Facility	20/-		
Campus Beautification & Dev. Fund	10/-	Late Admission Fee	10/-
University Development Fund 500 - for General students and "250 –for BPL/ IRDP students		Late payment of dues	1/- per day
		Duplicate Identity Card	20/-
		Absence and Other Funds	
		Absence fine per period	1/-
		Absence from practical, per practical	3/-
		Absence from house test, per paper	10/-
		Late return of Library book per day	1/-



**PTA Fee Rs 600/- per Annum**

Note: The students who are seeking admission in E-Commerce under IRDP will pay fee @ Rs. 100/- per month instead of Rs. 350/-

Other charges (Skill component) per semester for B. Voc

- |       |                                                               |            |
|-------|---------------------------------------------------------------|------------|
| (i)   | Skill Component practical I                                   | Rs. 240/-  |
| (ii)  | Skill Component practical II                                  | Rs. 240/-  |
| (iii) | Assessment/ Certification Fee charged by sector skill council | Rs. 1200/- |

**BACHELOR OF VOCATIONAL EDUCATION PROGRAMME (B.Voc.)  
COURSE OF STUDY**

The college offers the following two 'NSQF' (National Skill Qualification Framework) UGC approved 3-year regular degree programmes under semester system for vocational studies as mentioned below.

- |                                 |            |
|---------------------------------|------------|
| B.Voc. in Retail Management     | - 40 Seats |
| B.Voc. in Hospitality & Tourism | - 40 Seats |

**ABOUT THE BACHELOR OF VOCATION (B.Voc.) DEGREE PROGRAMME**

The University Grants Commission (UGC) has launched a scheme on skill development based job oriented higher education program as a part of College/University education, leading to Bachelor of Vocation (B.Voc.) Degree. This Degree Program is unique with the provision of multiple entry and exit at different levels of NSQF from level 5 to 7, viz. Diploma/Advance Diploma and Degree in compliance to the National Skills Qualification Framework (NSQF). Multiple entry and exit will allow students the flexibility to earn and study as per their convenience.

**OBJECTIVES**

- To provide multiple entry and exit options at various levels through program design in conformation to the skill eco system.
- To create requisite job role specific skilled manpower for industry at various NSQF levels as per NOSs (National Occupational Standards).
- To empower the youth leading to employment and income generating opportunities.
- To provide judicious mix of skills relating to a profession and appropriate content of general education.
- To provide flexibility to the students by means of pre-defined entry and multiple exit levels.
- To integrate skill based NSQF vocational studies with the undergraduate level of higher education in order to enhance employability of the graduates and meet the industry requirements. Such graduates apart from meeting the needs of local and national industry are also expected to be competent to become part of the global workforce.

**COURSE STRUCTURE**

B. Voc. programme is designed with the provision for multiple exit levels. All the candidates enrolled for diploma courses or further will be treated at par from the second semester onwards. Students may exit after six months with the certificate (NSQF Level 4) or they may continue for diploma or advance diploma level courses leading to B. Voc. Degree.

Following table provides a snapshot of the various certificates and their duration:-



NSQF	Skill Component Credits	General Education Credits	Total Credits for Award	Normal Duration	Exit Points/ Awards
4	18	12	30	One Sem.	Certificate
5	36	24	60	Two Sem.	Diploma
6	72	48	120	Four Sem.	Advance Diploma
7	108	72	180	Six Sem.	B. Voc Degree

### Multiple Entry and Exit Options:

- After the completion of Semester I, the candidate will get a Certificate, and she/he may go for a job or continue studying.
- The candidate may rejoin Semester II. After the completion of Semester II, the candidate will get a Diploma, and she/he may go for a job or continue studying.
- The candidate may rejoin Semester III. After the completion of Semesters III and IV, the candidate will get an Advanced Diploma, and she/he may go for a job or continue studying.
- The candidate may rejoin Semester V. After the completion of Semesters V and VI, the candidate will be awarded a B.Voc. Degree, and she/he may go for a job or become an entrepreneur, or continue studying for the M. Voc. Degree (NSQF Level 8 onwards) and can register for Ph.D. Degree (NSQF Level 10) after it, in Vocational studies, or they can take admission in any other masters' programme after completion of required Bridge course, or appear in any competitive exams conducted by State Public Service Commission and Union Public Service Commission.

### INTERNSHIP PROGRAMME:

- Internship for 6 weeks after the completion of each year is an integral/essential component of B. Voc. Degree.
- The Internship shall also carry credits to be added in the final evaluation of skill components.
- HPKVN (Himachal Pradesh Kaushal Vikas Nigam) is fully sponsoring the internship apart from facilitating the skill component (60 %) of this programme along with courseware for whole of the programme.
- Candidates enrolled for this programme are entitled for 'Kaushal Vikas Bhatta' as per state government policy.

### ELIGIBILITY CONDITIONS

- Admission to the B Voc. programme will be as per the rules and regulations of the Himachal Pradesh University.

The eligibility criteria for admission to the B. Voc. Degree programme shall be 10+2 in all streams from a recognized board; 10+2 examination or an examination equivalent thereof from a Board/University established by law in India with English as a compulsory subject with 55% marks in aggregate, OR

any examination of a University/Board/College or School in a foreign country recognized as equivalent for the above purpose by the Vice-Chancellor/Equivalence Committee on its own, OR on the recommendation of Association of India Universities with 55% marks OR as per eligibility norms of the college for admission to undergraduate courses in case of Center of Excellence.

- Vocational subjects under NSQF will be given weightage, equivalent to any other general education subject while considering admission to students to the undergraduate courses as per reference no. DDNo.. 1-52/2013(CC/NSQF) dated 30.04.2014 of UGC.
- Maximum age limit for admission to B.Voc courses is 23 years for general category, 25 years for SC/ST category and 25 years for girl candidates, as on July 1 of the admission year. The Vice-Chancellor may permit age relaxation as per norms.
- Reservation rules are applicable as per the rules or guidelines of the Himachal Pradesh Government.
- Students belonging to SC/ST category shall be given a 5% relaxation in marks for admission purpose, i.e., they would require a minimum of 50% marks in aggregate at 10+2 level.
- Compartment students shall not be allowed admission in the B.Voc. programmes.
- A candidate cannot pursue two full time undergraduate courses simultaneously.
- The University reserves the right to cancel any admission at any stage.
- In matters relating to undergraduate admissions, the decision of the Admission Committee/Vice-Chancellor, Himachal Pradesh University, Shimla, shall be final.
- All legal matters pertaining to undergraduate admissions shall be subject to the Himachal Pradesh jurisdiction only.

### **MODE OF SELECTION**

- Admission to the B.Voc. programme in Retail Management and Hospitality & Tourism (Semester-I) shall be done purely on merit basis in the qualifying examination (10+2 etc.).
- There are three categories of candidates who shall be given admission in Semester-I of the skill-based courses under NSQF
- Category 1: Students who have already acquired NSQF certification Level 4 in a particular Industry sector may opt for admission in the skill-based courses under NSQF
- Category 2: Students who have acquired NSQF certification Level 4, but may like to change their trade and enter into skill-based courses in a different trade.
- Category 3: Students who have passed the 10+2 examination with conventional schooling without any background of vocational training.

**Note:** Regarding selection of students for B.Voc. programme, 10% extra weightage shall be given to Category-1; 5% extra weight age shall be given to Category-2 in 10+2 examination. Final list of students shall be finalized on merit.

**MEDIUM OF INSTRUCTIONS**

The course content of the B.Voc. programme will be taught in English.

**FACILITIES AVAILABLE AND OTHER ACTIVITIES IN THE COLLEGE****1. Cultural and Academic Societies**

The institution already runs various clubs & societies:

1. Sahitya Parishad
2. The Planning Forum
3. The English Literary Society
4. The History Society
5. The Political Science Society
6. The Physics Association
7. The Chemistry Association
8. The Botany Association
9. The Zoology Association\
10. Eco Club
11. Red Cross Society
12. College Sociological Society
13. The Geographical Society
14. Sports Club.

**2. Tutorials**

Students will be divided into different tutorial groups for the purpose of academic excellence and greater interaction between the teacher and the taught. Teacher-in-charge of each group will provide assistance regarding academics and other activities periodically.

**3. NCC & NSS**

The College has very active and well-organized units of the NCC and the NSS whose activities are spearheaded by teachers with long experience in their respective fields.

**4. Sports**

The College Calendar gives great importance to various activities in sports. We have the proud privilege of representing the University and the State in many National and Zonal level sports competition. The College also has a good Gymnasium facility for sports persons.

**5. Rovers & Rangers**

College has well organised units of Rovers & Rangers activities.

**6. Jeejeevisha**

A social outreach unit, this unit endeavours to inculcate a sense of brotherhood and responsibility towards all humanity.

**7. Scholarships**

There are various provisions to grant scholarships in various categories to the deserving students as per the rules/directions issued by the state government from time to time. The few important categories are as follows: 1. IRDP, 2. SC/ST -- it is restricted to certain income level as applicable by the order of H. P. Govt. and 3. Brilliant students scholarship of H.P.--This scholarship is available only for those students who fulfil the following requirements:

- i) He / she should be a bonafide resident of Himachal Pradesh.
- ii) He/she should have passed plus two from H.P. Board.
- iii) He/she should have secured minimum 77% marks at plus two level.
- iv) He/she should have secured minimum 60% marks at TDC I or II as applicable.



**8. Career Guidance and Job Placement**

It is formed to help the students in providing the information for the selection of career and job placement through various Govt. and private agencies and to arrange the lectures by the experts and concerned officials for selection of better & suitable career.

**9. College Magazine**

The College publishes its magazine HIM RASHMI annually which provides a forum to the students with a flair for writing. It gives vent to their thoughts and perceptions.

**10. College Library**

The College is member of the Project "National Library and Information Services Infrastructure for Scholarly Content (N-LIST)", being jointly executed by the UGC-INFONET Digital Library Consortium, INFLIBNET Centre and the INDEST-AICTE Consortium, IIT Delhi. This project provides free access to a collection of more than 76000 e-books and more than 7000 e-journals on all the subjects to students, researchers and faculty members. Many new academic e-resources are added to this facility nearly every month. Full text e-books can also be downloaded or printed directly from the publisher's website under this project. The students desirous of using this facility are directed to contact Librarian/ Assistant Librarian along with their e-mail IDs. Five computers with broadband internet access and N-List facility have already been installed in the college library for the benefit of the students. More computers can also be arranged based on the use and requirement.

There are over 32,352 books in the College library, pertaining to all the disciplines taught in the College. Out of this number, 25,208 books are stacked in General Section and 7,000 are in the Book Bank. College also has a regular subscription of nearly 60 newspapers (Hindi and English), 24 magazines and journals for the benefit of students and teachers.

*All the students are required to adhere to the following Library rules strictly:*

- i. All the students on the rolls of the College shall be eligible to become members of the College library.
- ii. Every student is entitled to draw two books for reading at home for a period of 30 days from the library.
- iii. The borrower shall be solely responsible for the safety/preservation of the books drawn by him/her.
- iv. A fine of 1/- per day per book will be charged beyond due date of, submission of the book from the defaulter students.
- v. In case a book is found mutilated, torn, defaced or misplaced the actual cost of the book plus 20% of the original cost will be charged from such defaulter student.
- vi. Reference books are to be consulted in library only after obtaining permission from the Librarian.
- vii. The College also operates a book bank from which text books are loaned to poor students of all categories based on a nominal security, (i.e. actual cost plus 20% and maintenance charge of ` 2/-per book}.

*Students can get their library security refunded within one year after leaving the College ; otherwise the security will stand forfeited.*

**11. PTA**

A Parent- Teachers Association is formed during every session in the college with the avowed objective of promoting participation of parents in the development activities of the college. Their presence and valuable suggestions are eagerly solicited by the college staff in P.T.A.



meetings. There is a General Body of P.T.A. comprising:

- (i) Parents or guardians (Only those who have blood relation with the students studying in the college)
- (ii) Colleges Teachers
- (iii) The Principal of the college is the patron of the body
- (iv) Every student contributes Rs. 600/- per annum toward P.T.A.

*PTA also provide fee waiver and funds for books purchase by students from BPL category.*

## 12. OSA

On 15th Feb. 2012, the college also constituted the Old Students Association. Every pass out student from this college can be a member of OSA. He can fill the membership form online available on College website [www.gcsanjauli.com](http://www.gcsanjauli.com) Membership Fee is ` 100/- p.a.

## 13. IQAC

For the quality improvement of higher education, our college has got Internal Quality Assurance Cell (IQAC). Time to time important decisions pertaining to betterment of college as well as students are taken by the member of IQAC. A student Charter was framed and approved in the year 2014.

## 14. CSCA

CSCA is constituted every year as per H.P. University guidelines.

## 15. PERSONAL COUNSELLING

The college programme includes personal counselling for students to deal with emotional stress, academic stress, any kind of drug abuse stress etc. Counselling will be provided once in a week. This will help the student to share problems which they hesitate to share with family or friends. This grooms their personality and they can focus better on their academics and career.

### Student Counsellor

B.A. V <sup>th</sup> Semester	Boys	Dr. Roop Lal Sharma Dr. Ravinder Chauhan
	Girls	Mrs. Bharti Bhagra Dr. Sarita Sharda
B.Sc. V <sup>th</sup> Semester	Boys	Dr. Anil Thakur
	Girls	Dr. Shikha Joshi
B.A. III <sup>rd</sup> Semester	Boys	Dr. Gian Chand Mr. Surinder Chauhan
	Girls	Mrs. Kirti Singha
B.Sc. III <sup>rd</sup> Semester	Boys	Dr. Pawan Kumar
	Girls	Dr. Neelam Gupta Mrs. Anjana Sharma
B.A. I <sup>st</sup> Semester	Boys	Mr. Lokender Thakur Mr. Vikram Bhardwaj
	Girls	Mrs. Mona Sharma Dr. Poonma Verma
B.Sc. I <sup>st</sup> Semester	Boys	Dr. Brij Mohan
	Girls	Mrs. Bharti Sharma Dr. Meenakshi Sharma
B.Com Semester	All	Dr. R.L. Sharma Dr. Ruby Kapoor

## 16. HOSTEL

The hostel is located near the college, across the road. The college hostel has accommodation for 169 boys students of SC/ST category only. Number of seats available for fresh admission in hostel will depend upon the availability of vacant rooms. The Hostel provides mess facility throughout the session. The Principal reserves all the rights to admit

students to the College hostel.

The students who apply for hostel accommodation must adhere to the following rules and instructions:

1. A student can apply for the hostel accommodation, from 1<sup>st</sup> July onwards, after his admission in the college.
2. Admission forms for hostel accommodation are available in the College office with the hostel clerk.
3. No student will be accommodated in hostel, if his parents do not turn up at the time of admission to the hostel.
4. The recommendation of the Warden is necessary for admission to the hostel.
5. A student who fails in more than one course in the last declared result shall not be admitted to the college hostel (for old students).
6. The room will be allotted on a due date by the authorities.
7. The residents of the hostel are not permitted to change the room allotted to them without prior permission of the warden.
8. Fresh admission to the hostel will have to be sought in every academic year.
9. Every boarder shall have to abide by the time-schedule for the hostel as laid down from time to time.
10. No guest can stay in the hostel.
11. The general discipline requirements of the College shall be applicable to boarders as well.
12. Any other rules and regulations as may be deemed necessary by the Principal according to the circumstances are to be observed by the resident scholars.
13. All the rules for the hostel students as mentioned in chapter XXVIII of the H.P.U. Ordinance are applicable in toto.
14. Hostellers will have to vacate the hostel within three days after the ESE.

One time fees will be charged at time of admission:

Hostel Fees and Funds (Non-refundable)	Rs. 6000/-
Hostel Security (Refundable)	Rs. 1500/-
Mess Security (Refundable)	Rs. 2000/-

**THIS FEES IS SUBJECT TO CHANGE. IF THE FEES IS REVISED, THE STUDENTS WILL HAVE TO PAY THE REVISED FEE.**

Annual Charges	₹	Monthly Charges	₹
Admission Fee	75/-	Electricity	200/-
Utensil Fund	40/-	Water Charges	40/-
Furniture Charges (Non Refundable)	125/-	Common Room	10/-
Hostel Security (Refundable)	1500/-	Room rent per seat	50/-
Mess Security (Refundable)	2000/-	News Paper	10/-
Identity Card	10/-	Maintenance	60/-
Misc. Charges	25/-	(Sweeper, Clerical, Attendance)	
First Aid	10/-		

***Joining of Mess is compulsory for all the students during their stay in the Hostel.***

## IMPORTANT INSTRUCTIONS

### GENERAL INSTRUCTIONS:

1. It is mandatory for every student to maintain strict discipline within the College campus as well as outside the College.
2. Any act performed by the student that amounts to indiscipline will be dealt with strictly.
3. All the students are required to read the notices thoroughly which are displayed exclusively on the College Notice Board every day, and do the needful accordingly.
4. Teasing girl students in any manner whatsoever is an offence punishable under the law. Hence, students are advised not to indulge in such kind of activities; otherwise they would face strict legal action.
5. Scribbling/ writing anything on the black-board, on furniture and walls etc. is a part of indiscipline.
6. To remove or break the furniture, window panes, to pluck flowers, to remove notices, etc. is also a breach of discipline.
7. The following acts also tantamount to indiscipline: to hold any meeting/function/party and to take any photographs in the premises of the College without prior permission of the Principal.
8. Students should not tamper with the electrical fittings, water fittings etc. in the classrooms, hostel and in the College campus.
9. Using foul language with any student, teacher or any other employee of the College shall be viewed seriously.
10. The use of cell phone is strictly prohibited inside the classrooms and any breach of conduct will result in the confiscation of the cell phone.
11. Admit card for ESE will be generated only after the production of no dues certificate from the concerned department(s).

### LEAVE RULES

1. It is compulsory for all the students to get their leave sanctioned before proceeding on any kind of leave.
2. For leave on medical grounds, the student will be required to submit a medical certificate in case the leave is for more than a week's duration.
3. Leave up to one week will be sanctioned by the concerned committee. For leave extending more than one week's duration, the student shall have to apply to the Principal.
4. A student will not be allowed to avail more than 10 days leave during the entire academic session, except under exceptional circumstances.
5. If a student remains absent for 10 days continuously without information, his/her name will be struck off from the rolls of the College.
6. Even if a student is on leave, he/she will have to deposit his/her fee as per the scheduled dates decided by the College.
7. The students can seek re-admission twice during the session. First re-admission will be allowed within three days after the name is struck off after paying a fine of ` 100/- and a fine of ` 200/- will be charged for the second re-admission within 10 days after the name is struck off from the rolls.



**IDENTITY CARD:**

1. Identity card is the most important document of the college student, because it is the only identification for anyone to establish that one is a student of the college.
2. Any kind of transaction between students and college is entertained only after production of Identity card. If a student has to deal with any kind of work related to examination, library, collection/inspection of any kind of document, one has to produce his/her Identity card first in order to establish his identity.
3. Students are not permitted to replace his/her photograph pasted on the Identity card for any reason whatsoever.
4. If Identity card is lost, one has to file an F.I.R. in order to get a duplicate Identity card issued.
5. In event of inspection of Identity card during surprise check or for any other reason, if the student is unable to produce the Identity card he/she will be handed over to the police or as the situation may demand. **Students without Identity card are deemed as outsiders.**
6. In case, the Identity card gets misplaced, misused by anti-social elements the student concerned shall be held responsible for his/her deeds. It is the personal responsibility of the student to keep his/her identity card in safe custody.
7. Last but not the least, the students should always carry his/her Identity card, before entering the college premises.
8. All the students are directed to collect their identity cards along with their fee receipts from the fee counter and complete the formalities related to card within one week of their admission.



## ANNUAL COMMITTEES FOR SESSION 2018-19

<b>DSW</b>	<b>Mrs. Bharti Bhagra</b>
<b>Bursar</b>	<b>Dr. Roop Lal Sharma</b>
<b>Dean Science</b>	<b>Dr. Shikha Joshi</b>
<b>Dean Arts</b>	<b>Dr. Roop Lal Sharma</b>
<b>Dean Commerce</b>	<b>Dr. Ram Lal Sharma</b>
<b>RUSA Coordinator</b>	<b>Dr. Sarita Sharda</b>

### COLLEGE ADVISORY

1. Mrs. Bharti Bhagra
2. Dr. Roop Lal Sharma
3. Dr. Sarita Sharda
4. Dr. Shikha Joshi
5. Mr. Lokinder Thakur
6. Dr. Chiranji Lal
7. Dr. Ram Lal Sharma
8. Dr. Ravinder Chauhan
9. Superintendent

### PROSPECTUS COMMITTEE

1. Dr. Ravinder Chauhan
2. Dr. Anil Thakur
3. Dr. Gian Chand
4. Mrs. Bharti Sharma
5. Mr. Vikram Bhardwaj
6. Dr. Shiwani Khatri
7. Mrs. Shivani Sood
8. Mrs. Mona Sharma
9. Ms. Poonam Verma
10. Superintendent

### ANTI-RAGGING & DISCIPLINE COMMITTEE

1. Dr. Shikha Joshi
2. Mr. Lokinder Thakur
3. Dr. Chiranji Lal
4. Dr. Ram Lal Sharma
5. Dr. Ravinder Chauhan
6. Dr. Anil Thakur
7. Dr. Surinder Sharma
8. Mr. Deepak Kaprate
9. Mrs. Bharti Sharma
10. Dr. Surinder S. Chauhan
11. Dr. Sandeep Chauhan
12. Dr. Ramesh Chand Chauhan

13. Dr. Meenakshi Sharma
14. Dr. Shivani Khatri
15. Mr. Ravinder Kumar
16. Mrs. Shivani Sood
17. Mr. Surinder Chauhan
18. Dr. Inder Singh Thakur
19. Dr. Brij Mohan
20. Mr. Shubham Chaudhary

### CSCA COMMITTEE

1. Dr. Roop Lal Sharma
2. Dr. Chiranji Lal
3. Dr. Ram Lal Sharma
4. Dr. Ravinder Chauhan
5. Dr. Anil Thakur
6. Mrs. Bharti Sharma
7. Dr. Surinder S. Chauhan
8. Dr. Sandeep Chauhan
9. Dr. Meenakshi Sharma
10. Mrs. Reeta Chandel
11. Mrs. Shivani Sood

### SEXUAL HARASSMENT & WOMEN CELL

1. Dr. Sarita Sharda
2. Dr. Ram Lal Sharma
3. Dr. Ravinder Chauhan
4. Mrs. Meenu Jiwan
5. Mrs. Bharti Sharma
6. Dr. Ruby Kapoor
7. Dr. Ramesh Chand Chauhan
8. Dr. Shiwani Khatri
9. Mrs. Reeta Chandel
10. Mrs. Shivani Sood

### TIME TABLE COMMITTEE

1. Dr. Roop Lal Sharma
2. Dr. Anil Thakur
3. Dr. Gian Chand
4. Mrs. Bharti Sharma
5. Mrs. Shivani Sood

**IQAC**

1. Dr. Sarita Sharda
2. Dr. Chiranji Lal
3. Dr. Anil Thakur
4. Dr. Gian Chand

**UGC COMMITTEE**

1. Dr. Anil Thakur
2. Dr. G.P. Kapoor
3. Dr. Sandeep Chauhan
4. Dr. Pawan Kumar

**ESTATE COMMITTEE**

1. Dr. Roop Lal Sharma
2. Dr. Sarita Sharda
3. Mr. Lokinder Thakur
4. Dr. Ram Lal Sharma
5. Dr. Ravinder Chauhan
6. Mr. Deepak Kaprate
7. Dr. Ruby Kapoor

**SCHOLARSHIP COMMITTEE**

1. Dr. Surinder S. Chauhan
2. Dr. Gian Chand
3. Dr. Pawan Kumar
4. Dr. Meenakshi Sharma
5. Mrs. Mona Sharma
6. Ms. Poonam Verma
7. Mrs. Savita Thakur
8. Mrs. Shivani Keprate
9. Mr. Surinder Chauhan
10. Mr. Parveen Jogta

**HOUSE EXAMINATION COMMITTEE**

1. Dr. Surinder Sharma
2. Mrs. Meenu Jiwan
3. Mr. Deepak Kaprate
4. Dr. Sandeep Chauhan
5. Mr. Vikram Bhardwaj
6. Mrs. Malvika Sharma
7. Dr. Dinesh Kumari Negi
8. Mr. Surinder Chauhan
9. Dr. Poonam Sharma
10. Mr. Gagan Deep Garg

**CAREER COUNSELLING & PLACEMENT CELL**

1. Dr. Ram Lal Sharma
2. Dr. Pawan Kumar
3. Mrs. Malvika Sharma
4. Dr. Shiwani Khatri
5. Mr. Surinder Chauhan

**BUS PASS AND UNIVERSITY FORM ATTESTATION COMMITTEE**

1. Dr. Ravinder Chauhan
2. Mr. Deepak Kaprate
3. Mr. Vikram Bhardwaj
4. Dr. Raksha Kalta
5. Mrs. Sachi Sood
6. Mrs. Reeta Chandel
7. Mrs. Shivani Sood
8. Dr. Dinesh Kumari Negi
9. Mrs. Anupama Chaudhary
10. Dr. Poonama Verma

**LIBRARY COMMITTEE**

1. Dr. Sarita Sharda
2. Dr. Ram Lal Sharma
3. Dr. Anil Thakur
4. Mrs. Meenu Jiwan
5. Dr. G.P. Kapoor
6. Dr. Poonama Verma
7. Dr. Inder Singh Thakur

**HOSTEL COMMITTEE**

1. Dr. Roop Lal Sharma
2. Mr. Lokinder Thakur
3. Dr. Chiranji Lal
4. Dr. Anil Thakur
5. Mr. Deepak Kaprate
6. Dr. Gian Chand
7. Mrs. Bharti Sharma
8. Dr. Ruby Kapoor
9. Dr. Ramesh Chand Chauhan
10. Mr. Surinder Chauhan
11. Dr. Brij Mohan
12. Superintendent
13. Mr. Devender Sharma

14. Mr. Lajpat Sharma

**CAMPUS BEAUTIFICATION COMMITTEE**

1. Mr. Lokinder Thakur
2. Dr. Chiranji Lal
3. Mrs. Meenu Jiwan
4. Dr. Neelam Gupta
5. Mrs. Shivani Keprate
6. Mrs. Poonam Chandel
7. Dr. Poonama Verma
8. Mr. Ravinder Kumar

**GENERAL PURCHASE COMMITTEE**

1. Mrs. Bharti Bhagra
2. Dr. Ram Lal Sharma
3. Dr. Ravinder Chauhan
4. Mrs. Bharti Sharma
5. Dr. Ruby Kapoor
6. Heads/Convener of respective committee
7. Mr. Lokinder Thakur

**RED CROSS/RED RIBBON COMMITTEE**

1. Dr. G.P.Kapoor
2. Mrs. Raksha Kalta
3. Mrs. Sachi Sood
4. Mrs. Anjana Sharma
5. Dr. Seema Banta
6. Dr. Poonam Sharma

**REFRESHMENT COMMITTEE**

1. Dr. Meenakshi Sharma
2. Mrs. Kirti Singha
3. Mrs. Raksha Kalta
4. Mrs. Poonam Chandel
5. Mrs. Anjana Sharma
6. Mrs. Seema Banta
7. Dr. Poonam Sharma
8. Mrs. Savita Thakur
9. Mr. Gagan Deep Garg
10. Dr. Purnima Thapar

11. Mr. Shubham Chaudhary

**CANTEEN COMMITTEE**

1. Dr. Sarita Sharda
2. Dr. Surinder Sharma
3. Mrs. Shivani Kaprate
4. Mrs. Reeta Chandel
5. Mrs. Shivani Sood
6. Mr. Ravinder Kumar
7. Mr. Abhishek Thakur

**COLLEGE MAGAZINE COMMITTEE**

1. Dr. Sarita Sharda (Editor in Chief)
2. Dr. Gian Chand ( Co Editor)
3. Dr. Roop Lal Sharma (Editor Sanskrit Section)
4. Dr. Inder Singh Thakur ( Editor Hindi Section)
5. Mrs. Meenu Jiwan ( Editor English Section)
6. Mrs. Malvika Sharma ( Editor Commerce Section)
7. Dr. Surinder Sharma ( Editor Pahari Section)
8. Dr. R.L.Sharma ( Editor Planning Section)
9. Dr. Pawan Sharma ( Editor Science Section)
10. Mrs. Mona Sharma ( Editor Chronical Section)

**STAGE COMPERING COMMITTEE**

1. Mrs. Meenu Jiwan
2. Mrs. Mona Sharma
3. Dr. Inder Singh Thakur

**SPORTS COMMITTEE**

1. Dr. Chiranji Lal
2. Mr. Deepak Kaprate
3. Dr. Ramesh Chand Chauhan
4. Ms. Poonam Verma
5. Mr. Abhishek Thakur

## **YOUTH FESTIVAL**

### **GROUP-I**

1. Dr. Shikha Joshi
2. Dr. Surinder Sharma
3. Dr. G.P.Kapoor
4. Dr. Shiwani Khatri
5. Mrs. Mona Sharma
6. Mrs. Dinesh Kumari Negi
7. Mrs. Anupama Chaudhary
8. Dr. Seema Banta

### **GROUP II**

1. Dr. Gian Chand
2. Mrs. Kirti Singha
3. Mrs. Raksha Kalta
4. Mrs. Anjana Sharma
5. Dr. Poonam Sharma
6. Mr. Gagan Deep Garg

### **GROUP III**

1. Dr. Surinder S. Chauhan
2. Mr. Vikram Bhardwaj
3. Mrs. Kirti Singha
4. Mrs. Shivani Kaprate
5. Mrs. Sachi Sood
6. Dr. Poonama Verma

### **GROUP IV**

1. Mrs. Meenu Jiwan
2. Mrs. Shivani Kaprate
3. Mrs. Poonam Chandel
4. Mr. Abhishek Thakur
5. Mr. Gagan Deep Garg
6. Mrs. Poornima Thapar
7. Mr. Shubham Chaudhary

## **EDUCATIONAL TOUR**

1. Dr. Anil Thakur
2. Mr. Deepak Kaprate
3. Mrs. Kirti Singha
4. Dr. Brij Mohan
5. Mrs. Savita Thakur

## **PRESS & MEDIA**

1. Mrs. Meenu Jiwan
2. Ms. Poonam Verma
3. Dr. Inder Singh Thakur

## **NCC**

1. Dr. Poonama Verma

## **NSS**

1. Dr. Meenakshi Sharma
2. Dr. Inder Singh Thakur

## **ROVERS & RANGERS**

1. Mr. Vikram Bhardwaj
2. Mrs. Anupama Chaudhary

## **ECO CLUB**

1. Dr. Chiranji Lal
2. Dr. Anil Thakur
3. Mrs. Shivani Keprate



## ADMISSION COMMITTEES

### ADMISSION GUIDANCE AND COUNSELLING COMMITTEE

Mrs. Bharti Bhagra  
Dr. Roop Lal Sharma  
Dr. Sarita Sharda  
Dr. Shikha Joshi  
Dr. Ram Lal Sharma

### B.A. 1<sup>ST</sup> SEM COMMITTEE NO-I

Mr. Deepak Kaprate  
Mr. Vikram Bhardwaj  
Dr. Raksha Kalta  
Mrs. Poonam Chandel  
Mr. Gagan Deep Garg  
Mr. Pritam  
Mrs. Meena Sharma  
Mrs. Sheela Devi

### B.A. 1<sup>ST</sup> SEM COMMITTEE NO-II

Dr. Surinder Sharma  
Dr. Ramesh Chand Chauhan  
Mr. Ravinder Kumar  
Mrs. Sachi Sood  
Mr. Abhishek Thakur  
Mr. Tara Dutt.  
Mr. Shiv Lal  
Mrs. Indira Devi

### B.A. 3<sup>RD</sup> SEM

Mrs. Meenu Jiwan  
Mrs. Mona Sharma  
Dr. Seema Banta

### B.A. 5<sup>TH</sup> SEM

Dr. Surinder S. Chauhan  
Dr. G.P.Kapoor  
Dr. Shiwani Khatri  
Dr. Dinesh Kumari Negi

### COMMERCE I,III & V SEM

Dr. Ruby Kapoor  
Mrs. Shivani Sood  
Mrs. Malvika Sharma  
Ms. Poonam Verma  
Mrs. Savita Thakur  
Mr. Chatter Singh  
Mr. Ram Chand  
Mr. Laiq Ram

### B.SC. 1<sup>ST</sup> SEM (PHYSICAL SCIENCE)

Dr. Pawan Kumar  
Mrs. Kirti Singha  
Dr. Sandeep Chauhan  
Mrs. Anjana Sharma  
Mr. Surinder Chauhan  
Mr. Virender Singh  
Mrs. Kaushlya  
Mr. Meena Ram

### B.SC 1<sup>ST</sup> SEM (LIFE SCIENCE)

Dr. Anil Thakur  
Dr. Neelam Gupta  
Dr. Meenakshi Sharma  
Mrs. Shivani Keprate  
Mr. Shubham Chaudhary  
Mr. Gulab Singh  
Mr. Lajpat  
Mrs. Durga Devi

### B.SC 3<sup>RD</sup> SEM & 5<sup>TH</sup> SEM

Dr. Chiranji Lal  
Mrs. Bharti Sharma  
Mrs. Reeta Chandel  
Dr. Poonam Sharma  
Dr. Brij Mohan



# RAGGING- A PUNISHABLE OFFENCE



**PROHIBITION OF RAGGING UNDER H.P. EDUCATIONAL INSTITUTIONS (PROHIBITION OF RAGGING ACT, 2009)** defines 'Ragging' as doing any act, by disorderly conduct, to a student of an educational institution, which causes or is likely to cause physical or psychological harm or raising apprehension or fear or shame or embarrassment to the student. Such disorderly conduct includes, teasing or abusing or playing practical jokes on or causing hurt to such students or asking a student to do any act or perform something which such student, will

not be willing to do in the ordinary course.

A student who commits the offence of ragging shall be punishable with imprisonment for a term which may extend to three years or shall also be liable to a fine which may extend to Rs. 50,000 or both.

If a student is convicted of the charges of committing, abetting, participating or propagating ragging, he shall be dismissed from the college and such student will not get admission in other colleges for a period of three years from the date of his dismissal from the college.

**TOLL FREE UGC HELP LINE 1800-180-5522**

## TEACHERS FOR EMERGENCY CONTACT:

If any student faces any kind of problem in the college in any form whatsoever, He/She is free to contact any of the following:

<b>Mrs. Diksha Malhotra (Principal)</b>	<b>9418657574</b>
Mrs. Bharti Bhagra	9418310988
Dr. Roop Lal Sharma	9418488292
Dr. Ram Lal Sharma	9418455488
Dr. Ravinder Chauhan	9418106966
Dr. Ramesh Chand Chauhan	9418460674
Dr. Brij Mohan (Hostel Warden)	9418354012



Use of mobile phones is strictly prohibited in the classes and college campus as per Government instructions. Strict action will be taken against the defaulters. Mobile phone can be used only in the canteen area and the common room.