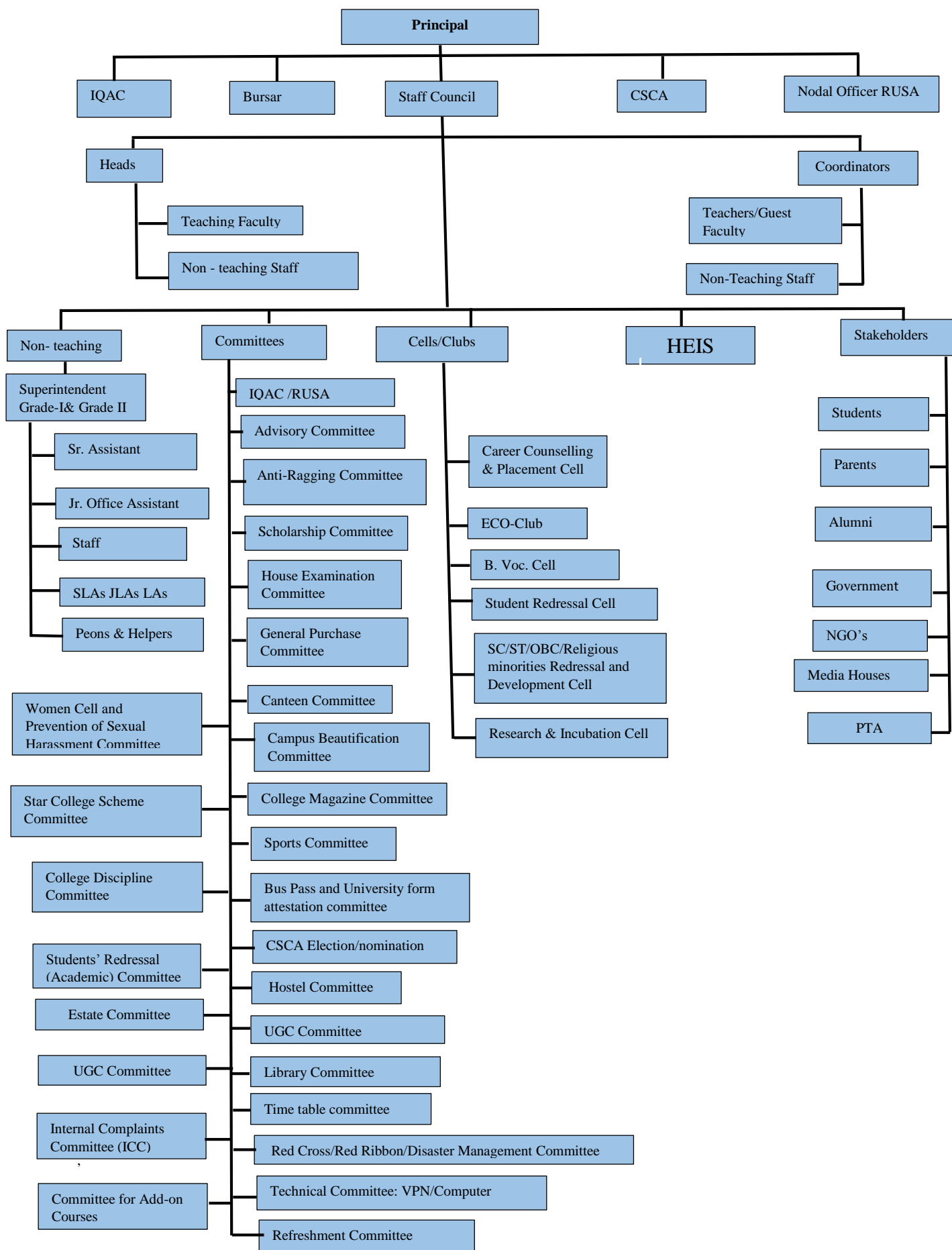


ORGANOGRAM



ADVISORY COMMITTEE
REGISTER

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1/5



05.07.2023

A meeting of College Advisory Committee and IQAC was held on 05th July, 2023 in the staff room.

The Following members of advisory committee and IQAC were present.

1. Dr. Bhupinder Singh Thakur *B. Thakur*
2. Dr. Brijesh Chauhan *Brijesh*
3. Mrs. Bharti Bhagra *B. Bhagra*
4. Dr. R.L.Sharma *R.L. Sharma*
5. Ms. Maneesha Kohli *M. Kohli*
6. Dr. Ravinder Chauhan *R. Chauhan*
7. Dr. Naresh Verma *N. Verma*
8. Dr. Deepak Kaprate

IQAC







1. Dr. Kamayani Bisht *Kamayani*
2. Dr. Pooja Dulta *Pooja Dulta*
3. Dr. Kirti Singha *Kirti Singha*
4. Dr. Anuj Sharma
5. Dr. Vikas Nathan
6. Mr. Anupam *Anupam*
7. Mr. Shubham
8. Mrs. Priyanka Chauhan *Priyanka Chauhan*

- The committee approved the proposal of IQAC for the visit of NAAC peer team in the college on 24th & 25th August.
- It was decided that updation of profiles of faculty members on the website and preparation of presentations of all the departments before the NAAC peer team should be initiated by all the faculty members immediately. The Deans of the respective faculties and Co-ordinators of self financing courses will ensure that this process is completed within 15 days.
- It was decided that all the issues regarding the ICT repair and installation in the college will be looked after by ICT committee comprising Dr. Brijesh Chauhan, Mr. Surinder Chauhan and Mr. Muneet Lakhanpal.
- To speed up the repair and maintenance in the college, a committee was constituted. To look into these affairs, Grade-I Supdt, Supdt. & Mr Lajpat will assist the committee.
- It was decided that an OSA meeting will be convened to sensitize the members regarding the upcoming NAAC visit.
- It was decided that the instruments for establishing the Psychology lab will be purchased after completing all codal formalities by the purchasing committee.
- It was decided that the broken furniture/ unserviceable furniture of BCA may be auctioned for disposal according by completing codal formalities. The redeemable furniture will be repaired for re-use
- It was decided that the repair and maintenance of the Girls' common room will be under taken by women cell immediately.
- Maintenance of the Hostels will also be under taken by hostel committee and all the basic requirements of the hostel will also be taken up by the committee.
- It was decided that the requirement of setting up of sick room will be taken up by women cell and IQAC.
- It was decided that more dustbins will be set up in all the floors and all the blocks.
- As per the mandate of our good practice, the college is to be established as a green campus. Activities for the same will be encouraged and practiced.
- Payment for the Interactive Panel 86" in the Zoology department will be made out of the Zoology fund.
- Payment of Interactive Panel 86" installed in Computer Science Department will be made out of the house exam fund.

B. Thakur
Principal

12.09.2023

A meeting of College Advisory Committee was held on 12th September, 2023 in the office of Principal. The Following members were present in the meeting:

1. Dr. Ravinder Chauhan 
2. Dr. Naresh Verma 
3. Prof. Gopal Dasta 
4. Prof. Deepak Keprate 
5. Prof. Himani Saxena 
6. Prof. Bharti Sharma 

In the meeting of advisory committee, the following decisions were taken :

1. The issue of enhancement of the salary of the clerical staff of BCA society was under consideration since a long time. It was decided that keeping in view the workload, efficiency, sincerity and hardworking of the said staff, their salary may be enhanced to Rs. 18000/- per month. Earlier the said staff was getting the salary of Rs. 14500/- since a long time. The number of this clerical staff is two.
2. The issue of the salary of the ground man in the physical education department, also came up for discussion it was decided that the said ground man be given daily wages at the rate of RS. 425/- per day which may come around Rs. 11000/-. However the salary of vacation period shall not be admissible to the said ground man. This salary may be met out from the sports fund.
3. The said ground man shall have to do extra work and various type of miscellaneous work other than the sports work.
4. The language lab shall be used for the practical work. The Hindi classes which are being conducted in the language lab shall be shifted to room no 1

to 10 in arts block. The custody of the lab shall be handed over to the English department. It was also felt that the majority students have handicaps in English language. So the lab shall be primarily used for honing the skills of students in English language.

5. Digital library The expenditure of setting up of the infrastructure related to the digital library shall be met out of the BCA fund.
6. The expenditure for the software of language lab shall also be met out of BCA.
7. 4 computers + 1 laptop has been purchased for BCA. The expenditure of these computers and the laptop shall be met out of BCA fund. The laptop shall be given to Muneet Lakhanpal for official work. 1 computer out of 4 computers shall be handed over to department of Environment Science.
8. 2 Interactive boards have been purchased from the BCA fund. Out of these 2 interactive boards 1 shall be handed to DIT lab.
9. 1 interactive board has been purchased for the BBA fund.
10. Sine the PTA fund has become over burden by the expenditure done for the preparation of visit NAAC Peer team, the following temporary adjustments have been made to ease out the burden of the PTA fund. The salary of 2 employes shall be met out from the BBA fund and the salary of 1 employe from the PGDCA fund earlier these three employes use to get salary from PTA fund. However, this arrangement is temporary and shall be only for the period of 1 year.

11. A display panel has been put up in the college building the expenditure of this display panel has been decided to be met out of BCA fund.
12. The expenditure of the furniture which has been purchased recently for the class rooms of BBA & BCA shall be met out of the BBA fund.
13. The 16 UPS batteries of 10kw shall be purchased from the BCA fund.
14. The expenditure of the 11 workstations in the mathematics department shall be born out of miscellaneous fund.
15. 10 mics with mixture, PTZ shall also be purchased from the BCA fund.
16. For the preparation NAAC peer team visit, various civil works like establishing NSS room, a white washing the buildings of the college, plumbing, welding, carpentry, painting work and other miscellaneous works have been taken out. All the expenditure of these various civil works etc. shall be supported by the PTA fund.
17. Campus beautification has been done at a large scale. The expenditure of this item shall be taken out of campus beautification fund.
18. Expenditure of the Hospitality, conveyance etc. of NAAC ~~PT~~ team shall be taken out of the PTA fund.

The meeting ended in a cordial note with the thanks of the principal.


Principal

19.09.2023

A meeting of College Advisory Committee was held on 19th September, 2023 in the office of Principal. The Following members were present in the meeting:

1. Dr. Ravinder Chauhan
2. Dr. Naresh Verma
3. Prof. Gopal Dasta
4. Prof. Deepak Keprate
5. Prof. Himani Saxena
6. Prof. Bharti Sharma

In the meeting of advisory committee, the following decisions were taken:







1. The issue of enhancement of the salary of the faculty of BCA society came in for discussion. It has come to the notice of the advisory that their salary has not been enhanced for last 2 years. The advisory came to the conclusion that it is necessary to raise the salary of BCA faculty to boost up their morale. An increase of 5% of the existing total salary of the BCA faculty, should be enhanced w.e.f. September, 2023.
2. And amount of Rs. 50000/- shall be spent on the welfare of girl students of this college under gender budgeting. This amount may be utilized out of A/F- Amalgamated fund.
3. The auditorium and conference hall shall not be given to any student organization for organizing the programmes till the visit of NAAC team and the concluding of the sports events being hosted by this college.
4. Many organization/PSUs/Banks etc. demand the college auditorium for different purposes related to the students. The advisory has decided that a minimum of charges shall be taken from the organizers. The charges shall be as follows:
 - i) The minimum charges for the entire hall shall be Rs. 2000/- even if the organizer take the hall for one hour.
 - ii) If the organizers take the hall for more than 1 hour but less than 4 hours the amount shall be increased Rs. 1000/- per hour.
 - iii) The total charges for a full day shall be in the range of Rs. 4000/- to Rs. 10000/- depending upon the agency/organization organizing the programmes.
 - iv) The student welfare shall be the kept in mind while allotting the hall for organizing different activities.
 - v) The canopy shall be setup in the college campus @ Rs. 2000/- per day.
5. The amount so collected shall be deposited in the Miscellaneous fund.

The meeting ended in a cordial note with the thanks of the principal.

B. B. Bagny
Principal

28.09.2023

A meeting of College Advisory Committee was held on 28th September, 2023 in the office of Principal. The Following members were present in the meeting:

1. Dr. Ravinder Chauhan 
2. Dr. Naresh Verma 
3. Prof. Gopal Dasta 
4. Prof. Deepak Keprate 
5. Prof. Himani Saxena 
6. Prof. Bharti Sharma 






In the meeting of advisory committee, the following decisions were taken:

1. On the demand of CSCA, a volume mixture may be purchased as the existing system of volume and music was not working properly. The committee decided to purchase a PA mixture 16 channels for this purpose.

The meeting ended in a cordial note with the thanks of the principal.


Principal

3.10.2023 A meeting of advisory Committee was held on Oct, 13, 2023 in the office of the principal, Gait. College Sanjali. In this meeting the preparations for the coming Badminton ^{champion} was disclosed. It was decided that the local M.L.A, Sh. Harish Janantha be invited as the chief guest for the closing ceremony of the Badminton Championship. The meeting ended with a cordial note.

- 1) Dr. Ravinder Chauhan 
- 2) Dr. Naresh Verma.
- 3) Prof. Gopal Dasta. 
- 4) Prof. Deepak Keprate 
- 5) Prof. Himani Saxena. 
- 6) Prof. Bharti Sharma. 


Principal.

Minutes of meeting

Dated: 02.11.2023

Proceeding of the advisory meeting held on 02.11.2023 in the office of the Principal. The following members were present in the meeting: -

1. Dr. Ravinder Chauhan
2. Dr. Naresh Verma
3. Prof. Gopal Dasta
4. Prof. Deepak Keprate
5. Prof. Himani Saxena
6. Prof. Bharti Sharma




Three items of the agenda came for discussion:

1. The issue of the Salary of Mr. Sanjeev Meghta
2. Repairs of the college building
1. The unsafe building status of BCA block

The item at no. 1 was discussed and it was decided that the salary of Mr. Sanjeev Meghta may be increased by Rs.2000/- per month lump-sum. Now his salary will be Rs. 23500/- per month w.e.f. 01.11.2023.

2. The PWD has given estimates of the repairs of college building. Some amount of the college has already been deposited with PWD for other works, it has been decided that the amount already deposited with PWD may be adjusted against the amount of the estimates submitted recently for the repairs of the college building.
3. The BCA block has been declared unsafe by the Dist. administration it has been decided that the Director Higher Education may be requested to initiate the process of dismantling this block so that new construction may be started at the place.


Principal
Govt. College Sanjauli
Shimla-6

Minutes of meeting

Dated: 02.11.2023

Proceeding of the advisory meeting held on 02.11.2023 in the office of the Principal. The following members were present in the meeting: -

1. Dr. Ravinder Chauhan
2. Dr. Naresh Verma
3. Prof. Gopal Dasta
4. Prof. Deepak Keprate
5. Prof. Himani Saxena
6. Prof. Bharti Sharma

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2. Repairs of the college building
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3. The BCA block has been declared unsafe by the Dist. administration it has been decided that the Director Higher Education may be requested to initiate the process of dismantling this block so that new construction may be started at the place.

B. B. B. B.
Principal
Govt. College Sonjauli
Shimla-8

27.10.2023

A meeting of College Advisory Committee was held on 27th October, 2023 in the office of Principal. The Following members were present in the meeting:

1. Dr. Ravinder Chauhan *RC*
2. Dr. Naresh Verma
3. Prof. Gopal Dasta *GD*
4. Prof. Deepak Keprate
5. Prof. Himani Saxena *HS*
6. Prof. Bharti Sharma *BS*

In the meeting of advisory committee, the following decisions were taken:

1. There is a persistent demand of CSCA, and other students unions of the college that a cybercafe / e-seva should be opened in the college, the students face many problems in download the various proformas, scholarship forms, admission forms, examination forms, competitive examination forms etc. For these services the students have to go to the private benders in the city who charges high rates for these services. Besides precious time of the students is wasted. To avoid these difficulties that students face, the college has decided to open a cybercafe/e-seva through some private vendor who shall provide all the services that students need.
2. The vendor shall be provided with all the basic facilities (like electricity etc.) to enable him to run the e-seva / cybercafe.
3. The vendor shall fulfill all the conditions provided in the tender document.

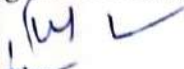





The meeting ended in a cordial note with the thanks of the principal.

2.11.2023

Principal

08.02.2024

A meeting of College Advisory Committee was held on 08th February, 2024 in the office of Principal. The Following members were present in the meeting:

1. Dr. Naresh Verma 
2. Prof. Gopal Dasta 
3. Prof. Deepak Keprate 
4. Prof. Himani Saxena 
5. Prof. Bharti Sharma 
6. Dr. Madan Shandil 

In the meeting of advisory committee, the following decisions were taken:

1. The matter of prize distribution function 2023-24 came for discussion in the meeting. It was decided that the number of prizes to be given to the students may be curtailed by clubbing. The different subjects/disciplines. i.e DSC-I and DSC-II may be clubbed together as well as SEC-I and SEC-II be clubbed together and one single prize be given. Similarly the NSS, NCC, Ranger/Rover etc. shall also restrict the prizes to only 2 volunteers / cadets, per unit. However individual achievements shall be given the prize separately. This shall be applicable to all other clubs and societies who qualify for the prizes in the annual prize distribution function. University winners in academics, sports, cocurricular activities (Group-1,2,3,4) shall be given the prizes as usual.
2. The website of the college is maintained by Sh. Sanjeev Meghta, who's maintenance charges are Rs. 3000 per month. These maintenance charges are enhanced by Rs.1500per month from the month of February, 2024.
3. Canteen rates for different have been increased with immediate effect for the staff (Teaching and Non Teaching only) as follows:
 - i) Tea=10/-
 - ii) Lunch Chapati only = 40/-
 - iii) Lunch Rice + Chapati = 35/-
 - iv) Samosa = 10/-
4. The canteen contractor has been instructed to improve the quality of the tea and general cleanliness in the canteen. He shall also add specialty in menu such as Channa Bhatura, Burger, Siddu etc. on day to day basis.
5. The salary of Kapil, Abhishek and Chotte Lal has been enhanced to the tune of Rs. 500 per month in addition to the amount they are already getting.
6. An agreement/contract may be signed with the canteen contractor for running the canteen for next 2 years. A portion of the canteen may be extended by putting a roof over the open space on the entrance of the canteen.

The meeting ended in a cordial note with the thanks of the principal.


Principal

04.03.2024

A meeting of College Advisory Committee was held on 04th March, 2024 in the office of Principal. This meeting was regarding the purchase of prizes / mementos to be distributed among the prize winners. The Following members were present in the meeting:

1. Dr. Naresh Verma
2. Prof. Deepak Keprate
3. Prof. Himani Saxena
4. Prof. Bharti Sharma
5. Dr. Madan Shandil

In the meeting of advisory committee, the following decisions were taken:

1. The prizes shall be purchased from the local vendors on competitive rates. Negotiation shall also be done with the vendors for decreasing the rates so that the mementos are purchased at affordable prices.
2. The mementos shall be purchased in two phases so that there is variety of mementos. Some mementos shall be smaller and some shall be the bigger one. The quotations shall be called on two different dates.
3. The amount in rupees has been decided as per the list attached.

The meeting ended in a cordial note with the thanks of the principal.


Principal

**CENTRE OF EXCELLENCE
GOVERNMENT COLLEGE SANJAULI
SHIMLA**

PROCEEDING OF THE MEETING OF ANNUAL PRIZE DISTRIBUTION COMMITTEE

A meeting of the Annual Prize Distribution Committee/Advisory Committee for the session 2023-24 was held on 4/3/2024. In this meeting the rates of the prizes for winners are approved by the advisory committee of the following rates:

Note: The Prize amount up to Rs 500/700 / will be given in the shape of memento/Trophy only and the rest of amount shall be given cash through RTGS/cheque.

| S.N. | Category | Amount in Rupees | |
|------|--|------------------|---------|
| | | Cash | Memento |
| 1. | First in the University Merit List (Pass Course) | 3500 | 500 |
| 2. | Second in the University Merit List (Pass Course) | 3000 | 500 |
| 3. | Third in the University Merit List (Pass Course) | 2500 | 500 |
| 4. | Fourth in the University Merit List (Pass Course) | 2000 | 500 |
| 5. | Fifth in the University Merit List (Pass Course) | 1600 | 500 |
| 6. | Sixth in the University Merit List (Pass Course) | 1500 | 500 |
| 7. | Seventh in the University Merit List (Pass Course) | 1400 | 500 |
| 8. | Eighth in the University Merit List (Pass Course) | 1300 | 500 |
| 9. | Ninth in the University Merit List (Pass Course) | 1200 | 500 |
| 10. | Tenth in the University Merit List (Pass Course) | 1100 | 500 |
| 11. | First in the College Aggregate (Annual /Semesterwise) | 1000 | 500 |
| 12. | Second in the College Aggregate (Annual /Semesterwise) | 800 | 500 |
| 13. | Third in the College Aggregate (Annual /Semesterwise) | 600 | 500 |
| 14. | First in the Subject | | 700 |
| 15. | Second in the Subject | | 500 |

Sports and Culture Activities

| | | | |
|----|---|------|------|
| 16 | Participation in Second International Level | 4000 | 1000 |
| 17 | First in North Zone Inter-University /Youth National/Junior National/Sub Junior National/Khelo India | 2500 | 500 |
| 18 | Second in North Zone Inter-University/ Youth National /Junior National/Sub Junior National/Khelo India | 2100 | 500 |
| 19 | First Runner up North Zone Inter-University/ Youth National /Junior National /Sub Junior National/Khelo India | 2000 | 500 |
| 20 | Second Runner up in North Zone Inter-University/ Youth National /Junior National /Sub Junior National/Khelo India | 1600 | 500 |
| 21 | Participated in North Zone Inter-University/ Youth National /Junior National /Sub Junior National/Khelo India | 1000 | |
| 22 | First in All India Inter University / National | 3500 | 1000 |
| 23 | Second in All India Inter University / National | 3000 | 500 |

B. B. B. B.
**Principal
GC Sanjauli Shimla-6**

| | | | |
|----|--|------|-------------|
| 24 | Third in All India Inter University / National | 2000 | 500 |
| 25 | Participation in All India Inter-University / National | 1600 | 500 |
| 26 | First in Inter-College/State Level | 1000 | 500 |
| 27 | Second in Inter College/State | 800 | 500 |
| 28 | Third in Inter College/State | 600 | 500 |
| 29 | Captain for Inter College/ Participation in state | ---- | 500 |
| 30 | Only Participation in Inter College | ---- | Certificate |

College Athletics /Sports Meet/ Magazine

| | | | |
|----|--|------|------|
| 31 | First | ---- | 500 |
| 32 | Second | ---- | 400 |
| 33 | Third | ---- | 350 |
| 34 | Best Athlete of the College (Separate for Men & Women) | ---- | 1000 |
| 35 | College Magazine Editor for Different Section | ---- | 400 |

NSS/NCC

| | | | |
|----|--|------|------|
| 36 | Participated in Republic day Parade (Delhi) | 3000 | 500 |
| 37 | National Level Camp /Adventure Camp | ---- | 500 |
| 38 | Senior Under Officer | ---- | 500 |
| 39 | Under Officer | ---- | 400 |
| 40 | Participation in Guard of Honour / Republic day 15 th Aug | ---- | 300 |
| 41 | Over All Best Volunteer | ---- | 1000 |
| 42 | President | ---- | 500 |
| 43 | Rank Holder | ---- | 400 |
| 44 | Best Cadet | ---- | 300 |
| 45 | International Jamburi/Thal Sena Camp | 1600 | 500 |

CSCA

| | | | |
|----|--|------|----------|
| 46 | Office Bearer, Blazer not exceeding Rs. 3000 | ---- | 500 Each |
|----|--|------|----------|

Hostel

| | | | |
|----|-----------------------|------|----------|
| 47 | Prefect | ---- | 500 Each |
| 48 | Vice Prefect | ---- | 400 Each |
| 49 | Sports Secretary | ---- | 300 Each |
| 50 | Common Room Secretary | ---- | 300 Each |

B. B. B. B. B.
Principal
GC Sanjauli Shimla-6





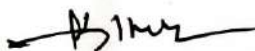
Societies and Clubs

| | | | |
|----|----------------|------|----------|
| 51 | Office Bearers | ---- | 250 Each |
|----|----------------|------|----------|

RANGER / ROVER

| | | | |
|----|--|------|------|
| 52 | Rover Leader | ---- | 500 |
| 53 | Ranger Leader | ---- | 500 |
| 54 | Best Rover Volunteer | ---- | 500 |
| 55 | Best Ranger Volunteer | ---- | 500 |
| 56 | Participated National Level Service Camp | ---- | 1000 |
| 57 | Participation in State Level Parade (15 Aug, Republic Day) Rover | ---- | 300 |
| 58 | Participation in State Level Parade (15 Aug, Republic Day) Range | ---- | 300 |

Advisory Committee

- 1) Dr Naresh Verma 
- 2) Dr Deepak Kaprate 
- 3) Prof. Himani Saxena 
- 4) Dr Bharti Sharma 
- 5) Dr Rameshwar Singh Jhobta 

Bursar


Dr Mandan Shandil


Principal
GC Sanjauli Shiksha-6

11.03.2024

A meeting of College Advisory Committee was held on 11th March, 2024 in the office of Principal. This meeting was regarding the extension/award of the contract of college canteen for the period of 2 years in favour of Sh. Ashwani Kapoor the existing canteen contractor.

The Following members were present in the meeting:

1. Dr. Naresh Verma
2. Prof. Deepak Keprate
3. Prof. Himani Saxena
4. Prof. Bharti Sharma
5. Dr. Madan Shandil

In the meeting of advisory committee, the following decisions were taken:

1. Sh. Ashwani Kapoor, the canteen contractor at present, has given exemplary services in terms of items, prepared, cleanliness in the kitchen and sitting space, service to the teachers and students and promptness on all days including the Sundays and holidays whenever required.
2. He has not given any chance of any complaint from the students and also from the teachers.
3. On the basis of his exemplary services and conduct the advisory and the principal has come to the conclusion that his contract period may be extended for 2 years w.e.f. July 2024 to June 2026.

The meeting ended in a cordial note with the thanks of the principal.


Principal

11.03.2024

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The Following members were present in the meeting:

1. Dr. Naresh Verma ✓
2. Prof. Deepak Keprate ✓
3. Prof. Himani Saxena ✓
4. Prof. Bharti Sharma ✓
5. Dr. Madan Shandil ✓

In the meeting of advisory committee, the following decisions were taken:

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The meeting ended in a cordial note with the thanks of the principal.


Principal

2nd August, 2023

Minutes of the Meeting

The first quarterly meeting of the IQAC was held on 2nd August, 2023 at 2:00 pm in the office of the Principal. The following issues were discussed and decisions taken:

* The college and staff need to be ready for the NAAC Peer Team's visit on the 24th and 25th of August, 2023

* Add-on course on "Communication and Soft Skills" will be offered to students of the final year, to equip them with the skills required for employment. This is also in keeping with the Sect Secretary of Education's directions.

* Mr. Akshay will inform students of his availability for personal counseling. This will be reflected on the website.

* All new computers and ICT to be installed as soon as possible so that they can be brought into use by September.

* Committees to be framed for the NAAC Peer Team's visit. Two new committees framed:

NAAC Steering Committee:

1. Dr. Kamayani Bisht
2. Dr. Ram Lal Sharma
3. Dr. Maneesha Kohli
4. Dr. Vikas Nathan
5. Mr. Anupam Verma
6. Dr. Pooja Datta
7. Dr. Kirti Singh

* The Women's Cell must ensure that the gaps in information regarding ICE and Women's Cell welfare schemes are bridged in the current academic session.

* To strengthen the environmental concern, the college will create a cycle-borrowing/lending facility. The students will be encouraged to cycle to college and commute short distances on foot/cycle. For this the college will buy/have sponsored, at least 6 cycles for the project. Explore collaboration with HATSRA/Rotary Club.

* Under the "Centre for Translation Practices", the faculty of languages (English) must kick-start the translation project in collaboration with the Department of Language, Art and Culture.

* Collaborate with the Forest Department to adopt at least one stretch of forest land for maintenance and upkeep.

* The analysis of Students' Feedback, 2022-23 has thrown up some suggestions that must be attended to.

- More experiential learning for students
- Last year's obstruction in classes (election) has been disappointing. Regularity of classes to be ensured
- ICT usage needs strengthening.
- More infrastructure
- Augment the library (more books) + seating
- Canteen needs improvement.

The following members were present in the meeting.

1. Dr. C.B. Mehta (Advisor)
2. Dr. Bhupinder Singh Thakur (Chairperson) *BThakur*
3. Dr. Kamayani Bisht (Co-ordinator) *kg*
4. Dr. Ram Lal Chauhan (External Member)
5. Mr. Sushant Kaprate (Community Representative)
6. Dr. Pooja Dulta (Member) *Poojadulta*
7. Dr. Kirti Singha "
8. Ms. Sachi Sood "
9. Mr. Anuj Sharma "
10. Dr. Poonama Verma "
11. Dr. Vikas Nathan "
12. Mr. Anupam Verma "*Anup*
13. Mr. Shubham Choudhary "*Sh*
14. Ms. Priyanka Chauhan. "*(Chauhan)*
15. Ms. Aastha Sharma (Student) *Aastha*
16. Mr. Praanshu Aditya (Student) *Praanshu*

* The heavy rain in the state and resultant floods/landslide need urgent awareness programmes to familiarize students with safety measures. Disaster Management Cell to initiate activity.

* OSA contribution will support teachers' research and students' (5) fees in the college.

Kamayani
Co-ordinator,
I QAC.

BThakur
Dr. Bhupinder S. Thakur
Principal, GC Sanjaul

11th August '23

Minutes of Meeting

An urgent meeting was convened to assess the state of preparedness for the upcoming NAAC Peer Team's visit. The following issues were addressed:

- All departments to report to IQAC regarding their PPTs and personal profiles for inspection.
- The team's local expenditure to be met through the PTA fund / A.F. / Miscellaneous Fund.
- Classes to continue as usual.
- One vending machine and incinerator to be shifted to the washroom (from old location)
- Departments to submit their individual plans to the IQAC
- After the University declares the sports and cultural calendar, the revised/supplemented calendar to be declared.
- Disaster guidelines to be reflected on the college website (State government's)
- Conduct a guidance session to share imp. helpline numbers with students.

The meeting was attended by

Dr. Bhupinder S. Thakur *BSThatian*

Dr. Kamayani Bisht *Kamayani*

Dr. Pooja Datta *PoojaDatta*

Dr. Kirti Singha

Mr. Anuj Sharma

Dr. Poorama Verma *Poorama*

Dr. Vikas Nathar

Ms. Anupam Verma *Anupam*

Mr. Sausham Ch.

Ms. Priyanka G. *Priyanka*

BSThatian

Principal, GC Sonjaul

Kamayani

26.08.2023

Minutes of the Meeting

In a meeting convened under the Chairpersonship of the newly appointed Principal, Ms. Bharti Bhagya, the IQAC co-ordinator informed the members of the Cell and the chair that the scheduled visit of the Peer Team had had to be cancelled at the eleventh hour due to the calamitous circumstances that developed in the state on the 23rd of August. Since the district administration directed all education institutions to be shut down for three days and also, because of the Red Alert sounded by the MET department, the Peer Team Members called off their visit.

The next, tentative dates allotted by the NAAC, Bangalore office, are: 26-27th September.

The Chairperson directed the Steering Committee to keep up the pace and spirit of preparedness.

The committees that had been constituted for the purpose of the visit will remain more or less the same, with a few changes owing to the promotion and transfers of some of the faculty members.

The meeting was attended by:

- | | | |
|-----|-----------------------|-------------------|
| 1. | Ms. Bharti Bhagra | B Bhagra |
| 2. | Dr. Kamayani Bisht | Dr. Pooja Datta |
| 3. | Dr. Pooja Datta | Dr. Pooja Datta |
| 4. | Dr. Kirati Singha | Dr. Kirati Singha |
| 5. | Ms. Mona Sharma | Mona Sharma |
| 6. | Ms. Anuj Sharma | Anuj Sharma |
| 7. | Dr. Poonama Verma | Poonama Verma |
| 8. | Dr. Vikas Nathani | Vikas Nathani |
| 9. | Mr. Anupam Verma | Anupam Verma |
| 10. | Mr. Shubham Choudhary | Shubham Choudhary |
| 11. | Ms. Priyanka Chauhan | Priyanka Chauhan |
| 12. | Ms. Aastha Sharma | Aastha Sharma |

Kamayani

Co-ordinator
IQAC.

B Bhagra
Chairperson
IQAC

17.09.2023

Minutes of the Meeting

A brief ~~was~~ meeting of the IQAC was convened to inform the Chairperson and members of the Cell that the new dates for the Peer Team's Visit, communicated to the college are 11th and 12th October, 2023.

- * The faculty members are to continue meeting their classes as per schedule and ensure documentation of all the activities being conducted by the departments/societies/clubs.
- * The Research Cell must propose and initiate activities to engage students in projects that involve active research.
- * The Mentor interaction for the month of September may be shifted to the third week of October, since September has already seen one (delayed from August) session.
- * All students of final year/semester will begin registering for Add-on courses with assistance from the "Add-on Courses Committee"
- * The Annual Lecture Series will be planned for the month of November

One notable speaker of repute is to be identified and invited for the first lecture of the series.

The meeting was attended by

Ms. Bharti Bhagra

Dr. Kamayani Bisht

Dr. Pooja Dulta

Dr. Kirti Singha

Ms. Mona Sharma

Mr. Anuj Sharma

Dr. Poonama Verma

Dr. Vikas Dathan

Dr. Anupam Verma

Mr. Shubham Choudhary

Ms. Priyanka Chauhan

Ms. Aastha

Mr. Pranshu

Bhagra

hy.
Pooja Dulta

Kirti
Mona Sharma
Anuj

Vikas
Anupam
Shubham
Priyanka

Aastha

Kamayani
Coordinator,
IRAC

Bhagra
Principal &
Chairperson

A meeting of the IQAC members was convened in the IQAC office on the 20th of December, 2023 at 11:00 am. The team welcomed Akshay Azad, Assistant Professor in Psychology to the meeting. Akshay had graciously offered to share the workload of the team in the writing of the AQAR, 22-23.

The following issues were discussed:

1. After the completion of Cycle 3 (NAAC) ~~and~~ the IQAC proposes that for the next cycle, the constitution of the IQAC be changed to incorporate/replace a few members. It was proposed that Prof. P.K. Ahluwalia who has been an alumnus of G.C. Sanjauli and an illustrious academician, be roped in as one of the external members.
2. The status of the AQAR was discussed. Members were instructed to complete their assigned tasks at the earliest.
3. The Directorate of Higher Education has created NAAC clusters for institutional collaboration and peer growth. Of one such cluster, G.C. Sanjauli has been made the Cluster-leader. Eight colleges from District Shimla have been included in this cluster (G.C. Sanjauli + 8 others). These are as follows:

1. G.C. Theog
2. G.C. Chailkoti
3. G.C. Suni
4. G.C. Chopal
5. G.C. Nerwah
6. G. Sk. C. Kiartoo
7. G. Sk. C. Jungesh
8. G. Sk. C. Sarain

It has been decided that member colleges (their IQAC representatives) should meet on the 22nd of December, 2023 for an introductory meeting. The Directorate wishes the leaders of clusters to assist / guide NAAC strategies and Quality initiatives of the member colleges.

In the meeting proposed, the team IQAC will present its own understanding and experience and share its inputs to support strategy formation on the part of these member colleges, so that they may all embark on their respective roads to NAAC assessment and accreditation. The visiting members will be given refreshment and lunch after the meeting.

4. The IQAC proposes that a "Disability Cell" be constituted for the welfare and redressal of people with disability in the college. The cell will work towards enhancement of facilities provided by the college to the "Divyangjan".
The IQAC cell proposes that this new cell be called "Sambal". The cell will host at least

two sensitization programs for all teachers and students of the college annually to train them in ~~eng~~ a manner that their engagement with Divyangjan is both sensitive and appropriate. It will also ensure that all complaints/needs of Divyangjan are addressed.

The meeting was attended by:

1. Dr. Kamayani Bisht
2. Dr. Pooja Dulta
3. Ms. Mona Sharma
4. Mr. Anuj Sharma
5. Dr. Poonama Verma
6. Mr. Anupam Verma
7. Mr. Shubham Chowdhary
8. Mr. Akshay Azad
9. Ms. Priyanka

By
Prof. Dulta

✓

Akshay
Priyanka

Principal & Chairperson

Prof. Bharati Bhargava

Kamayani
Co-ordinator
I R A C

07.02.2024

Minutes of the Meeting

The third quarterly meeting of the IQAC was convened in the office of the Principal on the 7th of February 2024 at 11:00 a.m. The following issues were discussed:

1. As decided in the meeting held on 20th December, 2023 Prof. P.K. Ahluwalia was requested to join the IQAC, G.C. Sanjauli as an external member. His long experience in teaching, planning and administration shall be a strong guiding force for this institution. The Principal and team IQAC were happy to welcome Dr. Ahluwalia to the first meeting of the year.
2. It was reported to the Principal and attendees that the AQAR for the academic year 2022-23 was successfully submitted to NAAC in the first week of January and has been accepted.
3. Modalities of the new website were discussed. It was proposed that a team of 2-3 members be constituted to monitor the content uploaded on the website everyday/every week.
4. It is proposed that templates in the form of Google forms be designed for submission of information regarding conferences attended, papers & books published.

5. It was proposed that a Disability Cell be constituted for the welfare of Divyang Jan.
6. Canteen facilities be enhanced in response to repeated requests from the students.
7. Biometric attendance is to be introduced on a Pilot basis. It was proposed that the BCA department can be the leader in this project.
8. It was proposed that an FDP be organized by the IQAC. The proposal sent by the Department of Geography awaits approval from the state Disaster Cell. In addition the possibility of conducting an FDP on the NAAC processes for IQAC members of other & cluster member colleges to be explored.
9. One conference (by the Dept. of Commerce) has been successfully organized.
10. Enrolment for Add-on courses in the final years of all faculties is to be ensured before the academic year ends.
11. The Placement Cell, which needs to be reconstituted, must organize at least one workshop in the month of February.

The members were asked to give inputs on the above matters. The following suggestions from external members and student representatives were recorded for further action.

1. Pass a resolution commending the collective efforts of the IQAC and the staff/students of the college in earning the NAAC Grade, A+.
2. Modify the Departmental Activities. Design them with "attributes" in mind. Solicit feedback from all participants. Let activities be workshops.
3. Website should include (i) Testimonials of commendation for Student/Teacher of the Month. (ii) Forum for teachers/parents to submit requests for help for wards addicted to drugs.
4. Immediate action to address menace of drugs. Solicit data from police stations about our students. Plant informers. Organize workshops where former abusers/parents of addicts can speak.
5. Student Ambassadors for IIT Mumbai Tutorials to encourage others to enrol.
6. Placement Cell to align with OSA to seek opportunities for placement and guidance.
7. OSA registration should start in final year. Student members - then convert to alumni members.
8. CSR from industry - solicit more funds.
9. ~~Drugs~~.

The meeting was attended by

| | |
|--|---|
| Ms. Bharti Bhagra | Principal & Chairperson ^{Bhagra} |
| Prof. P.K. Ahluwalia | B.K.A. |
| Mr. Sushant Keprate | Keprate |
| Dr. Kamayani Bishi | Kamayani |
| Dr. Pooja Dulta | Poojadulta |
| Dr. Kirti Singra | Kirti |
| Ms. Mona Sharma | MSharma |
| Mr. Anuj Sharma | Anuj |
| Mr. Anupam ^{Verma} Choudhary | Anupam |
| Mr. Shubham Choudhary | Shubham |
| Ms. Priyanka | Priyanka |
| Mr. Anil Chauhan | Anil |
| Mr. Pranshu Aditya | Pranshu |
| Ms. Aastha Sharma | Aastha |

New member: Mr Akshay Azzad. ^{Azzad}

Principal & Chairperson

Prof. Bharti Bhagra

^{Kamayani}
Kamayani Bishi
Co-ordinator, IQAC

Minutes of Meeting

April 30th, 2024

A review meeting of IOAC was organised on 30th April, 2024 at 11:00 am in the IOAC office. The new IOAC coordinator Prof. Vikram Bhardwaj presided over the meeting to take a stock of all the proposals that were discussed and propounded in the previous meeting of IOAC.

- The strategic proposals sent by the cluster colleges (as was discussed in the meeting held on 20th Dec. 2023 under the directions of Directorate of Higher Education, Shimla) under GOC Sanyauli, were scrutinized and mailed to the Directorate of Higher Education on the same day.

The meeting was attended by all the IOAC members:

- (1) Mr. Vikram Bhardwaj
- (2) Dr. Pooja Datta
- (3) Dr. Kirti Singh
- (4) Ms. Mona Sharma
- (5) Ms. Anny Sharma
- (6) Ms. Anupam Verma
- (7) Mr. Shubham Chowdhary
- (8) Ms. Poojanka
- (9) Ms. Poonama Verma
- (10) Mr. Akshay Azad

Pooja Datta
Pooja Datta
Member IOAC

Minutes of Meeting

20th May 2024

A meeting of JOAC was convened on May 30th, 2024 in JOAC office at 11:00 Am in order to draw a strategy to conduct an FDP in the 2nd week of June 2024.

It was agreed upon that the resource persons from various fields would be convened to facilitate the working of teaching and non-teaching staff of the college.

The meeting was attended by the following members:

- (1) Mr. Vikram Bhardwaj -
- (2) Dr. Pooja Datta
- (3) Dr. Kirti Singha
- (4) Ms. Mona Sharma
- (5) Mr. Anuj Sharma
- (6) Mr. Anupam Verma
- (7) Mr. Shubham Chaudhary
- (8) Ms. Poonama Verma
- (9) Ms. Priyanka
- (10) Mr. Akshay Arad

Prof. Bharti Bhargava
Principal/Chairperson
JOAC

Pooja Datta
Member JOAC

Action Taken Report

IQAC for the session 2023-24

The proposals by IQAC had for the session 2023-24 were:

- Academic calendar
- AQARs to be submitted
- SSR to be compiled and submitted
- College to undergo Peer team evaluation
- Two national seminars to be organized
- Various Academic and Administrative Audits to be conducted
- Host at least one Inter-college sports event (HPU)
- Conduct an FDP for staff (IT Financial Administration)
- Upgrade and augment ICT facilities
- New teachers to be encouraged to register for induction and orientation programmes
- Upgrade the library facilities
- Enhance Gender-specific support for girls in the campus
- Make changes in the student software for better maintenance of database
- Add-on courses to be made more popular/mandatory
- Strengthen the welfare mechanisms of the Minorities Cell

Action taken:

- Academic calendar proposed and largely followed during the year
- AQAR submitted. Previous AQARs updated
- SSR compiled and submitted successfully.
- NAAC peer team scheduled to visit in August.
- International Conference by the department of Mathematics.
- National seminar by department of Commerce.

Audits Conducted:

1. Green Audit
2. Energy Audit
3. Academic and Administrative Audit
4. Gender Audit
5. Financial Audit

All audits conducted with external experts from related Government departments.

- HPU Inter-college Volleyball Championship Organized.
- FDP on **Quality Enhancement** 28Nov-03 Dec 2023 for teachers of the college Workshop on **Proficiency in Basic IT Tools**
- New books bought for the library
- Digital Library set up with 30 computers and a photocopier
- New interactive panels added
- New computers added to various departments
- Latest recruits sent for induction programmes to SCERT
- Gender Budget amounting to Rs 50K allocated for gender specific welfare activities
- Changes made to the Student Admission Software for streamlining of database
- More than 500 students enrolled in Add on courses
- Policy made for financial support to students of social minorities

Annual review meeting for the session 2023-24 has been conducted on 11.06.2024 at 2:40 pm. The following issues have been discussed in staff council:-

① Academic outcomes review related to pass percentage, research and scholarly pursuits, faculty development programme, disciplinary discrepancies and accessibility of digital resources.

② Co-curricular activities review:- In the meeting review regarding co-curricular activities organised by various clubs and societies and further it was discussed that for the session 2024-25 gathering efforts have to made i.e. seminars, field survey. In total college. However, some staff members raised some concern related to availability of resources to organise expenses and workshops.

③ Extension activities review:- In the extension activities review found that college has significantly contributed. Community centric initiatives, NSS, NCC and RCR, Red Ribbon Club etc have participated actively in societal initiatives.

④ Overall development review:- To assess the holistic growth of student, teachers and any other stakeholders of college all the activities organised by various departments, clubs and societies.

The annual review meeting reaffirmed govt. college Durgauli's unwavering commitment to a dynamic and inclusive education atmosphere that significantly prioritises comprehensive student development. Through cohesive action plans and targeted efforts the college is dedicated to fostering a fertile learning environment. The college has significantly achieved the academic excellence which was also validated by NAAC grading in an A+ college.

(Signature)
Co-ordinator

(Signature)
Principal
Government College
Durgauli
Shimla-6 (HP)

Manish Kumar

Deepika Chhabra

Prachi Ghosh

Shivani Khatri

Rakesh Sharma

Harsh Vardhan Khintia

Hemanta Sharma

Yashraj Singh

Prithvi Kapoor

Dr. R.L. Bhambhani

Dr. Vinod Kumar

Beghant Sharma

Dr. Jyoti Verma

Anshu Kumar

Dr. Pooja Tiwari

Dr. Ravinder Kumar

Chander Verma

Shalini Chandra

Dr. Dinesh Kumar

Ms. Deepika Gupta

Mr. Anshu Singh

Dr. Sushil Sharma

Pankaj Verma

Shobha Sharma

Sushil Chandra

Manoj Kumar

Dr. Shikha Gupta

Dr. Parvati Thakur

Krishna Chandra

Abhinav Sharma

Mani Sharma

Dr. Anshu Singh

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